

## MINUTES OF REGULAR MEETING

The City Council of the City of Volga, SD met for a regular meeting Monday, December 6, 2021 at 5:35 PM in the conference room of City Hall; Mayor Randy Santema presiding. Members present: Bev Cotton, Ken Fideler, Matt Jaquet, Doug Wermedal, and Kelly VanderWal, and Nichole Hofer. Also present: Fire Chief Jamie Russell, City Attorney Steve Britzman, City Administrator Michael Schulte, City Finance Officer Krista Larson, and Kathi Granum with the Volga Tribune.

Following the Pledge of Allegiance, Wermedal made a motion to approve the consent agenda. Hofer seconded the motion. All in favor. Motion Carried 4 – 0. The following items were on the consent agenda: Approval of the November 15, 2021 Regular Meeting Minutes, Approval of December 6, 2021 City Council Agenda, and Resolution 2021-49 – Blending and Consumption – Geffre.

**RESOLUTION 2021-49 APPROVING BLEND & CONSUME LICENSE CITY OF VOLGA, SD** BE IT RESOLVED that in accordance with SDCL 35-1-5.5, prior authorization for persons to consume or blend alcoholic beverages on December 18, 2021 at the Volga Community Center under the name of Geffre is hereby given. All such consumption or blending shall occur during the said event. Said property shall be considered for purposes of the Resolution to be the location of a special license and shall not constitute a public place as defined by Ordinance 145 of the City of Volga. Sale of alcohol beverages shall not be permitted at any time at the above described location. There shall be no consumption of any alcoholic beverage by any individual who is under twenty-one years of age. This permit shall commence at 12:00 AM on December 18, 2021 and shall conclude at 11:59 PM on December 18, 2021. Dated this 6<sup>th</sup> day of December, 2021. CITY OF VOLGA BY s/Randy Santema, Mayor, ATTEST: s/Krista Larson, Finance Officer.

### Visitors, Timed Items, and/or Public Comments

None.

Jaquet joined the meeting at 5:47PM

### Community Development

Fideler made a motion to approve the first reading of **ORDINANCE #2021-16 AN ORDINANCE AMENDING SECTION 2.3-2 OF THE REVISED ORDINANCES OF THE CITY OF VOLGA, SOUTH DAKOTA TO REVISE THE VOTING WARDS OF THE CITY OF VOLGA** BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF VOLGA, SOUTH DAKOTA, THAT ORDINANCE SECTION 2.3-2 OF THE CITY OF VOLGA IS HEREBY AMENDED AS FOLLOWS:Section 2.3-2 – Wards The boundaries of the voting wards and precincts in the City of Volga shall be as follows, to-wit: Ward One: All that part of the City of Volga lying North of Highway 14, all that part of the City of Volga lying North of 5th Street and West of Hansina Avenue, and all that part of the City of Volga West of Samara Ave and North of 6<sup>th</sup> Street. Ward Two: All that part of the City of Volga lying East of Hansina Avenue and South of Highway 14 and North of 4th Street, and all the part of the City of Volga East of Hansina Ave and North of 5<sup>th</sup> Street and West of Jackson Ave. Ward Three: All

that part of the City of Volga lying South of 5th Street and East of Samara Avenue, all that part of the City of Volga West of Samara and South of West 6<sup>th</sup> Street, and all that part of the City of Volga East of Jackson Avenue and South of 4<sup>th</sup> Street. I. Any and all other ordinances in conflict herewith are hereby repealed. CITY OF VOLGA BY s/Randy Santema, Mayor, ATTEST: s/Krista Larson, Finance Officer. On roll call: Fideler, Yes; Cotton, Yes; Hofer, Yes; Jaquet, Yes; Wermedal, Yes. Motion carried.

Schulte and Santema briefly updated council on the upcoming Brookings Area Housing Study & Listening Session to be held at City Hall on December 14.

Schulte noted that Brookings Dumpster Service reached out asking if the current contract for trash, recycling, and yard waste pickup could be modified to all be collected on Wednesdays in the future. Council agreed to the change and notices and information will be sent to residents of the changes once confirmed with Brookings Dumpster Service. Yard waste collection will also be extended through November weather pending in upcoming years.

#### Public Safety

VanderWal joined the meeting at 5:53PM.

Cotton noted residential inquiries about adding additional light poles or brighter lights to various areas of town. Further discussion will take place with staff addressing concerns.

Fire Chief Jamie Russell reported 10 calls in November consisting of 6 medical, 1 fire call, and 3 motor vehicle accidents. There has been a total of 130 calls year-to-date.

Wermedal noted a construction trailer needing to be moved along East 6<sup>th</sup> Street.

#### Electric

Jaquet noted an upcoming Heartland Consumers Power District meeting regarding an infrastructure bill on 12/9/2021.

#### Public Works

Motion by Wermedal, seconded by Jaquet, to approve Pay Request #5 for the Water Tower project of \$246,510.00. A brief update was given. On roll call: Cotton, Yes; Hofer, Yes; VanderWal, Yes; Jaquet, Yes; Wermedal, Yes; Fideler, Yes. Motion carried.

Motion by Wermedal, seconded by Hofer, to approve Pay Request #7 for Creekside Industrial Park project of \$15,174.67. A brief update was given. On roll call: Hofer, Yes; VanderWal, Yes; Jaquet, Yes; Wermedal, Yes; Fideler, Yes; Cotton, Yes. Motion carried.

Motion by Wermedal, seconded by Jaquet, to approve Pay Request #6 for CIPP Improvements project of \$42,082.92. A brief update was given. On roll call: VanderWal, Yes; Jaquet, Yes; Wermedal, Yes; Fideler, Yes; Cotton, Yes; Hofer, Yes. Motion carried.

#### Parks, Recreation, and Buildings

No Report.

Finance and Economic Development

Jaquet left the meeting at 6:22PM.

Motion by Fideler, seconded by Hofer, to approve 2021 Employee Retention Payments for \$100 per month of employment at the City of Volga. On roll call: Wermedal, Yes; Fideler, Yes; Cotton, Yes; Hofer, Yes; VanderWal, Yes. Motion carried.

Motion by Fideler, seconded by VanderWal, to approve **Resolution #2021-50 SUPPLEMENTAL APPROPRIATIONS TRANSFER OF CONTINGENCY FUNDS WHEREAS**, the City of Volga desires to supplemental appropriate the transfer of contingency funds to meet the obligations of the municipality. According to SDCL 9-21-6.1, in preparing the annual estimate of expenses provided by SDCL 9-22-23, the auditor or clerk may include in the budget a line item for contingencies. The line item shall be included in the annual budget adopted pursuant to SDCL 9-21-2 and shall not exceed five percent of the total municipal budget. No expenditures shall be charged to this item, but such appropriated amount may be transferred, by resolution of the municipal governing body, to any other appropriation in which insufficient funds were provided for items for which no appropriation was provided.

General Fund

412 Council	
41400 Workers Compensation	
E 101-41210-41400	\$143.78
422 Fire Department	
41210 OASI (Social Security Benefit)	
E 101-42210-41210	\$0.01
42200 Professional Services and Fees	
E 101-42210-42200	\$3,786.40
431 Streets Department	
44100 Principal	
E 101-43110-44100	\$5,667.05
44200 Interest	
E 101-43110-44200	\$886.11
451 Pool	
42700 Travel and Conference (Training)	
E 101-45100-42700	\$764.19
45400 Sales Tax	
E 101-45100-45400	<u>\$721.45</u>
<b>Total Appropriations</b>	<b>\$11,968.99</b>
Financing Sources	
Contingency Available for Transfer \$50,000.00	\$11,968.99
Transfer from Water	\$0.00
Transfer from Electric	\$0.00
Transfer from Wastewater	<u>\$0.00</u>
<b>Total Source of Funding</b>	<b>\$11,968.99</b>

WHEREAS, this resolution is deemed necessary for the immediate preservation of the public peace, health, or safety and support of the municipal government and its existing public institutions; and emergency is hereby declared and said Resolution shall be effective upon passage and publication thereof. Dated this 6<sup>th</sup> day of December, 2021. CITY OF VOLGA BY s/Randy Santema, Mayor, ATTEST: s/Krista Larson, Finance Officer. Larson presented the noted financials and explained that various other General Fund accounts will need to be added to an additional contingency transfer

at the end of the year to account for some under projected expense accounts. On roll call: Fideler, Yes; Cotton, Yes; Hofer, Yes; VanderWal, Yes; Wermedal, Yes. Motion carried.

Fideler made a motion to approve the following claims and ordered them paid. Hofer seconded the motion. All in favor. Motion carried 5 – 0.

Vendor	Amount	Comments
ACTIVE HEATING	\$7,090.86	Maintenance Agreements
AFLAC	\$554.67	Premiums
BAN-KOE SYSTEMS, INC.	\$22.62	Time & attendance system fees
BANKSTAR FINANCIAL	\$7,800.00	Creekside Interest Pmt (1)
BIG STATE INDUSTRIAL SUPPLY	\$361.52	Shop Supplies
BORDER STATES ELECTRIC	\$1,205.92	Elec Supplies
BOWES CONSTRUCTION, INC.	\$348.80	Sand & Gravel for Alleys
BROOKINGS CO SHERIFF'S OFFICE	\$9,968.59	Contract Law & Animal Control
BROOKINGS DUMPSTER SERVICE	\$2,087.00	Cleanup Dumpsters
CALDWELL TANKS	\$246,510.00	Water Tower Pay Request #5
CORE & MAIN	\$1,695.37	Bushings, Meter Pits, Manhole Work
COURTESY PLUMBING	\$5.70	Glue & Bushing
DACOTA BANK	\$49,969.62	Edman Development TIF #2 PMT
DACOTA BANK	\$34,445.94	Edman Development- TIF#4 PMT
DEWILD GRANT RECKERT	\$21,632.24	Transmission Tie Line Work
ERIK SCHLIMMER	\$55,018.87	TIF #3 Payment
ERIK SCHLIMMER	\$7,388.73	TIF#5 Payment
EFTPS	\$3,716.04	Payroll Taxes
FASTENAL	\$80.85	Street Light Washers
HAWKINS INC.	\$4,068.65	Cylinder, Mini-Bulks & Chemicals
HEALTH POOL OF SOUTH DAKOTA	\$11,435.69	Premiums
HYDRO-KLEAN	\$42,082.92	Pay Request #6- CIPP Improvements
J.P. COOKE COMPANY	\$78.60	Pets tags and receipt books
KERRY'S SPRINKLER SYSTEMS	\$83.94	New Dugout Clock & Wire
LOWES	\$826.28	Various Supplies and Parts
MAY CONSTRUCTION INC.	\$23,852.09	Westland Addition Phase II & Voss Camp
MICRO COMPUTER SYSTEMS, INC.	\$445.90	Battery Backup Troubleshoot/Repair
NORTH CENTRAL	\$586.86	Sensor Repair VFD
NORTHWESTERN ENERGY	\$1,379.75	Natural Gas
OFFICE PEEPS INC.	\$440.05	Office Supplies
PERRY ELECTRIC A/C & HTG. INC	\$318.26	FIREHALL THERMOSTAT REPAIR
PUBLIC HEALTH LABORATORY	\$448.00	Water Testing/WW Testing
RC FIRST AID	\$85.00	First Aid Kit Refills
RDO EQUIPMENT CO.	\$1,020.00	Snow supplies

RFD NEWS GROUP INC.	\$499.55	Legal and Minutes
SDMEA	\$3,654.00	Municipal Electric Annual Dues
SHEILA MONNIER	\$2,594.93	Volga Fire Dept Training
SIGN SOLUTIONS	\$661.02	Street Signs
STURDEVANT'S AUTO SUPPLY	\$99.92	Floor-Dri and Filters
THOMSON REUTERS-WEST	\$121.92	Codified Law Books
TITAN MACHINERY	\$5,350.00	Push blade
TONYA STEFFENSEN	\$1,200.00	November Cleaning 2021
US BANK EQUIPMENT FINANCE	\$279.99	Global Search
VERIZON WIRELESS	\$339.77	Cell Phone Service
W.W. TIRE	\$308.60	Payloader Tires
WESCO DISTRIBUTION, INC.	\$8,105.10	Wire, Elbows, Nordic
WINTER CONTRACTING LLC	\$15,174.67	Pay Request #7 - Creekside Ind. Park

Larson presented an update and timeline on tax increment financing projects.

Future Discussion

Schulte noted a schedule for council members to attend staff meetings in 2022.

Public Comments

No Report.

Executive Session Pursuant to SDCL 1-25-2(1).

Fideler made a motion to enter an executive session at 6:34PM to discuss 2022 employee wages. Hofer seconded the motion. All in favor. Motion carried. Fideler made a motion to exit executive session at 7:10PM. VanderWal seconded the motion. All in favor. Motion carried 5 – 0. No action taken.

Hofer made a motion to adjourn at 7:10PM. VanderWal seconded the motion. All in favor. Motion carried 5 – 0.

s/Randy Santema, Mayor, City of Volga  
s/Krista Larson, Finance Officer, City of Volga