

MINUTES OF REGULAR MEETING

The City Council of the City of Volga, SD met for a regular meeting Monday, September 6, 2022 at 5:31 PM in the conference room of City Hall; Mayor Randy presiding. Members present: Ken Fideler, Bev Cotton, Stacy Sahr, Kelly VanderWal, Matt Jaquet, and Doug Wermedal. Also present: City Administrator Michael Schulte, Finance Officer Krista Larson, Fire Chief Jamie Russell, Brookings County Sheriff Marty Stanwick, Mike Ingham CSO with HK Solutions Group, and Sam Algood with the Volga Tribune.

Following the Pledge of Allegiance, Schulte noted an amendment to the agenda adding a discussion and action item to advertise for bids for the 6th Street paving project (section 9.e.). Motion by Fideler, seconded by Jaquet, to approve the September 6, 2022 agenda as amended. All in favor. Motion carried 6 – 0. Motion by Wermedal, seconded by Cotton, to approve the consent agenda. All in favor. Motion carried 6 – 0. The following items were on the consent agenda: Approval of the August 22, 2022 City Council Regular Meeting Minutes, Resolution #2022-40 Blend & Consume License – Ramirez, Resolution #2022-41 Blend & Consume License – Benson, and the hiring of Deputy Finance Officer Ashley Van Maanen.

RESOLUTION #2022-40 APPROVING BLEND & CONSUME LICENSE CITY OF VOLGA, SD BE IT RESOLVED that in accordance with SDCL 35-1-5.5, prior authorization for persons to consume or blend alcoholic beverages on September 9, 2022 at the Volga Community Center under the name of Ramirez is hereby given. All such consumption or blending shall occur during the said event. Said property shall be considered for purposes of the Resolution to be the location of a special license and shall not constitute a public place as defined by Ordinance 145 of the City of Volga. Sale of alcohol beverages shall not be permitted at any time at the above described location. There shall be no consumption of any alcoholic beverage by any individual who is under twenty-one years of age. This permit shall commence at 12:00 AM on September 9, 2022 and shall conclude at 11:59 PM on September 9, 2022. Dated this 6th day of September, 2022. CITY OF VOLGA, SOUTH DAKOTA BY s/Randy Santema, Mayor, ATTEST: s/Krista Larson, Finance Officer.

RESOLUTION #2022-41 APPROVING BLEND & CONSUME LICENSE CITY OF VOLGA, SD BE IT RESOLVED that in accordance with SDCL 35-1-5.5, prior authorization for persons to consume or blend alcoholic beverages on September 10, 2022 at the Volga Community Center under the name of Benson is hereby given. All such consumption or blending shall occur during the said event. Said property shall be considered for purposes of the Resolution to be the location of a special license and shall not constitute a public place as defined by Ordinance 145 of the City of Volga. Sale of alcohol beverages shall not be permitted at any time at the above described location. There shall be no consumption of any alcoholic beverage by any individual who is under twenty-one years of age. This permit shall commence at 12:00 AM on September 10, 2022 and shall conclude at 11:59 PM on September 10, 2022. Dated this 6th day of September, 2022. CITY OF VOLGA, SOUTH DAKOTA BY s/Randy Santema, Mayor, ATTEST: s/Krista Larson, Finance Officer.

Visitors, Timed Items, and Public Hearings

No report.

Public Safety

Fire Chief Jamie Russell reported there were 15 medical calls, 1 gas order call, 4 fire calls including 2 false alarms, 1 mutual aid, and a small firework incident for a total of 20 fire department calls this month and 127 calls year-to-date. At this time last year, the fire department had 91 calls year-to-date. Russell also noted the upcoming gun raffle fundraiser and ticket sale opportunities. The VFD will also be hosting a Sleep in Heavenly Peace bed building day on September 10, 2022 at 10am at the Fire Hall. All are encouraged to participate.

Brookings Country Sheriff Marty Stanwick updated the council on various incidents in the area and noted that extra patrol has been assigned to Volga. The department is waiting to hear back on recommendations from the State of SD regarding a recent vehicle and pedestrian traffic study along Highway 14. They have a person of interest identified for a recent home invasion. The FBI has taken over the ATM robbery case. In addition, Stanwick noted some attempted break ins at area business and encourages all to lock doors and asked that if anyone has footage they would be willing to share to reach out. They are still working to find suspects in relation to the lug nut tampering events.

Public Works

Motion by Wermedal, seconded by Jaquet, to approve Change Order #2 decreasing the price by \$51,926.46 from the contract price of Creekside Industrial Park to Winter Contracting.

Wermedal provided an overview of the change order, and Jaquet acknowledged the success of the project. Three lots remain for sale in the Creekside Industrial Park. On roll call: Fideler, Yes; Cotton, Yes; Sahr, Yes; VanderWal, Yes; Jaquet, Yes; Wermedal, Yes. Motion Carried 6 – 0.

Motion by Wermedal, seconded by Jaquet, to approve Pay Request #8 (Final) for the Creekside Industrial Park to Winter Contracting in the amount of \$93,442.15. Schulte provided final notes from Pat Carey with Banner Associates. On roll call: Cotton, Yes; Sahr, Yes; VanderWal, Yes; Jaquet, Yes; Wermedal, Yes; Fideler, Yes. Motion Carried 6 – 0.

Motion by Wermedal, seconded by VanderWal, to approve Pay Request #8 to Hydro-Klean in the amount of \$93,687.80. Schulte and Larson provided further information from Banner Associates on the project completion, and an update on a future Pay Request #9 that will close out the project including a potential credit for liquidated damages in relation to project delays. Mike Ingham CSO with HK Solutions Group thanked the council and staff for the opportunity to serve Volga and addressed any additional questions on the CIPP relining project. There were setbacks to the project, but the contractor did eventually finish the field work. Liquidated damage costs from the delays and additional work needed to complete the project by staff and Banner Associates will be addressed at the September 19, 2022 council meeting at 12:00 PM. Larson noted that Banner Associates did recommend the approval of Pay Request #8. Council thanked Ingham for being present at the meeting. On roll call: Sahr, Yes; VanderWal, Yes; Jaquet, Yes; Wermedal, Yes; Fideler, Yes; Cotton, Yes. Motion Carried 6 – 0.

Motion by Wermedal, seconded by Jaquet, to authorize staff to advertise for bids for the 6th Street paving project in the event that the quoted price from Bowe's Construction exceeds the bid law limit of \$100,000. Schulte noted that if Bowe's Construction was not able to respond or

honor a previous bid under the limit, staff would quickly begin the bid process. On roll call: VanderWal, Yes; Jaquet, Yes; Wermedal, Yes; Fideler, Yes; Cotton, Yes; Sahr, Yes. Motion Carried 6 – 0.

Recording of wages: Brady Severson, Electric, \$25.36/hour effective August 14, 2022. Ashley VanMannen, Deputy Finance Officer, \$24/hour effective start date Augst 31, 2022.

Motion by VanderWal, seconded by Jaquet, to approve the second and final reading of ORDINANCE #2022-07 AN ORDINANCE AMENDING ARTICLE II, CHAPTER 2.09, CHAPTER 2.10, AND CHAPTER 2.11, AND ADDING “CHAPTER 2.14 USES NOT PROVIDED FOR WITHIN ZONING DISTRICTS” OF THE CITY OF VOLGA ZONING ORDINANCE BE IT ORDAINED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF VOLGA, STATE OF SOUTH DAKOTA, THAT THE ZONING ORDINANCES OF THE CITY OF VOLGA BE AMENDED AND ADDED AS FOLLOWS: Added language is italicized.

I. CHAPTER 2.09 “C-2” HIGHWAY COMMERCIAL DISTRICT

Section 2.09.04 Conditional Uses: 11. Private Utility or Service Buildings & Stations

CHAPTER 2.10 “I-1” – LIGHT INDUSTRIAL DISTRICT Section 2.10.04 Conditional uses: 7. Private Utility or Service Buildings & Stations

CHAPTER 2.11 “I-2” – HEAVY INDUSTRIAL DISTRICT Section 2.11.04 Conditional uses: 11. Private Utility or Service Buildings & Stations

CHAPTER 2.14 – ZONING USE DISTRICTS Section 2.14.01. Uses Not Provided For Within Zoning Districts

1. *Whenever in any zoning district a use is neither specifically permitted nor denied, the use shall be considered unlawful. In such case, the Council or the Planning Commission, on their own initiative or upon request, may conduct a study to determine if the use is acceptable based upon criteria outlined below and, if so, 1) what zoning district(s) would be most appropriate and 2) what conditions and standards relating to development of the use. The Council or Planning Commission upon receipt of the staff study, shall, if appropriate, initiate an amendment to this chapter to provide for the particular use under consideration or shall find the use is not compatible for development within the city.*
2. *The Council or Planning Commission shall consider possible adverse effects to the proposed amendment or conditional use. Its judgment shall be based upon (but not limited to) the following factors:*
 1. *The proposed action has been considered in relation to the specific policies and provisions of and has been found to be consistent with the official comprehensive land use plan;*
 2. *The proposed site is or will be compatible with present and future land uses of the area;*
 3. *The proposed use conforms with all performance standards contained herein;*
 4. *The proposed use will not tend to or depreciate the area where it is proposed; and*
 5. *The proposed use can be accommodated with existing public services and will not overburden the city’s service capacity.*

II. Any and all other ordinances in conflict herewith are hereby repealed.

CITY OF VOLGA, SOUTH DAKOTA BY s/Randy Santema, Mayor, ATTEST: s/Krista Larson, Finance Officer. No changes were made after the first reading. On roll call: Jaquet, Yes; Wermedal, Yes; Fideler, Yes; Cotton, Yes; Sahr, Yes; VanderWal, Yes. Motion Carried 6 – 0.

Parks, Recreation, and Buildings

Santema noted that a Marcus Christensen memorial bench and plaque has been installed at the ball fields in honor of the young student who attended Sioux Valley and enjoyed baseball. The Volga Tribune will do an article on the memorial.

Electric

Schulte noted that DGR is working on the transmission tie engineering study as some locational changes were made. After their review, the hope is to push progress along with the project.

Finance and Economic Development

Motion by Fideler, seconded by Wermedal, to approve claims as presented. All in favor. Motion carried 6 – 0.

Vendor	Amount	Comments
ACTIVE HEATING	\$3,006.54	ERV Repairs in April 2022
AFLAC	\$691.04	Premiums
BAN-KOE SYSTEMS, INC.	\$93.74	Time & attendance system fees
Banner Associates, Inc.	\$542.00	Creekside Industrial Park
BOWES CONSTRUCTION, INC.	\$979.65	Street Asphalt
BROOKINGS CO SHERIFF'S OFFICE	\$9,599.41	Contract Law 7/24/22 - 8/20/22
DAKOTA PUMP, INC	\$1,747.53	South Lift Station Repair
DAVES WINDOW CLEANING, INC.	\$55.00	Aug Window Cleaning
EFTPS	\$4,249.57	Payroll Taxes
GRAYBAR ELECT. CO. INC.	\$355.68	Generator Supplies
HAWKINS INC.	\$3,594.92	Cylinder and Mini Bulk Chemicals
HEALTH POOL OF SOUTH DAKOTA	\$13,439.56	Premiums
HYDRO KLEAN, LLC.	\$93,687.80	Pay Request #8 - CIPP
J & P ROOFING SYSTEMS	\$553.00	WWTF Roofing Repairs
M & T FIRE & SAFETY, INC.	\$888.67	Bunker Gear
METERING & TECH. SOLUTIONS	\$988.70	Meter Circuit Board
MICRO COMPUTER SYSTEMS, INC.	\$69.60	Account Set Up
OFFICE PEEPS INC.	\$306.76	Receipt Paper, Monthly Fees
RESCO, INC.	\$15,426.21	85Gal Water Heaters 10 (\$1,531ea)
SDRS	\$4,557.28	August Retirement Contributions
SECRETARY OF STATE	\$30.00	Notary Public Application
SPOT ON PRINTING	\$148.00	Employee Apparel
STURDEVANT'S AUTO VALUE	\$123.81	Oil Filter
SWEENEY CONTROLS COMPANY	\$2,160.00	Insight SCADA Annual Subscription

TONYA STEFFENSEN	\$1,200.00	August Cleaning
TOWNCLOUD, INC.	\$50.00	Monthly Subscription
VERIZON WIRELESS	\$329.98	Cell Services
VERMEER HIGH PLAINS	\$49,917.08	Vermeer PTX40 Trencher/Plow
VOLGA ACE HARDWARE	\$406.32	Supplies & Repairs
WAGE WORKS	\$20.30	Pre-Tax Payments
WESCO DISTRIBUTION, INC.	\$21,319.20	Splice Kit and Supplies
WINTER CONTRACTING LLC	\$93,442.15	Pay Request #8 (Final Creekside PR)

Motion by Fideler, seconded by Sahr to approve personnel policy changes to the college tuition section 10.2 of the policy. Schulte noted the changes made from last discussion of the policy. Language changes addressed concerns of reimbursement of tuition costs back to the city if an employee were to leave or be terminated within 12 months of receiving a reimbursement sum.

- If an employee is terminated or voluntarily leaves from the City of Volga within twelve (12) months of receiving reimbursement, he or she shall repay the reimbursement received within the prior twelve (12) months.
- An employee who voluntarily leaves the City or is terminated from the City before completing a class will not be eligible for reimbursement benefits.

On roll call: Wermedal, Yes; Fideler, Yes; Cotton, Yes; Sahr, Yes; VanderWal, Yes; Jaquet, Yes. Motion Carried 6 – 0.

Schulte led discussion regarding a scholarship program the BEDC is exploring for technical school students to return to the Brookings area. Discussion led into an opportunity for the City of Volga to expand their scholarship offerings in the future. Showing support for more scholarship opportunities, the council directed Schulte to pursue more information and potential partnerships with the BEDC.

Future Discussion

Wermedal noted the need to decide how to handle the outdoor ice rink. Santema noted it could be located in the pool parking lot area allowing for more parking and accessibility. Schulte will speak to Public Works Director Kevin Steen about those specifics.

Mayor Randy Santema announced to the City Council that he is serving his last term as Mayor to allow for more time with his family. Various council members thanked Santema for all of his diligent work as Mayor. Santema noted the hope in giving advance notice would aid in the planning process for the next elected Mayor.

Motion by Fideler, seconded by Wermedal, to adjourn at 6:38 PM. All in favor. Motion carried 6 – 0.

s/Randy Santema, Mayor
s/Krista Larson, Finance Officer

