

## MINUTES OF REGULAR MEETING

The City Council of the City of Volga, SD met for a regular meeting Monday, November 21, 2022 at 12:00 PM in the conference room of City Hall; Mayor Randy presiding. Members present: Ken Fideler, Bev Cotton. Stacy Sahr, Kelly VanderWal, and Matt Jaquet. Members absent: Doug Wermedal. City Administrator Michael Schulte, Finance Officer Krista Larson, City Attorney Steve Britzman, Fire Chief Jamie Russell, School Resource and Community Outreach Officer Jeremy Kriese, Heidi Gullickson with Brookings Area United Way, and Sam Algood with the Volga Tribune.

Following the Pledge of Allegiance, Motion by Cotton, seconded by VanderWal, to approve the November 21, 2022 agenda as presented. All in favor. Motion carried 5 – 0. Motion by VanderWal, seconded by Cotton, to approve the consent agenda. All in favor. Motion carried 5 – 0. The consent agenda included the Approval of the November 7, 2022 City Council Regular Meeting Minutes, Approval of Resolution #2022-45 Blend & Consume License – Fenske, Approval of Resolution #2022-46 Blend & Consume License – COV, and Approval of Resolution #2022-47 Blend & Consume License – Munoz.

**RESOLUTION #2022-45 APPROVING BLEND & CONSUME LICENSE CITY OF VOLGA, SD** BE IT RESOLVED that in accordance with SDCL 35-1-5.5, prior authorization for persons to consume or blend alcoholic beverages on November 26, 2022 at the Volga Community Center under the name of Fenske is hereby given. All such consumption or blending shall occur during the said event. Said property shall be considered for purposes of the Resolution to be the location of a special license and shall not constitute a public place as defined by Ordinance 145 of the City of Volga. Sale of alcohol beverages shall not be permitted at any time at the above described location. There shall be no consumption of any alcoholic beverage by any individual who is under twenty-one years of age. This permit shall commence at 12:00 AM on November 26, 2022 and shall conclude at 11:59 PM on November 26, 2022. Dated this 21<sup>st</sup> day of November, 2022. CITY OF VOLGA, SOUTH DAKOTA BY s/Randy Santema, Mayor, ATTEST: s/Krista Larson, Finance Officer.

**RESOLUTION #2022-46 APPROVING BLEND & CONSUME LICENSE CITY OF VOLGA, SD** BE IT RESOLVED that in accordance with SDCL 35-1-5.5, prior authorization for persons to consume or blend alcoholic beverages on December 3, 2022 at the Volga Community Center under the name of City of Volga is hereby given. All such consumption or blending shall occur during the said event. Said property shall be considered for purposes of the Resolution to be the location of a special license and shall not constitute a public place as defined by Ordinance 145 of the City of Volga. Sale of alcohol beverages shall not be permitted at any time at the above described location. There shall be no consumption of any alcoholic beverage by any individual who is under twenty-one years of age. This permit shall commence at 12:00 AM on December 3, 2022 and shall conclude at 11:59 PM on December 3, 2022. Dated this 21<sup>st</sup> day of November, 2022. CITY OF VOLGA, SOUTH DAKOTA BY s/Randy Santema, Mayor, ATTEST: s/Krista Larson, Finance Officer.

**RESOLUTION #2022-47 APPROVING BLEND & CONSUME LICENSE CITY OF VOLGA, SD** BE IT RESOLVED that in accordance with SDCL 35-1-5.5, prior authorization

for persons to consume or blend alcoholic beverages on November 24, 2022 at the Volga Auditorium under the name of Munoz is hereby given. All such consumption or blending shall occur during the said event. Said property shall be considered for purposes of the Resolution to be the location of a special license and shall not constitute a public place as defined by Ordinance 145 of the City of Volga. Sale of alcohol beverages shall not be permitted at any time at the above described location. There shall be no consumption of any alcoholic beverage by any individual who is under twenty-one years of age. This permit shall commence at 12:00 AM on November 24, 2022 and shall conclude at 11:59 PM on November 24, 2022. Dated this 21<sup>st</sup> day of November, 2022. CITY OF VOLGA, SOUTH DAKOTA BY s/Randy Santema, Mayor, ATTEST: s/Krista Larson, Finance Officer.

### **Visitors, Times Items, and Public Hearings**

Heidi Gullickson with Brookings Area United Way presented their campaign and goals for the upcoming year. She shared a video highlighting the numerous ways the day in the life a 7-year-old in Brookings may be impacted by United Way programs. The fundraising goal for the year is \$950,000.

### **Public Safety**

Schulte noted that there is no further update on the pedestrian safety study on Highway 14 from law enforcement. Cotton asked for an update on the ice rink. Schulte noted that the rink will be poured when temperatures consistently stay below freezing, and it will be located in the pool parking lot.

### **Community Development**

Council congratulated councilmen Kelly VanderWal on his election to the Brookings County Commission.

Schulte noted that the VDC continues to work on selling the final two lots in the Creekside Industrial Park.

### **Public Works**

Motion by VanderWal, seconded by Fideler, to advertise for bids for the 2023 new wells and water transmission line project. Schulte noted an approximate timeline for plat approval by the county and the project bid opening date of December 22, 2022. The lowest responsible bid will be awarded at the Tuesday, January 3, 2023 council meeting. On roll call: Fideler, Yes; Cotton, Yes; Sahr, Yes; VanderWal, Yes; Jaquet, Yes. Motion Carried 5 – 0.

### **Parks, Recreation and Buildings**

Larson noted that applicants can apply for the Community Engagement Coordinator position until noon on November 22, 2022.

Schulte stated that the new cameras are operational at City Hall, the Community Center, and Auditorium.

### **Electric**

Schulte reviewed details of an upcoming public open house educational meeting to outline details of the transmission tie project with a virtual video, discussion and a time for public

questions. Council decided to hold their second meeting of the month on December 19, 2022, at the Community Center after the regular meeting agenda items. Letters will be sent to residents and business owners affected by the project.

### **Finance and Economic Development**

Motion by Fideler, seconded by Jaquet, to approve claims as presented. All in favor. Motion carried 5 – 0.

| Vendor                        | Amount       | Comments                          |
|-------------------------------|--------------|-----------------------------------|
| AARON CAMPBELL                | \$79.43      | Customer Deposit Refund           |
| AFLAC                         | \$778.20     | Premiums                          |
| AGFIRST FARMER COOP           | \$1,874.94   | Fuel/Repairs                      |
| A-OX WELDING SUPPLY CO., INC. | \$78.25      | Cylinder Rental                   |
| Aramark                       | \$608.53     | Cleaning/Supplies                 |
| ARGUS DENTAL/VISION           | \$69.35      | November Vision Premiums          |
| BAN-KOE SYSTEMS, INC.         | \$15.26      | Time & Attendance System Fees     |
| BankStar Financial            | \$7,825.35   | Creekside Ind. Park Interest Only |
| Banner Associates, Inc.       | \$14,919.89  | Engineering                       |
| BOBCAT OF BROOKINGS, INC.     | \$36.98      | Chainsaw Supplies                 |
| BOWES CONSTRUCTION, INC.      | \$342.20     | Gravel Loads                      |
| BROOKINGS AREA UNITED WAY     | \$30.00      | Monthly Contributions             |
| BROOKINGS DUMPSTER SERVICE    | \$13,628.39  | Trash Services                    |
| CITY OF VOLGA                 | \$8,734.53   | Utilities                         |
| CULLIGAN WATER CONDITIONING   | \$81.49      | Water and Dispensers              |
| DAKOTA SUPPLY GROUP           | \$2,127.22   | KMSTR 1 1/2' (x2) & Gaskets       |
| DAKOTALAND FEDERAL CR. UNION  | \$851.01     | Fuel, Supplies, Subscriptions     |
| DELTA DENTAL                  | \$738.20     | Premiums                          |
| EAST RIVER                    | \$9,347.24   | 10.2022 Transmission Service      |
| EDMAN ENTERPRISES INC.        | \$441.68     | Fuel                              |
| EFTPS                         | \$4,183.69   | Payroll Taxes                     |
| ESEIND, INC                   | \$686.46     | Camera Network Connection         |
| HAWKINS INC.                  | \$2,720.33   | Mini Bulk Chemicals               |
| HEARTLAND ENERGY              | \$5,834.00   | Water Main Loan Principal         |
| HEARTLAND ENERGY              | \$396,344.73 | 10.2022 Transmission Service      |
| Janice or Duane Oines         | \$2,000.00   | Land Purchase for City Wells      |
| KAUFMANN - UST CONSTRUCTION   | \$2,010.00   | Curb and Gutter Placement         |
| KKQQ-FM/ ALPHAMEDIA USA, LLC  | \$600.00     | HS Sports Package                 |
| L&L AUTO PARTS, INC.          | \$390.91     | International Repairs             |
| LOWES                         | \$165.78     | Locating Spray Paint              |
| M & T FIRE & SAFETY, INC.     | \$188.00     | Shop Supplies                     |
| MARY CAMPBELL                 | \$59.37      | Customer Deposit Refund           |
| METERING & TECHNOLOGY SOL     | \$6,144.20   | 8" M2000 Mag Meter, Mount, Parts  |

|                              |             |                               |
|------------------------------|-------------|-------------------------------|
| MMUA                         | \$375.00    | Safety Programs, 4th QTR      |
| OFFICE PEEPS INC.            | \$89.74     | Lamination Rolls              |
| Rapid City, Pierre & Eastern | \$110.25    | Drainage & Sewer Lines Lease  |
| Rick Rauenhorst Construction | \$77.36     | Customer Deposit Refund       |
| SCHEELS - SIOUX FALLS        | \$219.95    | Apparel - W/WW                |
| SD DEPARTMENT OF REVENUE     | \$25,307.65 | Oct Sales Tax                 |
| STEVE GORVIN                 | \$200.00    | Customer Deposit Refund       |
| THOMSON REUTERS-WEST         | \$132.90    | Codified Law Books            |
| UPFRAME CREATIVE, LLC        | \$25.00     | Annual Domain Renewal Fee     |
| US DEPARTMENT OF ENERGY      | \$19,984.68 | 10.2022 Transmission Service  |
| Valley Fibercom              | \$391.67    | Telephone & Internet Services |
| VALLEY FITNESS               | \$174.67    | Monthly Memberships           |
| VOLGA POSTMASTER             | \$388.73    | Nov Bulk Billing              |

Motion by Fideler, seconded by VanderWal to approve first reading of Ordinance 2022-09 2023 Budget Appropriation. Larson and Schulte covered the 2023 budget considerations and discussed upcoming projects, revenue, and expenditure expectations. Budgeted Sales Tax Revenue for 2023: 700,000. Budgeted Property Tax Revenue for 2023: \$466,998. The City will contribute \$30,000 to the Volga Development Corporation and continue to subsidize the Golf Course land payment of \$27,250. The contract law budget will not see an increase at \$9,541.45 per month for law enforcement. The Volga Fire Department budget will remain at \$151,000 for 2023. A full-time Community Engagement Coordinator position will be added altering the park, recreation, and administrative budgets slightly. Cash on hand will be utilized for various projects and equipment purchases. The water tower project and new well additions will continue into 2023. The wastewater building continues to be repaired after the May 2022 storm, and a lift station generator will be purchased. The electrical fund will see revenues and expenditures in relation to the transmission tie project; Heartland Energy did not impose a rate increase for the next year, so utility bills will not see an electrical rate change. The only appropriations change was to remove the purchase of a \$38,000 generator for additional wells. Council discussed that there is not a need for the additional generator. Further details can be requested at City Hall. On roll call: Cotton, Yes; Sahr, Yes; VanderWal, Yes; Jaquet, Yes; Fideler, Yes. Motion Carried 5 – 0.

**ORDINANCE NO. 2022-09  
2023 BUDGET APPROPRIATION ORDINANCE**

Be it ordained by the City of Volga that the following sums are appropriated to meet the obligations of the municipality.

| City of Volga General Fund Expenditures | General Fund      | Debt Service Fund | TIF Project #1 Fund | Total             |
|---|-------------------|-------------------|---------------------|-------------------|
| Governmental Expenditures               |                   |                   |                     |                   |
| 410 General Government                  |                   |                   |                     |                   |
| 411.5 Contingency                       | 95,000.00         |                   |                     | 95,000.00         |
| 412 Executive                           | 36,718.50         |                   |                     | 36,718.50         |
| 414 Financial Administration            | 254,063.49        |                   |                     | 254,063.49        |
| 419 Other (Public Buildings)            | 54,200.00         |                   |                     | 54,200.00         |
| <b>Total General Government</b>         | <b>439,981.99</b> | -                 | -                   | <b>439,981.99</b> |

420 Public Safety

|  |                        |             |             |                        |
|--|------------------------|-------------|-------------|------------------------|
| 421 Police   | 121,350.00             |             |             | 121,350.00             |
| 422 Fire   | 151,700.00             |             |             | 151,700.00             |
| <b>Total Public Safety</b>   | <b>273,050.00</b>      | <b>-</b>    | <b>-</b>    | <b>273,050.00</b>      |
| 430 Public Works   |                        |             |             |                        |
| 431 Highways and Streets   | 813,912.65             |             |             | 813,912.65             |
| 432 Sanitation   | 132,475.00             |             |             | 132,475.00             |
| 439 Transit  | 13,000.00              |             |             | 13,000.00              |
| <b>Total Public Works</b>  | <b>959,387.65</b>      | <b>-</b>    | <b>-</b>    | <b>959,387.65</b>      |
| 450 Culture and Recreation   |                        |             |             |                        |
| 451 Recreation   | 222,400.92             |             |             | 222,400.92             |
| 452 Parks  | 40,707.50              |             |             | 40,707.50              |
| 456 Auditorium   | 29,500.00              |             |             | 29,500.00              |
| <b>Total Culture and Recreation</b>  | <b>292,608.42</b>      | <b>-</b>    | <b>-</b>    | <b>292,608.42</b>      |
| 460 Conservation and Development   |                        |             |             |                        |
| 465 Economic Development and Assistance                                      | 60,900.00              |             |             | 60,900.00              |
| <b>Total Conservation and Development</b>                                    | <b>60,900.00</b>       | <b>-</b>    | <b>-</b>    | <b>60,900.00</b>       |
| 470 Debt Service   |                        |             |             |                        |
| 471 Principal  |                        | -           |             | -                      |
| 472 Interest   |                        | -           |             | -                      |
| 473 TIF  |                        |             |             | -                      |
| <b>Total Debt Service</b>  | <b>-</b>               | <b>-</b>    | <b>-</b>    | <b>-</b>               |
| <b>Total 2023 Appropriations</b>   | <b>2,025,928.06</b>    | <b>-</b>    | <b>-</b>    | <b>2,025,928.06</b>    |
| Capital Outlay Accumulations   |                        |             |             | -                      |
|  |                        |             |             | -                      |
| <b>Total 2023 Appropriations &amp; Accumulations (including contingency)</b> | <b>\$ 2,025,928.06</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 2,025,928.06</b> |
| <b>Total 2023 Appropriations &amp; Accumulations (without contingency)</b>   | <b>\$ 1,930,928.06</b> |             |             | <b>\$ 1,930,928.06</b> |

**City of Volga General Fund Sources of Revenue**

General Fund      Debt Service Fund      TIF Funds

Total

|   |                     |                     |
|---|---------------------|---------------------|
| <b>Estimated Unassigned Fund Balance as of 1/1/23</b> | <b>1,380,331.68</b> | <b>1,380,331.68</b> |
| <b>2023 Sources of Revenue</b>                        |                     |                     |
| 310 2023 Taxes  | 1,186,998.95        | 1,186,998.95        |
|   |                     | 8,000.00            |
| 320 2023 Licenses and Permits                         | 8,000.00            |                     |
|   |                     | 94,811.85           |
| 330 2023 Intergovernmental Revenue                    | 94,811.85           |                     |
|   |                     | 241,425.00          |
| 340 2023 Charges for Goods and Services               | 241,425.00          |                     |
|   |                     | 150.00              |
| 350 2023 Fines and Forfeits                           | 150.00              |                     |
|   |                     | 21,868.00           |
| 360 2023 Miscellaneous Revenue                        | 21,868.00           |                     |

|                        |           |  |           |
|------------------------|-----------|--|-----------|
| 390 2023 Other Sources | 20,000.00 |  | 20,000.00 |
|------------------------|-----------|--|-----------|

|                            |                     |  |                     |
|----------------------------|---------------------|--|---------------------|
| <b>Total 2023 Revenues</b> | <b>1,573,253.80</b> |  | <b>1,573,253.80</b> |
|----------------------------|---------------------|--|---------------------|

|   |            |  |            |
|---|------------|--|------------|
| 391 Operating Transfers In (Cash on Hand) | 357,674.26 |  | 357,674.26 |
|---|------------|--|------------|

|   |           |                     |    |   |    |   |           |                     |
|---|-----------|---------------------|----|---|----|---|-----------|---------------------|
| Total Means of Finance                                    | \$        | 2,953,585.48        | \$ | - | \$ | - | \$        | 2,953,585.48        |
| Less 2023 Appropriations (without contingency)            | \$        | 1,930,928.06        |    |   |    |   | \$        | 1,930,928.06        |
| <b>Estimated Unassigned Fund Balance as of 12/31/2023</b> | <b>\$</b> | <b>1,022,657.42</b> |    |   |    |   | <b>\$</b> | <b>1,022,657.42</b> |
| Change from 1/1/23 to 12/31/23                            |           | (357,674.26)        |    |   |    |   | \$        | (357,674.26)        |

| Enterprise Funds   | Water Fund            | Electric Fund          | Sewer Fund            |
|--|-----------------------|------------------------|-----------------------|
| <b>Estimated Unrestricted Cash as of 1/1/23</b>              | <b>\$690,165.84</b>   | <b>\$4,486,077.97</b>  | <b>\$345,082.92</b>   |
| Transfer from ARPA Fund Account                              | \$385,000.00          |                        |                       |
| Estimated 2023 Revenue                                       | \$4,270,412.00        | \$6,123,625.00         | \$683,021.11          |
| <b>TOTAL REVENUE AVAILABLE IN 2023</b>                       | <b>\$5,345,577.84</b> | <b>\$10,609,702.97</b> | <b>\$1,028,104.03</b> |
| Less Operating Transfer In (Cash on Hand)                    |                       | \$1,450,000.00         | \$140,258.45          |
| Less 2023 Appropriations (Expenses)                          | \$4,492,995.82        | \$7,248,089.10         | \$668,146.84          |
| <b>Estimated Unrestricted Cash as of 12/31/23</b>            | <b>\$852,582.03</b>   | <b>\$3,361,613.87</b>  | <b>\$359,957.19</b>   |
| Change from 1/1/23 to 12/31/23                               | \$162,416.18          | -\$1,124,464.10        | \$14,874.27           |
| Less Depreciation Reserve (SDCL 9-21-12)                     | -                     | -                      | -                     |
| Less Estimated Surplus Retained                              | -                     | -                      | -                     |
| ESTIMATED SURPLUS TO BE TRANSFERRED BETWEEN ENTERPRISE FUNDS | -                     | -                      | -                     |
| ESTIMATED SURPLUS TO BE TRANSFERRED TO GOVERNMENTAL FUNDS    | -                     | -                      | -                     |

|            |  |                      |
|------------|--|----------------------|
| Tax Levies | Already Approved in Ordinance #2022-08 |                      |
|            | For General Purposes                   | 448,760.23           |
|            | For Interest and Debt Service Fund     |                      |
|            | <b>Total Tax Levy</b>                  | <b>\$ 448,760.23</b> |

First Reading November 21, 2022  
 Second Reading to be held December 5, 2022  
 CITY OF VOLGA, SOUTH DAKOTA BY s/Randy Santema, Mayor, ATTEST: s/Krista Larson, Finance Officer.

**Other Business**

The next council meeting will be held on December 5, 2022.

Motion by Fideler, seconded by by VanderWal, to adjourn the meeting at 1:00 PM. All in favor. Motion carried – 0.

s/Randy Santema, Mayor, City of Volga

s/Krista Larson, Finance Officer