

MINUTES OF REGULAR MEETING

The City Council of the City of Volga, SD met for a regular meeting Monday, May 2, 2022 at 5:30 PM in the conference room of City Hall; Mayor Randy Santema presiding. Members present: Ken Fideler, Bev Cotton, Nichole Hofer, Kelly VanderWal, Matt Jaquet and Doug Wermedal. Also present: City Attorney Steve Britzman, City Administrator Michael Schulte, Finance Officer Krista Larson, Fire Chief Jamie Russell, Park and Recreation Director Carissa Hageman, Public Works Director Kevin Steen, Jeff Kollars, Brookings County Deputies, Sam Algood with the Volga Tribune, Wendel Karlstad, Justin Blackledge, Doug & Joan Tveito, Pam Beukelman, and Sioux Valley government students Damian Danzeisen, David Knutson, McKade Rentsch, Layson Lucas, Kalista King, Levi Swanson, Dylan Strouth, Moana Koruut, and Laruen Steege.

Following the Pledge of Allegiance, motion by Wermedal, seconded by VanderWal, to approve the May 2, 2022 agenda as presented. Motion carried 6 – 0. Motion by Fideler, seconded by Hofer, to approve the consent agenda. Motion carried 6 – 0. The following items were on the consent agenda: Approval of the April 19, 2022, City Council Meeting Minutes.

Visitors, Timed Items, and/or Public Hearings

Mayor Santema welcomed the attending government students.

Public Safety

Fire Chief Jamie Russell reported there were 5 medical calls, 3 motor vehicle accidents, 3 fires calls, 2 of which were false alarms and 1 grass fire for a total of 11 calls and 49 calls year-to-date. At this time last year, the fire department had 35 calls year-to-date.

Cotton and Jaquet noted driving visibility issues with merchants along Highway 14 and asked that staff approach the business owners to address the concerns.

Brookings County deputies noted that a survey request concerning pedestrian traffic on Highway 14 has been submitted by Sheriff Marty Stanwick.

Parks, Recreation, and Buildings

Motion by VanderWal, seconded by Fideler to authorize staff to adjust City Pool hours as needed. Park and Recreation Director Carissa Hageman spoke with the council concerning pool hours and employee retention and availability. Hageman noted that shortening the hours on Saturday's and Sunday's from 1:00PM – 8:00PM to 1:00PM – 5:00PM would help address the concerns. She stated that pool attendance is also significantly decreased during the later hours on weekends. All in favor. Motion Carried 6 – 0.

Larson reiterated Deputy Finance Officer Brooke Johnson's written update noting that all ball sponsorship spots have been filled and shirts are being printed by Spot On Printing. There are 228 total participants and numerous volunteer coaches.

Community Development

Schulte present potential website upgrades to the council, but more information was requested to clarify prices and the timeline. Contract details and changes will be discussed further at a future meeting.

Schulte noted that current ordinance requires all vehicles, trailers, or RV's to be parked on a surfaced area. The ordinance does not specify the size or location of the surfaced area. Council asked that the Planning and Zoning Board further discuss the issue and provide a recommendation.

Motion by VanderWal, seconded by Jaquet, to approve the first reading of ORDINANCE #2022-02 AN ORDINANCE AMENDING THE ZONING ORDINANCES OF THE CITY OF VOLGA, SOUTH DAKOTA. BE IT ORDAINED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF VOLGA, STATE OF SOUTH DAKOTA THAT THE ZONING ORDINANCES OF THE CITY OF VOLGA BE AMENDED AS FOLLOWS: I. That Subsection 5 of Section 4.03 shall be amended (added

language in italics) as follows: 5. Accessory buildings may be located in a rear yard, but may not occupy more than thirty percent (30%) of a rear yard, *or one-thousand (1,000) square feet, whichever is less*, and shall not be used for dwelling purposes. (See Figure 4.03.5) II. That Table 4.03.8 shall be amended as follows (with numbering to be updated accordingly):

Table 4.03.8

Permitted uses:

2. Buildings or structures for customary residential storage- purposes not over twelve (12) feet in height. ~~and not exceeding two hundred (200) square feet in gross floor area.~~

Any or all ordinances in conflict herewith are hereby repealed. CITY OF VOLGA, SOUTH DAKOTA BY s/Randy Santema, Mayor, ATTEST: s/Krista Larson, Finance Officer.

Schulte noted the ordinance revision would help clarify building size limitations during the permitting process. On roll call: Fideler, Yes; Cotton, Yes; Hofer, Yes; VanderWal, Yes; Jaquet, Yes; Wermedal, Yes. Motion Carried 6 – 0.

Public Works

Motion by Wermedal, seconded by Fideler, to approve water tower Pay Request #9 to Caldwell Tanks for \$170,466.48. Wermedal gave an overview of the projects progress and noted that the field construction of the water tower is at 70% and the fabricated material delivery has reached 90% complete. Balance plus retainage remaining is about \$955,000. On roll call: Cotton, Yes; Hofer, Yes; VanderWal, Yes; Jaquet, Yes; Wermedal, Yes; Fideler, Yes. Motion Carried 6 – 0.

Schulte and Wermedal noted DANR approval of the City’s state drinking water application. The Board of Water and Natural Resources approved a nearly \$1.26 million dollar loan and a \$902,600 ARPA grant for the City of Volga at 2.125% for 30 years. More details from the state will be released on the next steps to obtain the funds.

Electric

No report.

Finance and Economic Development

Motion by Fideler, seconded by Wermedal, to approve claims as presented. All in favor. Motion carried 6 – 0.

Vendor	Amount	Comments
AFLAC	\$1,616.34	Premiums
ALLIE HOFER	\$222.86	Lifeguard Certification Reimbursement
BAN-KOE SYSTEMS, INC.	\$19.62	Time & attendance system fees
BLACKSTRAP, INC.	\$2,097.50	Road Salt
BOWES CONSTRUCTION, INC.	\$75.82	Gravel for Alleys
Brooke Johnson	\$101.79	Memorial Flower Reimbursement
BROOKINGS CO SHERIFF'S OFFICE	\$9,541.45	Contract Law 03/06/22-04/02/2022
CALDWELL TANKS	\$170,466.48	Water Tower Pay Request #9
COLONIAL RESEARCH CHEM. CORP.	\$239.91	WW cleaning supplies
DELTA DENTAL	\$563.30	Premiums
DEWILD GRANT RECKERT & ASSOC.	\$610.00	Transmission Tie Line Work
EFTPS	\$4,714.06	Payroll Taxes
ESEIND, INC	\$632.40	2022 Monitoring fees

HAWKINS INC.	\$3,196.84	Chemical, Mini Bulks
IIMC	\$175.00	Annual Membership Fee
KAIA HEILMAN	\$176.50	Lifeguard Certification Reimbursement
L&L AUTO PARTS, INC.	\$59.68	Mosquito Sprayer Supplies
LEAH HOPE	\$50.00	T-Ball Refund
MCLEOD S	\$359.90	Envelopes
OFFICE PEEPS INC.	\$318.05	Monthly Copier Charges/Supplies
PUBLIC HEALTH LABORATORY	\$307.00	WW/Water Testing
RC FIRST AID	\$66.50	Park and Rec First Aid Kits
SDRS	\$6,359.40	April Contributions
South Dakota 811	\$22.40	Message Fees
TONYA STEFFENSEN	\$1,200.00	April Cleaning 2022
TOPKOTE, INC.	\$15,549.15	22,535 @ .69 per lin. ft
TRI-VALLEY BASEBALL ASSOC	\$125.00	Baseball Tournament Fees
US BANK EQUIPMENT FINANCE	\$307.99	Global Search
USA BLUE BOOK	\$124.56	Water Supplies
VERIZON WIRELESS	\$329.53	Cell Service
WAGE WORKS	\$995.41	Pre-Tax Payments
COUNCIL ANNUAL CHEKCS	\$26,855.38	Annual Checks
VFD ANNUAL CHECKS	\$3,924.86	Annual Checks

Motion by Fideler, seconded by VanderWal, to approve first reading of **ORDINANCE #2022-03** AN ORDINANCE ESTABLISHING A SCHEDULE FOR INTRODUCTION AND ADOPTION OF THE ANNUAL MUNICIPAL BUDGET ORDINANCE OF THE CITY OF VOLGA, SOUTH DAKOTA. BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF VOLGA, SOUTH DAKOTA, AS FOLLOWS: I. **Sec. 2-92. Introduction and Adoption of Annual Municipal Budget Ordinance.** A. Pursuant to SDCL 9-21-34, the annual municipal budget ordinance shall be submitted to the City Council for first reading not later than the first regular meeting in November. B. The second reading of the annual municipal budget ordinance shall be held at least five days after the first reading. C. The annual municipal budget ordinance shall be published prior to December 31st following adoption. II. Any or all ordinances in conflict herewith are hereby repealed. CITY OF VOLGA, SOUTH DAKOTA BY s/Randy Santema, Mayor, ATTEST: s/Krista Larson, Finance Officer. The ordinance would allow the first reading of the annual budget to be read in November as opposed to September to increase accuracy of budgeting figures. On roll call: Hofer, Yes; VanderWal, Yes; Jaquet, Yes; Wermedal, Yes; Fideler, Yes; Cotton, Yes. Motion Carried 6 – 0.

Motion by Fideler, seconded by Jaquet, to approve the 2021 City of Volga Annual Report. Larson discussed the financial highlights for the year and provided an overview of the report. The City of Volga's total net position at the end of 2021 was \$5,380,816. Splitting the general fund from the enterprise funds, the general fund ended the year netting \$1,276,203. In addition, the enterprise funds of water, sewer, and electric resulted in an ending net position of \$4,104,613 in 2021. The municipality's sales tax revenue reached \$666,720, an 18% increase over 2020; \$505,000 was budgeted for 2021. The city also received \$494,722 in property taxes, nearly \$56,000 over our budgeted amount. Large capital project account for slightly higher expenses than the previous year. The full report will be published separately in the Volga Tribune. On roll call: VanderWal, Yes; Jaquet, Yes; Wermedal, Yes; Fideler, Yes; Cotton, Yes; Hofer, Yes. Motion Carried 6 – 0.

Public Comments

Pam Beukelman along with Doug & Joan Tveito addressed the council with requests for a fence or barrier between their properties and an industrial business. Staff will investigate the concerns.

Wendel Karlstad addressed the council with dog park clean up concerns and asked about boulevard trees. Staff will provide ordinance information on trees.

City Councilmember Nichole Hofer was recognized and applauded for her six years on the City of Volga Council. This was Hofer's last meeting leaving the position open until appointed by Mayor Santema.

Motion by Hofer, seconded by VanderWal, to adjourn at 7:18 PM. All in favor. Motion Carried 6 – 0.
s/Randy Santema, Mayor, City of Volga
s/Krista Larson, Finance Officer

MINUTES OF ANNUAL MEETING

The City Council of the City of Volga, SD met for the annual meeting Monday, May 3, 2022 at 7:22 PM in the conference room of City Hall; Mayor Randy Santema presiding. Members present: Ken Fideler, Bev Cotton, Kelly VanderWal, Matt Jaquet and Doug Wermedal. Also present: City Attorney Steve Britzman, City Administrator Michael Schulte, Finance Officer Krista Larson, and Sam Algood with the Volga Tribune.

Schulte noted a typo under the Oaths of New Officials that Fideler is a Ward I not II Councilmember. Motion by Fideler, seconded by Cotton, to approve the amended agenda. Motion carried 6 – 0.

City Attorney Britzman administered the oath of office for Ward I Councilmember Cotton, Ward I Councilmember Fideler, and Ward III Councilmember Jaquet.

Councilmembers reviewed and signed the Statement of Ethical Conduct.

Motion by Wermedal, seconded by Jaquet, to re-appoint Ken Fideler as President of the Council, Kelly VanderWal as Vice President and maintain committee assignments. All members will remain in the same committees effective from May 2022 through April 2023. The Ward II committee positions will be filled after a new Councilmember is appointed. Committees are as follows: Community Development: VanderWal and Fideler; Public Safety: Cotton and Wermedal; Electric: Jaquet; Public Works: Wermedal and VanderWal; Parks, Recreation, and Buildings: Cotton; Finance & Economic Development: Fideler and Jaquet. Motion carried 6 – 0.

Motion by Fideler, seconded by VanderWal, to appoint Steven J. Britzman as the City Attorney, Michael Schulte as City Administrator, Krista Larson as City Finance Officer, Jamie Russell as Fire Chief, and Pat Carey of Banner Associates as the City Engineer. Motion carried 6 – 0.

Motion by VanderWal, seconded by Cotton, to designate the Volga Tribune as the official newspaper. This designation is effective from May 2022 through April 2023. Motion carried 6 – 0.

Motion by VanderWal, seconded by Cotton, to designate Bankstar Financial and Dakotaland Federal Credit Union as the official depositories. This designation is effective from May 2022 through April 2023. Motion carried 6 – 0.

Motion by Fideler, seconded by Jaquet, to appoint Craig Howell and Kelly VanderWal to the Railroad Authority. This designation is effective from May 2022 through April 2023. Motion carried 6 – 0.

Motion by Fideler, seconded by VanderWal, to appoint Jacob Brehmer to the Planning Commission for a two-year term and to appoint Tim Gross, Doug Pederson, and Mark Kisely for three-year terms. Motion carried 6 – 0.

Motion by Wermedal, seconded by VanderWal, to appoint Roger Anderson to the Volga Housing & Redevelopment Commission for a four-year term and to appoint Sandy Hemmestad for a five-year term. Motion carried 6 – 0.

Fire department volunteers are as follows: Brandon Anderson, Matt Anderson- Deputy Chief, Ross Calmus, Matt Caron, Don Doescher, Dan Howell, Dave Jacobson - 1st Assistant Chief, Treston Klein, Jared Knutson, Kelly Koerlin, Lucas Lembcke, Dallas Mathern, Travis Morvant, Danny Nelson, Paul Nelson, Liz Oakley, Dan Orton, Zach Price, Jammey Rawden, Travis Renkly, Jamie Russell – Fire Chief, Matt Schmidt, Mason Sheehan, Katelynn Sheehan, Jesse Swier - 2nd Assistant Chief, Kelly Vanderwal, and Kolton Westendorf. No action needed.

Santema and Schulte will work together on appointing a Ward II candidate.

Motion by VanderWal, seconded by Cotton, to enter Executive Session Pursuant to SDCL 1-25-2, #1 at 7:32 PM. Motion carried 6 – 0.

Motion by Fideler, seconded by VanderWal to leave Executive Session Pursuant to SDCL 1-25-2, #1 at 7:52 PM. Motion carried 6 – 0.

Recording of new hourly wage: Tianna Stokely, Administrative Assistant, \$16.48/hour effective April 12, 2022.

Wermedal noted the need to work towards solutions on fence concerns and violations.

Motion by Fideler, seconded by Jaquet, to adjourn at 7:56 PM. Motion carried 6 – 0.

s/Randy Santema, Mayor, City of Volga
s/Krista Larson, Finance Officer