

MINUTES OF REGULAR MEETING

The City Council of the City of Volga, SD met for a regular meeting Monday, November 7, 2022 at 5:34 PM in the conference room of City Hall; Mayor Randy presiding. Members present: Ken Fideler, Bev Cotton. Stacy Sahr, Kelly VanderWal, Matt Jaquet, and Doug Wermedal. City Administrator Michael Schulte, Finance Officer Krista Larson, City Attorney Steve Britzman, Fire Chief Jamie Russell, Brookings County Deputy Mark Brueggeman, Jeff Gruntmeir with the Meadow Creek Golf Course Board, and Sam Algood with the Volga Tribune.

Following the Pledge of Allegiance, Schulte noted an amendment to add Jeff Gruntmeir with the Meadow Creek Golf Course Board to the Visitors portion of the agenda. Motion by Wermedal, seconded by VanderWal, to approve the November 7, 2022 agenda as amended. All in favor. Motion carried 6 – 0. Motion by Fideler, seconded by VanderWal, to approve the consent agenda. All in favor. Motion carried 6 – 0. The consent agenda included the Approval of the October 3, 2022 City Council Regular Meeting Minutes and Approval of Resolution #2022-44 Blend & Consume License – Dallerdo.

RESOLUTION #2022-44 APPROVING BLEND & CONSUME LICENSE CITY OF VOLGA, SD BE IT RESOLVED that in accordance with SDCL 35-1-5.5, prior authorization for persons to consume or blend alcoholic beverages on November 19, 2022 at the Volga Community Center under the name of Dallerdo is hereby given. All such consumption or blending shall occur during the said event. Said property shall be considered for purposes of the Resolution to be the location of a special license and shall not constitute a public place as defined by Ordinance 145 of the City of Volga. Sale of alcohol beverages shall not be permitted at any time at the above-described location. There shall be no consumption of any alcoholic beverage by any individual who is under twenty-one years of age. This permit shall commence at 12:00 AM on November 19, 2022 and shall conclude at 11:59 PM on November 19, 2022. Dated this 7th day of November 2022. CITY OF VOLGA, SOUTH DAKOTA BY s/Randy Santema, Mayor, ATTEST: s/Krista Larson, Finance Officer.

Visitors, Times Items, and Public Hearings

Jeff Gruntmeir with the Meadow Creek Golf Course Board presented a 2020-2022 revenue and profit/loss report to the City Council. The expiring three-year mortgage payment agreement was discussed. Gruntmeir noted that after annexing the course into city limits, the city has been able to benefit from sales tax, property tax, and alcohol tax from the course. After consideration of several factors, the council expressed their support to continue to include the land payment funding into the 2023 budget. Further contract details will be formulated by staff and the board before final approval.

Public Safety

Fire Chief Jamie Russell reported there were 14 medical calls, 1 motor vehicle accident, 1 gas leak, and 3 fire calls for a total of 19 fire department calls this month and 159 calls year-to-date. At this time last year, the fire department had 121 calls year-to-date.

Deputy Mark Brueggeman with the Brookings County Sheriff's Department noted that law enforcement had patrolled and been in Volga for 322 hours in the last month. They are

contracted for 240 hours per month. Wermedal inquired about the previously mentioned DOT traffic study the department was involved with. No further update was available. In addition, Jaquet and Santema asked what should be done or reported in the case of near miss accidents. Deputy Brueggeman noted that the more that can be reported the better. A driver may be ticketed for a failure to yield, and that data would then be recorded. That potential data could aid in future traffic and safety studies.

Community Development

VanderWal made a motion to approve the City of Volga/CC Bar and Grill's application for renewal of Retail (on-sale) Liquor License in the premises on Lots 11 and 12, and the East 50' of Lot 10 Block One, Original Plat, City of Volga, South Dakota, for a period of one year beginning on January 1, 2023. Fideler seconded the motion. All in favor. Motion carried 6 – 0.

VanderWal made a motion to approve the City of Volga/CC Bar and Grill's application for renewal of Liquor and Package (off-sale) Liquor License in the premises on Lots 11 and 12, and the East 50' of Lot 10 Block One, Original Plat, City of Volga, South Dakota, for a period of one year beginning on January 1, 2023. Fideler seconded the motion. All in favor. Motion carried 6 – 0.

VanderWal made a motion to approve the City of Volga/Dollar General Store #15455's application for renewal of Retail (on-off sale) Wine License in the premises on Outlots, E 132' of OL "G", City of Volga, South Dakota, for a period of one year beginning on January 1, 2023. Fideler seconded the motion. All in favor. Motion carried 6 – 0.

VanderWal made a motion to approve the City of Volga/Edman Enterprises, Inc. DBA/Valley Mart's application for renewal of Package (off-sale) Liquor License in the premises on Lot 1 Exc N 140 of Block 5, Eastland Addition, City of Volga, South Dakota, for a period of one year beginning on January 1, 2023. Fideler seconded the motion. All in favor. Motion carried 6 – 0.

VanderWal made a motion to approve the City of Volga/Baltazars, LLC. DBA/Los Tapatios Mexican Restaurant's application for renewal of Retail (on-sale) Liquor License in the premises on LOT 1 & W 50' OF LOT 2, Front Addition, 100 Hansina Ave, City of Volga, South Dakota, for a period of one year beginning on January 1, 2023. Jaquet seconded the motion. All in favor. Motion carried 6 – 0.

VanderWal made a motion to approve the City of Volga/Lucky Dog Bar & Grill, LLC's application for renewal of Retail (on-sale) Liquor License in the premises on E 120' Outlot "B", Frandsen's 4th Addition, City of Volga, for a period of one year beginning on January 1, 2023. Fideler seconded the motion. All in favor. Motion carried 6 – 0.

VanderWal made a motion to approve the City of Volga/Meadow Creek Golf Course's application for a Retail (on-sale) Liquor License in the premises on N 444' and S 380' of N 824' Exc W 420' of N 720' of W and SE ¼ section 23-110-51, excluding platted area, Volga Township, City of Volga, South Dakota, for a period of one year beginning on January 1, 2023. Fideler seconded the motion. All in favor. Motion carried 6 – 0.

Schulte provided an update on the completion of Creekside Industrial Park. He noted that the final expenses came in under the projected overall budget. Two lots remain for sale, but a few parties have expressed interest in the lots. Lot proceeds and TIF will pay off the project costs over time. Schulte noted that it was a great use of grant funding for the growing city of Volga. Volga has the demand for industrial lots and this program was implemented well.

Public Works

Wermedal and Schulte noted the new water tower will be painted in the spring as temperatures will be more appropriate. The contractor, Caldwell Tanks, has winterized the worksite for the winter, but Wermedal requested that the site either be fenced off or to add more safety precautions around some potentially dangerous areas. Painting of the tank will take place in the spring while on the ground and then the tank will be jacked up to the top in early summer. Completion and operation of the tower will be in late 2023, depending on construction schedules in 2023.

Motion by Wermedal, seconded by VanderWal, to Approve Change Order #3 for the Water Tower Project decreasing the contract price by \$34,025.00. Schulte and council discussed the implications and decision to install an active mixer versus a passive mixer that was originally scheduled. The active mixer will project plan objectives and be more cost effective in the long-term. Veolia (formerly Suez), will install and maintain the mixer and continue to maintain the tank without outside contractors performing work on the tank. On roll call: Fideler, Yes; Cotton, Yes; Sahr, Yes; VanderWal, Yes; Jaquet, Yes; Wermedal, Yes. Motion Carried 6 – 0.

Motion by Wermedal, seconded by VanderWal, to Approve Addendum to Water Tower Tank Maintenance Program with Veolia (formerly Suez). Discussion was held regarding maintenance cost of the active mixer, long-term contract specifications, and Britzman noted the need to further research our current contract terms with Veolia(Suez). Staff will report back on discussed items, but the council was in favor of the addendum. On roll call: Cotton, Yes; Sahr, Yes; VanderWal, Yes; Jaquet, Yes; Wermedal, Yes; Fideler, Yes. Motion Carried 6 – 0.

Motion by Wermedal, seconded by VanderWal, to Approve the contract extension with Caldwell Tanks on the water tower project. Substantial completion will be November 1, 2023 with final completion of the tower being shortly after, depending on the construction schedule and final work. On roll call: Sahr, Yes; VanderWal, Yes; Jaquet, Yes; Wermedal, Yes; Fideler, Yes; Cotton, Yes. Motion Carried 6 – 0.

Motion by Wermedal, seconded by Sahr, to Reject the W 6th Street Paving Bids and Re-Advertise the W 6th Street Paving Project. Schulte noted that no valid bids were submitted for the project due to a short timeline requirement. The project will be re-bid to be completed by mid 2023. On roll call: VanderWal, Yes; Jaquet, Yes; Wermedal, Yes; Fideler, Yes; Cotton, Yes; Sahr, Yes. Motion Carried 6 – 0.

Motion by Wermedal, seconded by Jaquet, to Approve Option Agreement with Duane & Janice Oines to purchase a parcel of land for the extension of our well field in the amount of \$16,000. Schulte noted the agreed upon price directly coincides with previous per acre purchase price of the water tower land. Santema applauded the due diligence of previous councils and mayors who

were planning for these potential expansions. On roll call: Jaquet, Yes; Wermedal, Yes; Fideler, Yes; Cotton, Yes; Sahr, Yes; VanderWal, Yes. Motion Carried 6 – 0.

Parks, Recreation and Buildings

Schulte and Larson noted the Community Outreach Coordinator position has been posted in various places online and in the paper. The application deadline is November 22, 2022. The Community Outreach Coordinator will lead the park and recreation program, organize various community events, and assist with administrative office duties. The job description and application can be found on the city website.

Sahr asked about the tour of the previous Pioneer/Corteva building. Members of the council and VDC toured the facility to brainstorm possibilities for the large space.

Electric

Motion by Jaquet, seconded by VanderWal, to approve Transmission Tie Project Addendum #1, a price increase of \$15,100. As final plans are made for the project, portions of the route were reconfigured and modified. This resulted in an increase of \$15,100 during the initial phase of planning and design. All in favor. Motion carried 6 – 0.

Motion by Jaquet, seconded by Fideler, to approve the lowest responsible bid to Wesco Distributing for the liquid-filled MTR, pad-mounted transformer in the amount of \$104,500.00. This specific transformer will be for the South Dakota Soybean Processors. SDSF will reimburse the city for the equipment expense. Schulte and council noted the drastic increase in transformer prices over the last year. On roll call: Wermedal, Yes; Fideler, Yes; Cotton, Yes; Sahr, Yes; VanderWal, Yes; Jaquet, Yes. Motion Carried 6 – 0.

Finance and Economic Development

Motion by Fideler, seconded by Jaquet, to approve claims as presented. All in favor. Motion carried 6 – 0.

Vendor	Amount	Comments
BAN-KOE SYSTEMS, INC.	\$95.92	Time & Attendance System Fees
BROOKINGS CO REGISTER OF DEEDS	\$60.00	Additional Wells Plat Filing Fee
BROOKINGS CO SHERIFF'S OFFICE	\$9,599.41	Animal Control 10/08/22
CORE & MAIN	\$1,087.50	4" Spools
CORPORATE TRUST, TFM	\$37,034.21	WWTF Principal & Interest Payment
CUMMINS SALES & SERVICE	\$639.27	Aud/City Hall Generator Repairs
DAKOTA SUPPLY GROUP	\$710.39	3/4" Setters
DAVES WINDOW CLEANING, INC.	\$55.00	Oct Window Cleaning
EFTPS	\$4,211.73	Payroll Taxes
HAWKINS INC.	\$5,901.37	Cylinders and Mini Bulk Chemicals
HEALTH POOL OF SOUTH DAKOTA	\$11,383.10	Premiums
HYDRO KLEAN, LLC.	\$1,561.25	WW Cleanouts
KERRY'S SPRINKLER SYSTEMS, INC	\$154.85	Irrigation Repairs - Ball Fields
LYLE SIGNS INC.	\$581.30	Westland Street Signage
MARY JANE BLACKLEDGE	\$50.00	Community Center Rental Refund

METERING & TECHNOLOGY SOL.	\$1,153.50	m-2000 Mag Meter Circuit Board
MICRO COMPUTER SYSTEMS, INC.	\$230.15	Repairs
NORTHWESTERN ENERGY	\$195.37	Natural Gas Bills
OFFICE PEEPS INC.	\$316.30	Supplies, Paper, Copier Charges
OUTLAW GRAPHICS, INC.	\$110.00	Archery Range Signage
PAYMENT SERVICE NETWORK	\$658.13	Monthly E-Payment Fees (Sept/Oct)
PROCHEM DYNAMICS	\$301.73	Public Buildings Cleaning Supplies
PUBLIC HEALTH LABORATORY	\$299.00	Water Testing
RON'S SAW SHOP	\$61.35	Chainsaw Repairs
RUNNINGS	\$6.58	Street Sign Bolts
SD ASSOCIATION OF RURAL WATER	\$715.00	Annual Dues - Class B Member
SDRS	\$4,884.92	Oct 2022 Retirement Contributions
SPOT ON PRINTING	\$781.00	Council and Staff 2022 Apparel
STATE CHEMICAL SOLUTIONS	\$489.20	Chemical
T & R ELECTRIC	\$2,110.00	Transformers Testing
TONYA STEFFENSEN	\$1,200.00	October Cleaning
VERIZON WIRELESS	\$329.38	Cell Service
VOLGA ACE HARDWARE	\$298.54	Fasteners
WESCO DISTRIBUTION, INC.	\$3,729.40	Meter Sockets

Larson presented a year-to-date finance report covering the utility billing revenue guidelines, overall revenue guidelines, expenditure guidelines, property tax update, and a sales tax update. In summary, revenues are projected to exceed the budgeted amounts for the year and sales tax revenue is significantly higher than projected with growing businesses and increased prices across all industries. Expenditures will appear lower than targeted as a few large-scale project timelines have been pushed to 2023 including the transmission tie, substation expansion, and the water tower completion. The second portion of property tax will be received in late November. The first reading of the 2023 budget will be presented at the next council meeting on November 21, 2022.

Other Business

January meeting days were discussed, and they will be held on January 3 and January 17, 2023.

Motion by Fideler, seconded by by Wermedal, to adjourn the meeting at 7:36PM. All in favor. Motion carried 6 – 0.

s/Randy Santema, Mayor, City of Volga

s/Krista Larson, Finance Officer

