

## MINUTES OF REGULAR MEETING

The City Council of the City of Volga, SD met for a regular meeting Monday, December 20, 2021 at 12:00 PM in the conference room of City Hall; Mayor Randy Santema presiding. Members present: Ken Fideler, Matt Jaquet, Doug Wermedal, Kelly VanderWal, and Nichole Hofer. Members absent: Bev Cotton. Also present: Fire Chief Jamie Russell, City Attorney Steve Britzman, City Administrator Michael Schulte, Deputy Finance Officer Brooke Johnson, Administrative Assistant Tianna Stokely, and Samantha Algood with the Volga Tribune.

Following the Pledge of Allegiance, Jaquet made a motion to approve the consent agenda. Wermedal seconded the motion. All in favor. Motion Carried 5 – 0. The following items were on the consent agenda: Approval of the December 6, 2021 Regular Meeting Minutes, Approval of December 20, 2021 City Council Agenda, and Resolution 2021-51 – Blending and Consumption – Ramirez.

**RESOLUTION 2021-49 APPROVING BLEND & CONSUME LICENSE CITY OF VOLGA, SD** BE IT RESOLVED that in accordance with SDCL 35-1-5.5, prior authorization for persons to consume or blend alcoholic beverages on December 24, 2021 at the Volga Community Center under the name of Ramirez is hereby given. All such consumption or blending shall occur during the said event. Said property shall be considered for purposes of the Resolution to be the location of a special license and shall not constitute a public place as defined by Ordinance 145 of the City of Volga. Sale of alcohol beverages shall not be permitted at any time at the above described location. There shall be no consumption of any alcoholic beverage by any individual who is under twenty-one years of age. This permit shall commence at 12:00 AM on December 24, 2021 and shall conclude at 11:59 PM on December 24, 2021. Dated this 20<sup>th</sup> day of December, 2021. CITY OF VOLGA BY s/Randy Santema, Mayor, ATTEST: s/Brooke Johnson, Deputy Finance Officer.

Visitors, Timed Items, and/or Public Comments  
None.

### Community Development

Motion by Fideler, seconded by Hofer, to approve the second reading and approval of **ORDINANCE #2021-16 AN ORDINANCE AMENDING SECTION 2.3-2 OF THE REVISED ORDINANCES OF THE CITY OF VOLGA, SOUTH DAKOTA TO REVISE THE VOTING WARDS OF THE CITY OF VOLGA** BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF VOLGA, SOUTH DAKOTA, THAT ORDINANCE SECTION 2.3-2 OF THE CITY OF VOLGA IS HEREBY AMENDED AS FOLLOWS: Section 2.3-2 – Wards The boundaries of the voting wards and precincts in the City of Volga shall be as follows, to-wit: Ward One: All that part of the City of Volga lying North of Highway 14, all that part of the City of Volga lying North of 5th Street and West of Hansina Avenue, and all that part of the City of Volga West of Samara Ave and North of 6<sup>th</sup> Street. Ward Two: All that part of the City of Volga lying East of Hansina Avenue and South of Highway 14 and North of 4th Street, and all the part of the City of Volga East of Hansina Ave and North of 5<sup>th</sup> Street and West of Jackson Ave. Ward Three: All that part of the City of Volga lying South of 5th Street and East of

Samara Avenue, all that part of the City of Volga West of Samara and South of West 6<sup>th</sup> Street, and all that part of the City of Volga East of Jackson Avenue and South of 4<sup>th</sup> Street. I. Any and all other ordinances in conflict herewith are hereby repealed. CITY OF VOLGA BY s/Randy Santema, Mayor, ATTEST: s/Krista Larson, Finance Officer. On roll call: Fideler, Yes; Hofer, Yes; Jaquet, Yes; Wermedal, Yes. VanderWal, Yes. Motion carried 5 – 0.

Schulte and Santema briefly updated council on the Brookings Area Housing Study & Listening Session that was held at City Hall on December 14. A survey is live for all residents in Brookings County to take to provide their input on housing. The link is available on the city's Facebook page.

#### Public Safety

Wermedal thanked staff of notifying the owner of the trailer on East 6<sup>th</sup> Street as it was removed.

Hofer left the meeting at 12:14 p.m.

#### Electric

Jaquet provided an update from what he learned from the Heartland webinar discussing the new infrastructure bill and discussed the AMI meeting city staff held with Suez.

Hofer joined the meeting at 12:20 p.m.

#### Public Works

Schulte explained a proposal sent by T-Mobile / Sprint to swap out old equipment and replace with new equipment. The plan was sent to Fire Chief Russell who passed the plan onto the vendor who installed the new county's repeater. The equipment should not interfere with the county's equipment. Schulte mentioned that he requested a contact if the equipment were to interfere so the issues could be investigated. Suez will be conducting an infrastructure study as part of the maintenance agreement with the city. Motion by Wermedal, seconded by Jaquet, to approve the removal and installation of telecommunication equipment proposed by T-Mobile/Sprint on the city's water tower contingent upon a successful infrastructure study by Suez. On roll call: Fideler, Yes; Hofer, Yes; Jaquet, Yes; Wermedal, Yes. VanderWal, Yes. Motion carried 5 – 0.

#### Parks, Recreation, and Buildings

Discussion was held on security cameras and electronic locks on the doors at the community center and auditorium. Safe-N-Secure will be providing a quote. It was suggested that the calendar of reservations of both facilities be sent to the sheriff's department monthly so they are aware of events taking place at the two facilities.

#### Finance and Economic Development

Schulte presented a new vision insurance quote given by AFLAC. Employees currently have the option to add additional insurance plans through AFLAC. The quote provided numbers for employer paid packages and employee only packages. The Council directed the administrator to receive more quotes and bring to a future meeting.

Motion by Fideler, seconded by VanderWal, to approve **Resolution #2021-52 SUPPLEMENTAL APPROPRIATIONS TRANSFER OF CONTINGENCY FUNDS WHEREAS**, the City of Volga desires to supplemental appropriate the transfer of contingency funds to meet the obligations of the municipality. According to SDCL 9-21-6.1, in preparing the annual estimate of expenses provided by SDCL 9-22-23, the auditor or clerk may include in the budget a line item for contingencies. The line item shall be included in the annual budget adopted pursuant to SDCL 9-21-2 and shall not exceed five percent of the total municipal budget. No expenditures shall be charged to this item, but such appropriated amount may be transferred, by resolution of the municipal governing body, to any other appropriation in which insufficient funds were provided for items for which no appropriation was provided.

General Fund

414 Finance & Administration	
41420 Salaries & Wages	
E 101-41420-41100	\$22,648.18
41420 OASI	
E 101-41420-41210	\$500.00
41300 Retirement	
E 101-41420-41300	\$700.00
41420 Group Insurance	
E 101-41420-41500	\$11,225.70
41420 Publishing	
E 101-41420-42300	\$2,434.26
41420 Supplies & Materials	
E 101-41420-42600	\$522.87

**Total Appropriations** **\$38,031.01**

Financing Sources

Contingency Available for Transfer	\$38,031.01
Transfer from Water	\$0.00
Transfer from Electric	\$0.00
Transfer from Wastewater	<u>\$0.00</u>

**Total Source of Funding** **\$38,031.01**

WHEREAS, this resolution is deemed necessary for the immediate preservation of the public peace, health, or safety and support of the municipal government and its existing public institutions; and emergency is hereby declared and said Resolution shall be effective upon passage and publication thereof. Dated this 20<sup>th</sup> day of December, 2021. CITY OF VOLGA BY s/Randy Santema, Mayor, ATTEST: s/Brooke Johnson, Deputy Finance Officer. Schulte explained that he is seeking clarification from the Department of Legislative Audit on contingency transfers so today’s resolution can be passed today but changes or clarification may come at a future meeting to ensure the process is done properly and applied to needed funds. On roll call: Fideler, Yes; Hofer, Yes; Jaquet, Yes; Wermedal, Yes. VanderWal, Yes. Motion carried 5 – 0.

Motion by Fideler, seconded by Wermedal to approve claims as presented. All in favor. Motion carried 5 – 0.

Vendor	Amounts	Comments
A-OX WELDING SUPPLY CO., IN	\$76.01	CYLINDER RENTAL
ARAMARK	\$587.12	Cleaning - Gov Buildings
ASSOCIATED SUPPLY COMPAN	\$4,280.71	POOL VACUUM
BANNER ASSOCIATES, INC.	\$37,669.72	Engineering
BROOKINGS CO SHERIFF'S OFFICE	\$9,725.41	ANIMAL CONTROL & CONTRAT LAW
BROOKINGS DUMPSTER SERVICE	\$12,696.24	TRASH SERVICE
CITY OF VOLGA	\$13,333.99	UTILITIES
CODE ENFORCEMENT SPECIALITIES	\$1,502.69	CODE ENFORCEMENT 9/1/21-11/30/21
COURTESY PLUMBING	\$5.70	CHLORINATOR PARTS
CULLIGAN WATER CONDITIONING	\$113.45	MACHINES AND REFILLS
DAKOTALAND FEDERAL CR. UNION	\$657.24	SUPPLIES, POSTAGE, ZOOM, TRAVEL
DAVES WINDOW CLEANING, INC	\$52.00	Window Cleaning
DELTA DENTAL	\$544.00	PREMIUMS
DITCH WITCH OF SD INC.	\$918.13	DITCH WITCH REPAIRS
DITCH WITCH UNDERCON	\$16.97	FUEL FILTER
EAST RIVER	\$9,160.06	11.2021 TRANSMISSION SERVICE
FASTENAL	\$18.49	STREET LIGHT BOLTS
HAWKINS INC.	\$2,269.48	MINI BULK, O RING, DIFFUSER, NOZZLE
HEARTLAND CONSUMERS POW	\$398,542.56	TRANSMISSION SERVICE 11.2021
JESSE SWIER	\$18.52	CUSTOMER DEPOSIT REFUND
KNAPP ELECTRIC	\$202.16	AIR PURIFIER INSTALLATION
KY RIBSTEIN	\$120.21	CUSTOMER DEPOSIT REFUND
MCLEOD S	\$866.60	UTILITY BILL FORMS
NEGASSI TESFAY	\$110.15	CUSTOMER DEPOSIT REFUND
OFFICE PEEPS INC.	\$65.24	OFFICE SUPPLIES
OUTLAW GRAPHICS, INC.	\$310.00	PARK SIGNAGE REPLACEMENT
POMPS TIRE SERVICE INC	\$3,749.80	VFD TIRES
SAMER SARAH	\$418.00	CUSTOMER DEPOSIT REFUND
SOUTH DAKOTA 811	\$124.32	MESSAGE FEES
SPEED CONNECT, LLC	\$148.92	METERING
SPOT ON PRINTING	\$27.50	APPAREL ALLOWANCE
TITAN MACHINERY	\$77.40	BOLTS
US DEPARTMENT OF ENERGY	\$18,533.84	TRANSMISSION SERVICE 11.2021
VALLEY FIBERCOM	\$293.54	TELEPHONE & INTERNET SERVICE
VALLEY FITNESS	\$217.34	MONTHLY MEMBERSHIPS
WAGE WORKS	\$451.00	PRE-TAX PAYMENTS
AGFIRST FARMER COOP	\$595.62	FUEL
BOBCAT OF BROOKINGS, INC.	\$326.16	RENTAL & PARTS
EDMAN ENTERPRISES INC.	\$407.37	FUEL, ICE
LOWES	\$779.30	PAINT, TOOLBOX, SUPPLIES
RUNNINGS	\$338.45	ORINGS, NUTS, BOLTS
US DEPARTMENT OF ENERGY	\$18,533.84	TRANSMISSION SERVICE 11.2021
EFTPS	\$5,582.82	PAYROLL TAXES
VOLGA POSTMASTER	\$339.58	DECEMBER BULK BILLING
SOUTH DAKOTA DEPT OF REVENUE	\$26,363.74	SALES TAX
SOUTH DAKOTA RETIREMENT	\$4,040.18	NOVEMBER CONTRIBUTIONS
PAYMENT SERVICE NETWORK	\$250.05	MONTHLY FEES
HEARTLAND CONSUMER POWER	\$5,834.00	LOAN PRINCIPAL (PMNT 26)

Future Discussion

VanderWal requested that the new Heartland board member that represents Volga be invited to a future meeting.

Public Comments

No public comments made.

Motion by Fideler, seconded by VanderWal, to adjourn at 1:11PM. All in favor. Motion carried 5 – 0.

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Randy Santema, Mayor, City of Volga

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Brooke Johnson, Deputy Finance Officer, City of Volga