

MINUTES OF REGULAR MEETING

The City Council of the City of Volga, SD met for a regular meeting Monday, January 17, 2023 at 12:00 PM in the conference room of City Hall; Mayor Randy presiding. Members present: Ken Fideler, Bev Cotton, Stacy Sahr, Kelly VanderWal, and Doug Wermedal. Members absent: Matt Jaquet. Also present: City Administrator Michael Schulte, Finance Officer Krista Larson, Deputy Finance Officer Ashley Van Maanen, Community Engagement Coordinator Lindsey Grabow, City Attorney Steve Britzman, Officer Jeremy Kriese, Code Enforcement Officer Tim Austin, and Sam Algood with the Volga Tribune.

Following the Pledge of Allegiance, Schulte requested an addition to the January 17, 2023 agenda. 10.C – Discussion/Action to approve the advertisements for summer Park and Recreation positions. Motion by Wermedal, seconded by VanderWal, to add 10.C – Discussion/Action to Approve the Advertisements for Summer Park and Recreation Positions to the agenda and to approve the amended January 17, 2023 agenda and consent agenda. All in favor. Motion carried 5 – 0. The consent agenda included the January 3, 2022 City Council Regular Meeting Minutes, and approval of Resolution #2023-06 Blend & Consume License – Stensgaard.

RESOLUTION #2023-06 APPROVING BLEND & CONSUME LICENSE CITY OF VOLGA, SD BE IT RESOLVED that in accordance with SDCL 35-1-5.5, prior authorization for persons to consume or blend alcoholic beverages on February 6, 2023 at the Volga Community Center under the name of Stensgaard is hereby given. All such consumption or blending shall occur during the said event. Said property shall be considered for purposes of the Resolution to be the location of a special license and shall not constitute a public place as defined by Ordinance 145 of the City of Volga. Sale of alcohol beverages shall not be permitted at any time at the above described location. There shall be no consumption of any alcoholic beverage by any individual who is under twenty-one years of age. This permit shall commence at 12:00 AM on February 6, 2023 and shall conclude at 11:59 PM on February 6, 2023. Dated this 17th day of January, 2023. CITY OF VOLGA, SOUTH DAKOTA BY s/Randy Santema, Mayor, ATTEST: s/Krista Larson, Finance Officer.

Visitors, Times Items, and Public Hearings

Council welcomed newly hired Community Engagement Coordinator Lindsey Grabow.

Public Safety

No report.

Community Development

Schulte noted that candidates for election can begin petition circulation on Friday, January 27, 2023. Petition materials can be picked up at City Hall and must be filed by Friday, February 24, 2023 by 5:00 PM. Candidates are encouraged to turn in petitions before the deadline to ensure an adequate number of registered voter signatures.

Motion by VanderWal, seconded by Cotton, to approve the 2023 Code Enforcement contract with Code Enforcement Specialist with a retainer of \$1,500.00. Code Enforcement Officer Tim

Austin noted that Volga is responding well to code enforcement and is a very clean and well-maintained city. There are various homes on the improvement list, but he is pleased with the overall progress. Staff will provide the updated list to council members as requested by Cotton. Schulte reminded council to let staff know of any additional code enforcement concerns to report to Austin. On roll call: Fideler, Yes; Cotton, Yes; Sahr, Yes; VanderWal, Yes; Wermedal, Yes. Motion Carried 5 – 0.

Motion by VanderWal, seconded by Fideler, to authorize the advertisement of the 2023 Hometown Award/Scholarships. Scholarship recipients must maintain a 3.0 grade point average at Sioux Valley High School, pursue secondary education in South Dakota, provide a list of community activities they are involved in, and attend a Volga City Council meeting to receive the awarded scholarship. After discussion and acknowledgement from Wermedal that collegiate tuition costs are rising, he proposed an increase in the two scholarship amounts from \$1,000.00 to \$2,000.00 each. Motion by Wermedal, seconded by Cotton, to amend the advertised scholarship amount from \$1,000.00 to \$2,000.00 per recipient. On roll call: Cotton, Yes; Sahr, Yes; VanderWal, Yes; Wermedal, Yes; Fideler, Yes. Motion Carried 5 – 0. Mayor Santema provided clarification that the previous vote was on the amendment and now the next vote would be to vote on the original motion with the amendment. On roll call: Sahr, Yes; VanderWal, Yes; Wermedal, Yes; Fideler, Yes; Cotton, Yes. Motion Carried 5 – 0.

Public Works

Motion by Wermedal, seconded by Fideler, to authorize advertisement for bids for 2023 street chip and crack sealing. Schulte noted a slight increase in requested overall square yards and coverage for the projects as more streets have been added. On roll call: VanderWal, Yes; Wermedal, Yes; Fideler, Yes; Cotton, Yes; Sahr, Yes. Motion Carried 5 – 0.

Parks, Recreation, and Buildings

Motion by Sahr, seconded by Fideler, authorizing staff to advertise a request for proposals of a 3-year public buildings cleaning contract. Schulte led discussion on the contract and noted the current contract with Tonya Steffensen will conclude at the end of April. On roll call: Wermedal, Yes; Fideler, Yes; Cotton, Yes; Sahr, Yes; VanderWal, Yes. Motion Carried 5 – 0.

Motion by Sahr, seconded by Cotton, to approve the funding agreement with Meadow Creek Golf Course. Schulte and Britzman noted that various changes were discussed and modified in the new three-year agreement. The contract terms were discussed in detail with the MCGC board; the lien and re-payment agreement portions will remain intact in the case that the course would ever be sold. The terms will be re-evaluated at the end of the three-year contract. Sahr and Cotton asked that a financial update continue to be provided at least annually. Fideler and Schulte currently sit on the board as representatives from the city and will provide updates. VanderWal noted the course puts out the “Meadow Creek Minute” email update to inform members about the course. In addition, Santema noted the importance of the course to the community as more than just a place to golf but as a great recreational opportunity and event space for Volga. The council is pleased to see the course doing well and being maintained. On roll call: Fideler, Yes; Cotton, Yes; Sahr, Yes; VanderWal, Yes; Wermedal, Yes. Motion Carried 5 – 0.

Motion by Sahr, seconded by Fideler, to authorize staff to advertise for a the Park and Recreation Intern and Pool Supervisor positions. Wermedal asked about online sign-up and payments options. Schulte noted that past research showed that the online module cost would not be practical for sign-up, but staff would look for alternative options to improve the convenience of the process. Complete job descriptions and details can be found online or by request at City Hall. On roll call: Cotton, Yes; Sahr, Yes; VanderWal, Yes; Wermedal, Yes; Fideler, Yes. Motion Carried 5 – 0.

Electric

No report.

Finance and Economic Development

Motion by Fideler, seconded by Wermedal, to approve claims as presented. All in favor. Motion carried 5 – 0.

Vendor	Amount	Comments
Adam Appelhof	\$200.00	Water Heater Rebate
AGFIRST FARMER COOP	\$2,852.06	Fuel & Repairs
A-OX WELDING SUPPLY CO., INC.	\$78.25	Cylinder Rentals
ARGUS DENTAL/VISION	\$69.35	Vision Premiums
ASHLEY VANSAMBEEK	\$400.00	Water Heater Rebate
AWWA	\$79.00	American Water Works Assoc. Dues
BAN-KOE SYSTEMS, INC.	\$13.08	Time & Attendance System Fees
BankStar Financial	\$50,931.04	Motor Grader Payment for 2023
Banner Associates, Inc.	\$4,589.80	Water Tower Project
BAYLEY COLEMER	\$102.90	Customer Deposit Refund
BIG STATE INDUSTRIAL SUPPLY	\$500.59	Metal Blades
BROOKINGS AREA UNITED WAY	\$30.00	Monthly Contributions
BROOKINGS CO SHERIFF'S OFFICE	\$19,148.42	Contract Law & Animal Control
BROOKINGS DUMPSTER SERVICE	\$10,345.75	Dumpster Services
CITY OF VOLGA	\$11,384.11	Utilities
CODE ENFORCEMENT SPEC.	\$1,500.00	Code Enforcement Retainer 2023
CORPORATE TRUST, TFM	\$37,034.21	WWTF Principal & Interest Payment
CULLIGAN WATER CONDITIONING	\$81.49	Water and Dispensers
DAKOTALAND FEDERAL CR.	\$1,202.49	Supplies, Repairs, Christmas Party
DANR- FISCAL OFFICE	\$2,500.00	Wastewater Permit Renewal
DAVES WINDOW CLEANING, INC.	\$55.00	Dec Window Cleaning
DELTA DENTAL	\$629.40	Dental Premiums
EAST RIVER	\$9,504.04	12.2022 Transmission Service
EDMAN ENTERPRISES INC.	\$1,148.67	Fuel
EFTPS	\$4,494.47	Payroll Taxes
ERICA BOUSEMA	\$19.45	Customer Deposit Refund
GRAHAM DYBSETTER	\$400.00	Water Heater Rebate

HEARTLAND ENERGY	\$404,516.45	12.2022 Transmission Service
HEARTLAND ENERGY	\$5,834.00	Water Main Loan Principal (PMT 38)
I 29 TRUCK SHOP	\$1,166.92	Tender 1 Repairs
KALEB DOVE	\$195.56	Customer Deposit Refund
L&L AUTO PARTS, INC.	\$165.25	Repairs
LOWES	\$601.27	Supplies & Repairs
MACKSTEEL WAREHOUSE, INC.	\$410.93	Aluminum Piping
Maddie Palmquist	\$133.68	Customer Deposit Refund
MARVIN POST	\$57.55	Customer Deposit Refund
MICRO COMPUTER SYSTEMS, INC.	\$6,218.00	Firewall/Server Annual Fees, Laptop
MMUA	\$870.00	Associate Member Dues 2023
NORTHWESTERN ENERGY	\$2,119.16	Natural Gas Utility
OFFICE PEEPS INC.	\$133.62	Office Supplies
PAYMENT SERVICE NETWORK	\$183.15	Monthly E-Payment Fees
RFD NEWS GROUP INC.	\$1,090.35	Minutes & Published Notices
RITEWAY	\$207.00	Tax Forms
Ron Puetz	\$400.00	Water Heater Rebate
SD DEPARTMENT OF LABOR	\$25.28	2022 Q4 Unemployment Report
SD DEPARTMENT OF REVENUE	\$28,757.64	Sales Tax
SD PUBLIC ASSURANCE ALLIANCE	\$61,947.12	Insurance Premium Renewals
SDML	\$150.00	2023 City Management Association Dues
SDML	\$70.00	2023 Finance Officers' Association Dues
SDML	\$25.00	2023 Human Resource Association Dues
SDML	\$35.00	2023 Street Maintenance Association Dues
South Dakota 811	\$98.56	Locate Message Fees
STATE CHEMICAL SOLUTIONS	\$15,439.14	2023 Wastewater Chemicals
STURDEVANT'S AUTO VALUE	\$277.49	Floor Dri & Supplies
TAYLOR RUST	\$116.54	Customer Deposit Refund
TONYA STEFFENSEN	\$1,200.00	December Cleaning (2022)
TREVOR KJELLEN	\$122.41	Customer Deposit Refund
US DEPARTMENT OF ENERGY	\$19,184.07	12.2022 Transmission Service
Valley Fibercom	\$452.23	Telephone & Internet Services
VALLEY FITNESS	\$211.34	Monthly Memberships
VOLGA POSTMASTER	\$388.93	Jan Bulk Billing
GENERAL FUND	\$16,052.64	January Payroll
WATER FUND	\$5,395.25	January Payroll
ELECTRIC FUND	\$17,758.06	January Payroll
WASTEWATER FUND	\$4,075.03	January Payroll

Other Business

Wermedal thanked Santema for his efforts and work as Mayor and then announced that he will be taking out a petition for Mayor in the coming election. He looks forward to running for the position and wanted to clarify the future Ward III vacancy.

Schulte noted the upcoming January 17, 2023 bid opening for the well project at 2PM. Council agreed to have a special meeting on Monday, January 23, 2023 to award the lowest responsible bid for the project. The meeting will be held at City Hall and via Zoom at 12:00 PM. Britzman noted the need for a timely finalized contact from Banner Associates for the project.

Motion by Fideler, seconded by Wermedal, to adjourn the meeting at 12:59 PM. All in favor. Motion carried 5 – 0.

s/Randy Santema, Mayor, City of Volga

s/Krista Larson, Finance Officer