

MINUTES OF REGULAR MEETING

The City Council of the City of Volga, SD met for a regular meeting Monday, September 20, 2021 at 12:00 PM in the conference room of City Hall; Council President Ken Fideler presiding. Members present: Bev Cotton, Nichole Hofer, Kelly VanderWal Matt Jaquet, and Doug Wermedal. Members absent: Mayor Randy Santema. Also present: City Attorney Steve Britzman, City Administrator Michael Schulte, Finance Officer Krista Larson, Public Works Director Kevin Steen, Samantha Algood with the Volga Tribune, and Kyle Rausch.

Following the Pledge of Allegiance, Wermedal made a motion to amend the agenda adding discussion and possible action of modifications to the current watering restrictions to Public Works. Jaquet seconded the motion. All in favor. Motion carried.

Wermedal made a motion to approve the consent agenda as amended. VanderWal seconded the motion. On roll call: Cotton, Yes; Hofer, Yes; VanderWal, Yes; Jaquet, Yes; Wermedal, Yes. Motion carried. The following items were on the consent agenda: Approval of the amended September 20, 2021 Regular Meeting Agenda, Approval of August 31, 2021 Special Meeting Minutes, Approval of the September 7, 2021 Regular Meeting Minutes, Acceptance of the Resignation of Stephanie Severson of the Planning and Zoning Commission Contingent Upon Approval of Replacement, and Resolution 2021-40 – Blending and Consumption – Gallabo.

RESOLUTION 2021-40 APPROVING BLEND & CONSUME LICENSE CITY OF VOLGA, SD. BE IT RESOLVED that in accordance with SDCL 35-1-5.5, prior authorization for persons to consume or blend alcoholic beverages on October 2, 2021 at the Volga Community Center – 109 Samara Ave under the name of Maria Gallabo is hereby given. All such consumption or blending shall occur during the said event. Said property shall be considered for purposes of the Resolution to be the location of a special license and shall not constitute a public place as defined by Ordinance 145 of the City of Volga. Sale of alcohol beverages shall not be permitted at any time at the above described location. There shall be no consumption of any alcoholic beverage by any individual who is under twenty-one years of age. This permit shall commence at 12:00 AM on October 2, 2021 and shall conclude at 11:59 PM on October 2, 2021. Dated this 20th day of September, 2021. CITY OF VOLGA BY s/Randy Santema, Mayor, ATTEST: s/Krista Larson, Finance Officer.

VISITORS, TIMED ITEMS, AND/OR PUBLIC HEARINGS

Schulte and Kyle Rausch of Eclipse Developments, LLC noted the plans of the development to re-plat and add additional lots of garage space along Caspian Ave. The first half of the property was approved for the same use in 2020. Schulte noted the Zoning Board's recommendation to approve the re-plat in Resolution 2021-41 and Conditional Use Permit Resolution 2021-42. VanderWal asked if the property had covenants and processes within the association. Britzman noted that the association should have a plan for offenses on the properties. Rausch reassured the council that the property owners would be held accountable to the association's covenants.

Community Development

VanderWal made a motion to approve RESOLUTION NO. 2021-41 BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF VOLGA AS FOLLOWS: WHEREAS, Eclipse

Developments, LLC has submitted a plat of the following, “THIS PLAT TO VACATE AND REPLAT LOT 2A IN BLOCK 10 OF “PLAT OF LOTS 1A, 1B, 1C, 1D, 1E, 1F, 1G, 2A, 2B, 2C, 2D, 2E, 2F, AND 2G, BLOCK 10; IN SUNRISE ADDITION IN THE S ½ OF THE NE ¼ OF SECTION 23, TOWNSHIP 110 NORTH, RANGE 51 WEST OF THE 5TH P.M. CITY OF VOLGA, BROOKINGS COUNTY, SOUTH DAKOTA.’, FILED FOR RECORD ON SEPTEMBER 6TH, 2019 AT 2:20 P.M. IN PLAT BOOK 37, PAGE 36.” and WHEREAS, that the portion so platted shall hereafter be designated as “PLAT OF LOTS 2H, 2I, 2J, 2K, 2L, AND 2M, BLOCK 10; IN SUNRISE ADDITION IN THE 2 ½ OF THE NE ¼ OF SECTION 23, TOWNSHIP 110 NORTH, RANGE 51 WEST OF THE 5TH P.M., CITY OF VOLGA, BROOKINGS COUNTY, SOUTH DAKOTA.”, has been submitted for approval by the Volga City Council, and WHEREAS, upon examination of said plat it appears that the system of streets set forth therein conforms to the system of streets of the existing plat of the City of Volga and that all provisions of any subdivisions regulations have been complied with and that all taxes and special assessments upon the tract have been fully paid, and the said plat and the survey hereof have been executed according to law, NOW THEREFORE, BE IT RESOLVED that the plat of the above described real property within the City of Volga, State of South Dakota, is hereby approved by the Volga City Council. Dated this 20th day of September, 2021. CITY OF VOLGA BY s/Randy Santema, Mayor, ATTEST: s/Krista Larson, Finance Officer. Hofer seconded the motion. Discussion was held. On roll call: Hofer, Yes; VanderWal, Yes; Jaquet, Yes; Wermedal, Yes; Cotton, Yes. Motion carried.

VanderWal made a motion to approve RESOLUTION #2021-42A RESOLUTION APPROVING A CONDITIONAL USE PERMIT TO ALLOW COMMERCIAL GARAGES IN “C-1” GENERAL COMMERCIAL DISTRICT LOTS CITY OF VOLGA, SOUTH DAKOTA WHEREAS, Kyle Rausch, on behalf of Eclipse Developments, LLC is the owner of LOTS 2H, 2I, 2J, 2K, 2L, AND 2M, BLOCK 10; IN SUNRISE ADDITION IN THE 2 ½ OF THE NE ¼ OF SECTION 23, TOWNSHIP 110 NORTH, RANGE 51 WEST OF THE 5TH P.M., CITY OF VOLGA, BROOKINGS COUNTY, SOUTH DAKOTA; and WHEREAS, Eclipse Developments, LLC intends to build commercial garages on said lots as allowed as a conditional use under Volga Zoning Code Section 2.08.04 #12, and WHEREAS, said property is presently zoned as ‘C-1’ General Commercial District classification, wherein commercial storage is an allowable conditional use; and WHEREAS, Kyle Rausch, on behalf of Eclipse Developments, LLC, submitted to the City an application for a conditional use permit to allow commercial garages on above named property as set forth in Volga Zoning Code Section 3.05.02; and WHEREAS, the City of Volga Planning and Zoning Commission conducted a public hearing on September 20, 2021 to consider said conditional use permit application and at the conclusion of said hearing passed a motion recommending the approval of a conditional use permit with the following conditions: 1. Outdoor storage is prohibited. 2. Overnight parking is prohibited. 3. Property is not used for dwelling units. 4. A visual buffer is provided on the west side of the property unless the owner of the storage structure also owns the residential twin home directly adjacent to the west. 5. No windows or doors may be constructed on a west facing wall on any structure. 6. Setbacks for the property are as follows: Front – 35 feet, Side – 7.5 feet, Rear – 20 feet, and WHEREAS, the Volga City Council, serving as the Board of Adjustment, upon the recommendation of the Planning and Zoning Commission considered granting a conditional use

permit to allow commercial garages at the above named property; NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL SERVING AS THE BOARD OF ADJUSTMENT OF THE CITY OF VOLGA, SD: That a conditional use permit allowing commercial garages on the above named property is hereby approved; and, BE IT FURTHER RESOLVED BY SAID CITY COUNCIL AS THE BOARD OF ADJUSTMENT that this Resolution shall become effective after its passage and approval. PASSED AND ADOPTED by the City Council serving as the Board of Adjustment of the City of Volga, SD on this 20th day of September, 2021. CITY OF VOLGA BY s/Randy Santema, Mayor, ATTEST: s/Krista Larson, Finance Officer. Hofer seconded the motion. Discussion was held. On roll call: VanderWal, Yes; Jaquet, Yes; Wermedal, Yes; Cotton, Yes; Hofer, Yes. Motion carried.

Public Safety

No report.

Electric

No report.

Public Works

Wermedal made a motion to approve Pay Request #3 to Hydro-Klean in the amount of \$15,508.68. Jaquet seconded the motion. Discussion was held. On roll call: Jaquet, Yes; Wermedal, Yes; Cotton, Yes; Hofer, Yes; VanderWal, Yes. Motion carried.

Schulte led discussion on the State Water Plan Application. The plan would cover some of the upcoming water project costs with grant funding. No action needed.

Schulte, Council, and Steen discussed a proposed project to complete the paving of 6th Street past the third addition of the Westland Addition. Discussion of curb and gutter, mobilization costs, and projected completion dates were held. Bowes Construction will be paving the road for the new addition either this fall or next spring which will help save on mobilization costs. Council gave authority to staff to move forward with the project after final costs and details are confirmed.

Wermedal made a motion to remove watering restrictions outlined in Ordinance 2021-10. Hofer seconded the motion. Discussion was held. The Council had previously approved a Level 3 watering restriction on July 26, 2021. On roll call: Wermedal, Yes; Cotton, Yes; Hofer, Yes; VanderWal, Yes; Jaquet, Yes. Motion carried.

Parks, Recreation, and Buildings

Schulte led a discussion of a donor wanting to contribute to improvements at the newly added dog park. Steen and Council suggested taking recommendations from the donor on added features of trees or obstacles. Steen will be adding picnic tables as well.

Finance and Economic Development

Jaquet made a motion to approve the final reading of Ordinance 2021-15 – 2022 Budget. Wermedal seconded the motion Discussion was held. No changes have been made since discussion at the September 7, 2021 meeting. On roll call: Cotton, Yes; Hofer, Yes; VanderWal, Yes; Jaquet, Yes; Wermedal, Yes. Motion carried.

**ORDINANCE NO. 2021-15
2022 APPROPRIATION ORDINANCE**

Be it ordained by the City of Volga that the following sums are appropriated to meet the obligations of the municipality.

	General	Fund	Debt Service Fund	TIF Project #1 Fund	Total
Governmental Funds					
410 General Government					
411.5 Contingency		50,000.00			50,000.00
412 Executive		35,397.08			35,397.08
414 Financial Administration		247,103.28			247,103.28
419 Other (Public Buildings)		48,900.00			48,900.00
Total General Government		381,400.36	-	-	381,400.36
420 Public Safety					
421 Police		121,350.00			121,350.00
422 Fire		151,685.13			151,685.13
Total Public Safety		273,035.13	-	-	273,035.13
430 Public Works					
431 Highways and Streets		548,754.97			548,754.97
432 Sanitation		127,475.00			127,475.00
439 Transit		13,000.00			13,000.00
Total Public Works		689,229.97	-	-	689,229.97
450 Culture and Recreation					
451 Recreation		205,763.70			205,763.70
452 Parks		44,207.50			44,207.50
456 Auditorium		7,500.00			7,500.00
Total Culture and Recreation		257,471.20	-	-	257,471.20
460 Conservation and Development					
465 Economic Development and Assistance		50,900.00			50,900.00
Total Conservation and Development		50,900.00	-	-	50,900.00
470 Debt Service					
471 Principal			-		-
472 Interest			-		-
473 TIF				-	-
Total Debt Service			-	-	-
Total 2021 Appropriations		1,652,036.65	-	-	1,652,036.65
Capital Outlay Accumulations					
Activity Center		50,000.00			50,000.00
					-
					-
Total Appropriations & Accumulations	\$	1,702,036.65	\$ -	\$ -	\$ 1,702,036.65

	General	Fund	Debt Service Fund	TIF Funds	Total
Governmental Funds					
Unassigned Fund Balance		1,080,856.83			1,080,856.83
310 Taxes		1,023,835.23			1,023,835.23
320 Licenses and Permits		6,500.00			6,500.00
330 Intergovernmental Revenue		89,351.40		317,000.00	406,351.40
340 Charges for Goods and Services		231,380.00			231,380.00

350 Fines and Forfeits	500.00	500.00
360 Miscellaneous Revenue	42,038.00	42,038.00
390 Other Sources	163,000.00	163,000.00
Total Means of Finance	<u>\$ 2,637,461.46</u>	<u>\$ - \$ 317,000.00 \$ 2,954,461.46</u>

Proprietary and Fiduciary Funds	Water	Fund	Electric	Fund	Sewer Fund
Beginning Unrestricted Cash		1,383,181.09	2,376,905.19		139,126.88 *1/1/21
Estimated Revenue	\$	3,832,200.00	\$	10,303,524.32	\$ 1,612,300.00
TOTAL AVAILABLE		5,215,381.09		12,680,429.51	1,751,426.88
Less Appropriations (Expenses)	\$	3,731,688.81	\$	10,264,369.48	\$ 1,507,249.84
ESTIMATED SURPLUS		1,483,692.28		2,416,060.03	244,177.04
Less Depreciation Reserve (SDCL 9-21-12)					
Less Estimated Surplus Retained					
ESTIMATED SURPLUS TO BE TRANSFERRED BETWEEN ENTERPRISE FUNDS		-		-	-
ESTIMATED SURPLUS TO BE TRANSFERRED TO GOVERNMENTAL FUNDS				200,000.00	

The auditor/finance officer is directed to certify the following dollar amount of tax levies made in this ordinance to the County Auditor.

Tax Levies	
For General Purposes	448,760.23
For Interest and Debt Service Fund	
Total Tax Levy	<u>\$ 448,760.23</u>

First Reading: August 31, 2021
Second Reading: September 7, 2021
Final Reading: September 20, 2021
Published: September 23, 2021

CITY OF VOLGA BY s/Randy Santema, Mayor, ATTEST: s/Krista Larson, Finance Officer.

Schulte let discussion on American Rescue Plan Funds. The city has submitted required paperwork to receive its portion of the funds to the state and is projected to receive near \$181,000 in 2021 and another \$181,000 in 2022. The U.S. Treasury has guidelines of how the funds can be used and funds must be accounted for by December 31, 2024 and spent by December 31, 2026. The city's future water projects may be eligible uses of the funds.

Jaquet made a motion to enter into Executive session Pursuant to SDCL 1-25-2, #3 at 12:44 PM. Hofer seconded the motion. All in favor. Motion carried.

Cotton made a motion to leave Executive session Pursuant to SDCL 1-25-2, #3 at 1:11 PM. All in favor. Motion carried. No action taken.

Jaquet made a motion to approve the following claims and ordered them paid. Hofer seconded the motion. All in favor. Motion carried.

Check Name	Check Amt	Comments
AGFIRST FARMER COOP	\$1,412.09	Fuel/Repairs
Aramark	\$600.22	Cleaning
BAN-KOE SYSTEMS, INC.	\$94.56	Time & Attendance
BankStar Financial	\$34,811.87	VFD Rescue Truck PMT
BROOKINGS AREA UNITED WAY	\$90.00	Monthly Contributions
BROOKINGS DUMPSTER SERVICE	\$10,462.66	City Wide Clean Up & Aug Service
BROOKINGS REGISTER	\$318.00	Employment Ads
BSN SPORTS, LLC	\$190.00	Pounds
CAAR PROPERTIES	\$83.63	Deposit Refund
CITY OF VOLGA	\$13,139.82	Utilities
CODE ENFORCEMENT SPECIALISTS	\$701.05	Code Enforcement
COLE HOYER	\$151.98	Deposit Refund
CORE & MAIN	\$264.70	PVC
CULLIGAN WATER	\$70.56	Culligans
DAKOTA SUPPLY GROUP	\$1,341.63	Sewer Pipe
DAKOTALAND FEDERAL CR.	\$732.73	CC transactions
DAVES WINDOW CLEANING	\$52.00	Window Cleaning
EAST RIVER	\$10,025.40	Transmission Service
EDMAN ENTERPRISES INC.	\$469.70	Fuel/Supplies
EFTPS	\$3,905.70	Payroll Taxes
ELI RONKAINEN	\$173.21	Deposit Refund
HEARTLAND CONSUMERS	\$5,434.00	Water Main Loan PMT
HEARTLAND CONSUMERS POWER DIS.	\$354,042.93	Transmission Service
HYDRO KLEAN, LLC.	\$24,290.58	Sewer Line Flushing
HYDRO KLEAN, LLC.	\$15,508.68	Pay Request #3- CIPP
INFINITE WELDING & MACHINE	\$240.00	Post Hole Auger
JOHN BERRY	\$181.87	Deposit Refund
JULIE OINES	\$50.00	Community Center Refund
KRISTA LARSON	\$11.92	Reimbursement
LOWES	\$214.41	Supplies/Repairs
LYLE SIGNS INC.	\$1,472.08	Speed Bumps
MARIA MARTINEZ	\$76.94	Deposit Refund
MCLEOD'S	\$149.90	Checks
MICHAEL SCHULTE	\$21.20	Reimbursement

MICRO COMPUTER SYSTEMS,	\$2,410.24	Firewall/Sever Upgrade
NICOLE SCHWING	\$124.65	Deposit Refund
NORMA BEE	\$140.13	Deposit Refund
OFFICE PEEPS INC.	\$352.08	Office Supplies
RAUSCH GRANITE	\$4,328.00	American Legion Bench
RESCO, INC.	\$20,283.85	Water Heaters
RFD NEWS GROUP INC.	\$497.32	Publishing
RUNNINGS	\$427.94	Supplies/Repairs
Schulte, Michael	\$2,371.84	Reimbursement
SHIRLEY HANSEN	\$169.87	Deposit Refund
SD DEPT. OF REVENUE	\$24,858.40	Sales Tax - August
STURDEVANT'S AUTO SUPPLY	\$589.32	Supplies/Repairs
TOBIN HOFFMAN	\$167.75	Deposit Refund
US DEPARTMENT OF ENERGY	\$21,463.67	WAPA Transmission Service
VALLEY FIBERCOM	\$241.08	Internet & Phone Services
VALLEY FITNESS	\$195.34	Monthly Contributions
VOLGA AG CENTER	\$398.40	Supplies/Chemical
WESCO DISTRIBUTION, INC.	\$6,251.36	Elec Supplies

Cotton made a motion to adjourn at 1:13 PM. VanderWal seconded the motion. All in favor.
Motion carried.

s/Randy Santema, Mayor

s/Krista Larson, Finance Officer