

MINUTES OF REGULAR MEETING

The City Council of the City of Volga, SD met for a regular meeting Monday, November 15, 2021 at 12:02 PM in the conference room of City Hall – 226 Kasan Ave; Mayor Randy Santema presiding. Members present: Bev Cotton, Nichole Hofer, Matt Jaquet, Doug Wermedal, and Kelly VanderWal. Members absent: Ken Fideler. Also present: City Attorney Steve Britzman, City Administrator Michael Schulte, Finance Officer Krista Larson, Samantha Algood with the Volga Tribune, Brent Palmer with Volga Ace Hardware, Christina Crouse and Greg Maag with First District, and Pat Carey with Banner Associates.

Following the Pledge of Allegiance, Wermedal made a motion to approve the consent agenda. Jaquet seconded the motion. All in favor. Motion carried. 5 – 0. The following items were on the consent agenda: Approval of the November 1, 2021 Regular Meeting Minutes and Approval of November 15, 2021 City Council Agenda.

Visitors, Timed Items, and/or Public Comments

Heidi Gullickson with the Brookings Area United Way gave an overview of their upcoming fundraising campaign and expressed her gratitude for the program support.

A public hearing was held for Resolution 2021-47, a conditional use permit for the placement of a storage pod behind or north of Volga Ace Hardware. Schulte and Brent Palmer, Co Owner of Volga Ace Hardware, explained the need for the storage pod and the proposed set backs. Schulte noted that the Zoning Board recommended a 12 foot rear yard setback, a 10 foot side yard setback and at least a gravel or rock foundation under the pod.

VanderWal made a motion to approve **RESOLUTION 2021-47 A RESOLUTION APPROVING A CONDITIONAL USE PERMIT TO ALLOW COMMERCIAL STORAGE ON A C-1 GENERAL COMMERCIAL LOT CITY OF VOLGA, SOUTH DAKOTA** WHEREAS, Brent Palmer is the co-owner of Volga Ace Hardware located on Outlot H in Subdivision Outlots F-H – 114 E Hwy 14, and WHEREAS, Volga Ace Hardware intends to place a 8' x 20' storage pod on said property as allowed as a conditional use under Volga Zoning Code Section 2.09.04 #10, and WHEREAS, said property is presently zoned as 'C-1' General Commercial District classification, wherein commercial storage is an allowable conditional use; and WHEREAS, Volga Ace Hardware submitted to the City an application for a conditional use permit to allow a storage pod on above named property as set forth in Volga Zoning Code Section 3.05.02; and WHEREAS, the City of Volga Planning and Zoning Commission conducted a public hearing on November 8, 2021 to consider said conditional use permit application and at the conclusion of said hearing passed a motion recommending the approval of a conditional use permit while setting the rear setback as 12' and side yard setback as 10' with a minimum gravel or rock foundation under the storage pod, and WHEREAS, the Volga City Council, serving as the Board of Adjustment, upon the recommendation of the Planning and Zoning Commission, considered granting a conditional use permit to allow a storage pod at the above named property following the setbacks and conditions set by the Planning & Zoning Commission, and NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL

SERVING AS THE BOARD OF ADJUSTMENT OF THE CITY OF VOLGA, SD: That a conditional use permit allowing a storage pod on the above named property is hereby approved with the setbacks and conditions listed from the Planning & Zoning Commission, and BE IT FURTHER RESOLVED BY SAID CITY COUNCIL AS THE BOARD OF ADJUSTMENT that this Resolution shall become effective after its passage and approval. PASSED AND ADOPTED by the City Council serving as the Board of Adjustment of the City of Volga, SD on this 15th day of November, 2021. CITY OF VOLGA BY s/Randy Santema, Mayor, ATTEST: s/Krista Larson, Finance Officer. Hofer seconded the motion. Discussion was held. Schulte noted that neighboring property owners were notified and there was not opposition of the permit. Palmer noted that all full time employees have been hired and they are looking forward to opening the store in the near future. On roll call: Cotton, Yes; Hofer, Yes VanderWal, Yes; Jaquet, Yes; Wermedal, Yes. Motion carried 5 – 0.

A Drinking Water Systems Improvements Project public hearing was held to discuss Resolution 2021-48, a resolution authorizing an application for financial assistance to the South Dakota Board of Water and Natural Resources. Pat Carey with Banner Associates and Greg Maag & Christina Crouse with First District gave an overview of the potential funding the City could receive in the form of grants or loans for upcoming drinking water improvement projects.

Wermedal made a motion to approve **RESOLUTION #2021-48 RESOLUTION AUTHORIZING AN APPLICATION FOR FINANCIAL ASSISTANCE, AUTHORIZING THE EXECUTION AND SUBMITTAL OF THE APPLICATION, AND DESIGNATING AN AUTHORIZED REPRESENTATIVE TO CERTIFY AND SIGN PAYMENT REQUESTS. CITY OF VOLGA, SD** WHEREAS, the City of Volga (the “City”) has determined it is necessary to proceed with improvements to its Water System, including but not limited to installing mains, valves, fire hydrants and appurtenances, and pavement repairs (the “Project”); and WHEREAS, the City has determined that financial assistance will be necessary to undertake the Project and an application for financial assistance to the South Dakota Board of Water and Natural Resources (the “Board”) will be prepared; and WHEREAS it is necessary to designate an authorized representative to execute and submit the Application on behalf of the City and to certify and sign payment requests in the event financial assistance is awarded for the Project, NOW THEREFORE BE IT RESOLVED by the City as follows: 1. The City hereby approves the submission of an Application for financial assistance in an amount not to exceed \$3,000,000 to the South Dakota Board of Water and Natural Resources for the Project. 2. The Mayor is hereby authorized to execute the Application and submit it to the South Dakota Board of Water and Natural Resources, and to execute and deliver such other documents and perform all acts necessary to effectuate the Application for financial assistance. 3. The Mayor is hereby designated as the authorized representative of the City to do all things on its behalf to certify and sign payment requests in the event financial assistance is awarded for the Project. Adopted at Volga, South Dakota, this 15th day of November 2021. CITY OF VOLGA BY s/Randy Santema, Mayor, ATTEST: s/Krista Larson, Finance Officer. Jaquet seconded the motion. Discussion was held. Schulte and Maag noted the nature of the funding is yet to be determined, but the City’s application will initiate the process. Britzman asked about the timing of more information regarding the American Rescue Plan Funds. Maag noted the hope to have more information

soon. On roll call: Hofer, Yes VanderWal, Yes; Jaquet, Yes; Wermedal, Yes; Cotton, Yes.
Motion carried 5 – 0.

Community Development

Schulte presented proposed changes to the City of Volga voting ward maps. Luke Muller with First District supplied the map alternative due to population growth and updated Census data. Discussion was held concerning future growth planning for the City and the need for the change. Britzman advised staff and Council to finalize a new map in a timely manner as election planning and petitioning will begin early next year. Staff will continue to work with First District on finalizing any needed changes.

Schulte led discussion of extending yard waste tote pickup days in 2022 and adding an additional dumpster for yard waste. Council agreed that the contracted date with Brookings Dumpster Service for yard waste tote pickup should be extended as needed. Wermedal noted that a third dumpster could be added by an existing location or to an additional spot. VanderWal noted that the yard waste dumpster service is a provided amenity to citizens that was not always offered. Jaquet noted that composting is preferred disposal method over potentially burning a yard waste pile. Staff was advised to work with Brookings Dumpster Service.

Public Safety

No Report.

Electric

Jaquet noted the Heartland Consumers Power District meeting on November 18, 2021.

Public Works

Wermedal made a motion to re-approve Water Tower Pay Request #4 to Caldwell Tanks in the amount of \$110,322.00. Jaquet seconded the motion. Schulte noted that the previous request was approved for \$10.00 over the corrected amount due to Caldwell Tanks. All in favor. Motion carried 5 – 0.

Wermedal made a motion to re-approve Creekside Industrial Park Pay Request #6 to Winter Contracting in the amount of \$78,301.12. Jaquet seconded the motion. Larson explained that the first version of the pay request was received containing the wrong total. This finalized request was for \$4,050.00 more than the original request. All in favor. Motion carried 5 – 0.

Wermedal made a motion to approve CIPP Improvements Pay Request #5 to Hydro-Klean in the amount of \$202,721.46. Jaquet seconded the motion. Discussion was held. All in favor. Motion carried 5 – 0.

Parks, Recreation, and Buildings

Schulte and council discussed recent concerns with vandalism in the auditorium. Multiple unaccounted for keys have not been returned or renewed in recent years. Staff was advised to formulate a plan to potentially install security cameras, change the locks, and implement a new customer deposit system to avoid future problems.

Finance and Economic Development

Jaquet made a motion to approve the City of Volga/CC Bar and Grill’s application for renewal of Retail (on-sale) Liquor License in the premises on Lots 11 and 12, and the East 50’ of Lot 10 Block One, Original Plat, City of Volga, South Dakota, for a period of one year beginning on January 1, 2022. Hofer seconded the motion. All in favor. Motion carried 5 – 0.

Jaquet made a motion to approve the City of Volga/CC Bar and Grill’s application for renewal of Liquor and Package (off-sale) Liquor License in the premises on Lots 11 and 12, and the East 50’ of Lot 10 Block One, Original Plat, City of Volga, South Dakota, for a period of one year beginning on January 1, 2022. Hofer seconded the motion. All in favor. Motion carried 5 – 0.

Jaquet made a motion to approve the City of Volga/Dollar General Store #15455’s application for renewal of Retail (on-off sale) Wine License in the premises on Outlots, E 132’ of OL “G”, City of Volga, South Dakota, for a period of one year beginning on January 1, 2022. Hofer seconded the motion. All in favor. Motion carried 5 – 0.

Jaquet made a motion to approve the City of Volga/Edman Enterprises, Inc. DBA/Valley Mart’s application for renewal of Package (off-sale) Liquor License in the premises on Lot 1 Exc N 140 of Block 5, Eastland Addition, City of Volga, South Dakota, for a period of one year beginning on January 1, 2022. Hofer seconded the motion. All in favor. Motion carried 5 – 0.

Jaquet made a motion to approve the City of Volga/Lucky Dog Bar & Grill, LLC’s application for renewal of Retail (on-sale) Liquor License in the premises on E 120’ Outlot “B”, Frandsen’s 4th Addition, City of Volga, for a period of one year beginning on January 1, 2022. Hofer seconded the motion. All in favor. Motion carried 5 – 0.

Jaquet made a motion to approve the City of Volga/Meadow Creek Golf Course’s application for a Retail (on-sale) Liquor License in the premises on N 444’ and S 380’ of N 824’ Exc W 420’ of N 720’ of W and SE ¼ section 23-110-51, excluding platted area, Volga Township, City of Volga, South Dakota, for a period of one year beginning on January 1, 2022. Hofer seconded the motion. All in favor. Motion carried 5 – 0.

Jaquet made a motion to approve the addition of Administrative Assistant Tianna Stokely to the Bankstar Financial signature cards. VanderWal seconded the motion. Discussion was held. All in favor. Motion carried 5 – 0.

Larson presented a revenue and expenditure recap report of the City’s year-to-date financial standing. She highlighted a favorable sales tax revenue position and expects a considerable increase in 2022 as well.

Jaquet made a motion to approve the following claims and ordered them paid. Hofer seconded the motion. All in favor. Motion carried.

Search Name	Amounts	Comments
CITY OF VOLGA	\$12,376.09	UTILITIES
TERRI LOGAN	\$106.41	REFUND ACCT: 120-03-2
DARRAH BJORKLUND	\$194.80	REFUND ACCT: 4311-05-6
SHANNON EVERETT	\$68.80	REFUND ACCT: 1483-16-9

AMANDA MILLER	\$144.85	REFUND ACCT: 1437-24-9
MICHAEL PLUMMER	\$127.75	METER DEPOSIT REFUND
KENDALL TREETOP	\$19.43	METER DEPOSIT REFUND
725100 CASEYS GENERAL STORES	\$36.75	REFUND ACCT: 144-00-3
BROOKINGS DUMPSTER SERVICE	\$9,487.00	OCT TRASH SERVICE
DAKOTALAND FEDERAL CR. UNION	\$2,119.96	Supplies, postage, VFD books
PROCHEM DYNAMICS	\$99.20	Aud Floor Cleaner
HEARTLAND CONSUMERS POWER DIS.	\$352,943.87	10.2021 Transmission Service
SPOT ON PRINTING	\$377.00	Apparel Allowances
DELTA DENTAL	\$544.00	Premiums
VALLEY FITNESS	\$195.34	Monthly Memberships
BROOKINGS AREA UNITED WAY	\$120.00	United Way Monthly Billing
SD RURAL WATER	\$890.00	Annual Conference & Dues
BANNER ASSOCIATES, INC.	\$27,299.67	Engineering Fees
RC FIRST AID	\$185.00	Latex Gloves
L.G. EVERIST, INC.	\$631.58	Icing Sand
SD REDBOOK FUND	\$425.00	Training Textbooks
LYLE SIGNS INC.	\$468.71	Yield and Stop Signs
ACTIVE HEATING	\$100.00	WWTF Filters
RAPID CITY, PIERRE & EASTERN	\$105.00	Drainage/sewer lines lease
HAWKINS WATER TREATMENT	\$10.00	Chlorine cylinder
BROOKINGS REGISTER	\$879.00	Brkgs Community Guide
EAST RIVER	\$8,854.30	10.2021 Transmission Service
SPEED CONNECT, LLC	\$133.92	SDSP Metering
WESTERN AREA POWER ADMIN.	\$19,984.68	10.2021 Transmission Service
DAVES WINDOW CLEANING, INC.	\$52.00	Window Cleaning
VALLEY FIBERCOM	\$293.01	Telephone & Internet Services
GRAYBAR ELECT. CO. INC.	\$47.34	Elec Conduit
BOBCAT OF BROOKINGS	\$250.00	Stump Grinder Rental
A-OX WELDING SUPPLY CO., INC.	\$73.75	Cylinder Rental
RFD NEWS GROUP INC.	\$153.67	Legal and Minutes Publishing
CITY OF BROOKINGS	\$408.00	Animal Control - Unclaimed pets
TONYA STEFFENSEN	\$1,200.00	October Cleaning 2021
CULLIGAN WATER CONDITIONING	\$47.40	Water and Dispenser
AGFIRST FARMER COOP	\$1,095.96	Fuel/Repairs
MICRO COMPUTER SYSTEMS	\$5,373.46	Sever/Firewall/Repairs
RUNNINGS	\$311.55	Sprayer, Apparel, Supplies
STURDEVANT S AUTO SUPPLY	\$1.92	o-ring
M & T FIRE & SAFETY	\$10,455.02	Various Supplies
CORE & MAIN	\$721.56	Hydrant Marker, Fittings
EDMAN ENTERPRISES INC.	\$351.09	Fuel
FRONTIER PRECISION	\$6,134.35	GIS System for Electric
WESCO	\$3,802.56	Elbows
EFTPS	\$786.55	Payroll Taxes

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VOLGA POSTMASTER	\$341.05	November Bulk Billing
SD DEPARTMENT OF LABOR	\$38.90	2021 Q3 Employment Reporting
SD RETIREMENT SYSTEM	\$5,199.46	Oct Contributions
HEARTLAND CONSUMERS POWER	\$5,834.00	Loan Principal (PMT 25)
PAYMENT SERVICE NETWORK	\$163.50	Monthly E-Payment Fees
EFTPS	\$2,814.48	Payroll Taxes
EFTPS	\$786.55	Payroll Taxes
WAGE WORKS	\$1,127.45	Pre-Tax Payments
SOUTH DAKOTA DEPT. OF REVENUE	\$24,369.08	Sales Tax
CALDWELL TANKS	110,322.00	Pay Request #4
HYDRO-KLEAN	\$202,721.46	Pay Request #5
WINTER CONTRACTING	\$78,301.12	Pay Request # 6

Upcoming Meetings & Events

Schulte provided a list of upcoming meetings and events.

Public Comments

No public comments were made.

Adjourn

Jaquet made a motion to adjourn at 1:39PM. VanderWal seconded the motion. All in favor. Motion carried.

Randy Santema, Mayor, City of Volga

Krista Larson, Finance Officer, City of Volga