

MINUTES OF REGULAR MEETING

The City Council of the City of Volga, SD met for a regular meeting Monday, April 6, 2021 at 5:31 PM at the Volga Community Center; Mayor Randy Santema presiding. Members present: Ken Fideler, Jody Havrevold, Nichole Hofer, Kelly VanderWal, Matt Jaquet, and Doug Wermedal. Also present: City Attorney Steve Britzman, City Administrator Jameson Berreth, Finance Officer Krista Larson, Fire Chief Jamie Russell, Assistant Deputy Fire Chief Dan Howell, Gracie Nelson with the Volga Tribune, Joel Edman with Edman Development, Wendell Karlstad, and Sioux Valley government students Jaxon Kooima and Caleb Schaller.

Following the Pledge of Allegiance, Wermedal made a motion to approve the consent agenda. Hofer seconded the motion. All in favor. Motion carried. The following items were on the consent agenda: Approval of April 6, 2021 Regular Meeting Agenda, Approval of March 16, 2021 Regular Meeting Minutes, Approval of March 25, 2021 Special Meeting Minutes, and Resolution 2021-13 – Blending and Consumption – Dicke.

RESOLUTION 2021-13 – BE IT RESOLVED that in accordance with SDCL 35-1-5.5, prior authorization for persons to consume or blend alcoholic beverages on Saturday, April 17, 2021 at the Volga Community Center is hereby given. All such consumption or blending shall occur during the party Dicke. Said property shall be considered for purposes of the Resolution to be the location of a special license and shall not constitute a public place as defined by Ordinance 145 of the City of Volga. Sale of alcohol beverages shall not be permitted at any time at the above described location. There shall be no consumption of any alcoholic beverage by any individual who is under twenty-one years of age. This permit shall commence at 12:00 AM on April 17, 2021 and shall conclude at 11:59 PM on April 17, 2021. Dated this 6th day of April, 2021. CITY OF VOLGA, SOUTH DAKOTA s/Randy Santema, Mayor. ATTEST s/Krista Larson, Finance Officer.

Community Development

Joel Edman of Edman Development shared his plans to add a housing development of 42 lots to the west side of Westland Addition along 6th Street. Edman and the council discussed his plans and proposal to utilize tax increment financing to fund the project. Discussion was held regarding general building plans, the lift station, storm sewer drainage, and other utility specifications. Mayor Santema expressed his support for continued growth in the community. The potential housing development will continue to be discussed in the future.

Visitors, Timed Items, and/or Public Hearings

An official public hearing was held to apply for additional financial assistance for the Water Tower project. No additional comments were added by the public or council.

VanderWal made a motion to approve RESOLUTION NO. 2021-14 A RESOLUTION OF ANNEXATION OF CONTIGUOUS TERRITORY TO THE CITY OF VOLGA, SOUTH DAKOTA. BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF VOLGA, SOUTH DAKOTA, AS FOLLOWS: WHEREAS, the City of Volga, South Dakota is authorized pursuant to South Dakota Codified Law §9-4-1 to annex contiguous territory upon receipt of a written Petition signed by not less than three-fourths of the registered voters residing within territory sought to be annexed and by the owners of not less than three-fourths (3/4) of the value of the territory sought to be annexed, and which describes the boundaries of territory contiguous to the municipality; and WHEREAS, the property proposed to be annexed is contiguous to the present boundaries of the City of Volga, and WHEREAS, the Petition for Annexation has been signed by the owner of not less than three-fourths (3/4) of the value of the territory sought to be annexed; and WHEREAS, there are no registered voters residing in the territory

sought to be annexed; and WHEREAS, the City of Volga has determined that the statutory requirements for annexation of the following described property have been satisfied; and WHEREAS, the governing body of the City of Volga has determined the following described property is suitable for annexation to the City of Volga: East Water Tower Addition in the East One-half of the Southeast Quarter (E½SE¼), Except the South Eight Hundred Eighty Feet (S 880') thereof, together with the North Thirty-three Feet (N 33') of the Highway Right of Way adjacent, abutting and north of the East Water Tower Addition, in Section Twenty-three (23), Township One Hundred Ten (110) North, Range Fifty-one (51) West of the 5th P.M., County Brookings, State of South Dakota; and The Lift Station Addition to the City of Volga in the Southwest Quarter (SW¼) of Section Twenty-three (23), Township One Hundred Ten (110) North, Range Fifty-one (51) West of the 5th P.M., County of Brookings, State of South Dakota, together with the North Twenty Feet (N 20') of the right-of-way adjacent, abutting and north of the Lift Station Addition. NOW THEREFORE, BE IT RESOLVED by the City of Volga, South Dakota, that the property described above is hereby annexed to the City of Volga, South Dakota. Passed and approved this 6th day of April, 2021. CITY OF VOLGA, SOUTH DAKOTA s/Randy Santema, Mayor. ATTEST s/Krista Larson, Finance Officer. Hofer seconded the motion. Discussion was held. Berreth explained the need to annex the land where the new water tower will be built. In addition, the resolution includes the annexation of the lift station located near Meadow Creek Golf Course. Berreth stated the that the station had not previously been appropriately annexed. On roll call: Fideler, Yes; Havrevold, Yes; Hofer, Yes; Jaquet, Yes; VanderWal, Yes; Wermedal, Yes. Motion carried.

Community Development (cont.)

Berreth gave an update on building permits stating that 6 permits were issued in March with 8 permits issued year-to-date. March permits consisted of 2 new home constructions, 2 storage sheds, 1 basement finish, and 1 privacy fence.

Berreth also noted continued work on a timeline with Brookings County on Samara Avenue improvements.

Public Safety

Havrevold shared the most recent Brookings County Sheriff's report for February 7, 2021 through March 6, 2021. This included 262.25 hours of service for the period. 240 hours per month are contracted.

Fire Chief Jamie Russell reported 5 calls in March consisting of 4 medical and 2 fires call. Russell noted 27 calls year-to-date.

Electric

Jaquet informed the council of recent openings on the Heartland Consumers Power District's Customer Connections Committee. He also shared information regarding internships at Heartland focused on researching topics which may impact the future of electric usage.

Public Works

Wermedal made a motion to award bid for water tower construction to Caldwell Tanks, Inc. of Louisville, KY for \$3.192 million. Fideler seconded the motion. Discussion was held. Berreth and Wermedal discussed the more detailed water tower painting design and the associated additional costs. The additional design costs will be discussed in a future meeting. Wendell Karlstad inquired about the style and overall water pressure changes the new tower could provide. Berreth explained the planned structure and stated that the overall pressure may not significantly change. The tower is primarily being built to provide sufficient water supply to the growing community and businesses. On roll call: Havrevold, Yes; Hofer, Yes; Jaquet, Yes; VanderWal, Yes; Wermedal, Yes; Fideler, Yes; Motion carried.

Wermedal made a motion to award bid for industrial park street and utilities construction to Winter Contracting, LLC of Brookings, SD for \$692,702. Hofer seconded the motion. Discussion was held. Wendell Karlstad asked about access to the park, and Berreth stated the park will only be accessed from Samara Ave. On roll call: Hofer, Yes; Jaquet, Yes; VanderWal, Yes; Wermedal, Yes; Fideler, Yes; Havrevold, Yes. Motion carried.

Parks, Recreation, and Buildings

Berreth stated that the costs for the new dog park have slightly increased, but the City will plan to move forward with the project. An archery range will also be added west of town near the community gardens. Berreth noted that grant funds should cover most of the archery range costs. The projects should both be completed in 2021. Discussion was held regarding city wide cleanup, garden tilling, and yard waste dumpsters.

Finance & Economic Development

Fideler made a motion to approve RESOLUTION 2021-15 RESOLUTION APPROVING ELECTION WORKER PAY FOR 2021 WHEREAS, it will be necessary to appoint election officials in 2021, and WHEREAS, the fee paid to election officials shall be established annually by the Volga City Council. NOW THEREFORE BE IT RESOLVED by the Volga City Council, that for the year 2021, election officials shall be paid as follows: Each Precinct Deputy \$14.00/hour Precinct Superintendent \$15.00/hour Passed and approved this 6th day of April, 2021. CITY OF VOLGA, SOUTH DAKOTA s/Randy Santema, Mayor. ATTEST s/Krista Larson, Finance Officer. VanderWal seconded the motion. Discussion was held. Berreth stated that an increase for election worker pay had not occurred in at least five years. All in favor; motion carried.

Fideler made a motion to approve the First Reading of ORDINANCE NO. 2021-03 AN ORDINANCE AMENDING ORDINANCE 2019-03 OF THE CITY OF VOLGA, SOUTH DAKOTA AND PERTAINING TO THE SALARIES OF THE MAYOR AND COUNCIL MEMBERS. BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF VOLGA, SOUTH DAKOTA, THAT ORDINANCE 2019-03 OF THE CITY OF VOLGA BE AND THE SAME IS HEREBY AMENDED AS FOLLOWS: 1. Beginning May 3, 2021, the Mayor shall receive a base salary of \$4,000.00 per year, plus \$60.00 for each regular and special council meeting attended, to be paid annually. 2. Beginning May 3, 2021, each council member shall receive a base salary of \$2,500.00 per year, plus \$60.00 for each regular and special council meeting attended, to be paid annually. 3. This ordinance is deemed necessary for the immediate support of the municipal government and is therefore effective upon publication. 4. Any and all ordinances in conflict herewith are hereby repealed. CITY OF VOLGA, SOUTH DAKOTA s/Randy Santema, Mayor. ATTEST s/Krista Larson, Finance Officer. Jaquet seconded the motion. Discussion was held. Mayor Santema and the council discussed their differing opinions of the proposed wage increases. All were in agreement that council's role is not viewed as highly incentivized but more as community service positions; however, to cover the cost of time and travel, some compensation is warranted. The last increase was over seven years ago. Santema and Hofer discussed the need for more regular discussion on salary every 5th year. On roll call: Jaquet, Yes; VanderWal, Yes; Wermedal, No; Fideler, Yes; Havrevold, No; Hofer, Yes. Motion carried.

Larson presented the monthly finance report for March including an update on utility billing revenue, overall revenue and expenditure guidelines, capital project considerations, an expense report, and a sales tax year-to-date comparison.

Fideler made a motion to approve the following claims and ordered them paid. Jaquet seconded the motion. All in favor. Motion carried.

Check Name	Amount	Comment
AFLAC	\$501.50	Monthly Payments
AMANDA STIRLING	\$75.00	Park and Rec Refund
Aramark	\$760.12	Cleaning Supplies and Services
AUSTREIM EXCAVATING	\$3,650.00	Well removal
B & E AUTO REPAIR & FABR., INC	\$186.26	VFD Repairs
BAN-KOE SYSTEMS, INC.	\$18.26	Time and Attendance
BORDER STATES ELECTRIC SUPPLY	\$344.69	Elec Supplies
BROOKINGS CO SHERIFF'S OFFICE	\$9,541.45	Contract Law
CODE ENFORCEMENT SPECIALISTS	\$1,500.00	Retainer Fee
CORE & MAIN	\$478.71	Water Supplies
DAN HOWELL	\$618.23	Training Reimbursement
DELTA DENTAL	\$502.80	Monthly Payments
DEWILD GRANT RECKERT & ASSOC.	\$111.00	Elec Rate Study
DVL FIRE AND SAFETY, LLC.	\$1,387.60	VFD Repairs & Supplies
EFTPS	\$7,242.55	Payroll Taxes
HAWKINS INC.	\$2,978.12	Water Supplies
HEALTH POOL OF SOUTH DAKOTA	\$11,432.54	Monthly Payments
JANET AXTELL	\$75.00	Park and Rec Refund
KIM JACOBSON	\$75.00	Park and Rec Refund
Layne Saathoff	\$2,774.00	Incentive Refund
LEGION POST 114	\$25.00	Flags
LISA OINES	\$75.00	Park and Rec Refund
MARY RIES	\$75.00	Park and Rec Refund
MCLEOD'S	\$829.90	Utility Bill Forms
MICRO COMPUTER SYSTEMS, INC.	\$194.40	Computer Services
MMUA	\$1,762.50	Q1 Safety Programs
MR. V'S PROFESSIONAL BODY SHOP	\$1,221.00	Water and WW Pickup Repairs
NORTHWESTERN ENERGY	\$2,788.55	Monthly Payments
NU-TECH ENVIRONMENTAL CONTROL,	\$665.63	CC Carpet and Chair Cleaning
OFFICE PEEPS INC.	\$703.21	Office Supplies
OMNI-PRO SOFTWARE, INC.	\$3,136.00	Load MGT Software
PUBLIC HEALTH LABORATORY	\$145.00	Water and WW Testing
RESCO, INC.	\$199.75	Elec Supplies
RYAN FORBES	\$75.00	Park and Rec Refund
SARA OLSON	\$35.00	Park and Rec Refund
SOUTH DAKOTA RETIREMENT SYSTEM	\$5,128.58	Monthly Payments
SPEED CONNECT, LLC	\$74.46	SDSP Metering
STEVEN J. BRITZMAN, ATTORNEY	\$6,763.35	Attorney Fees
SWEENEY CONTROLS COMPANY	\$540.00	Water and WW Fees
TONYA STEFFENSEN	\$1,200.00	March Cleaning
TOWN & COUNTRY SHOPPER	\$48.00	Park and Rec Employment Ads
TUCKER ANTONSEN	\$400.00	Water Heater Rebate

US BANK EQUIPMENT FINANCE	\$279.99	Global Search
VERIZON WIRELESS	\$382.26	Monthly Payments
VOLGA POSTMASTER	\$281.79	Bulk Postage
WAGE WORKS	\$511.14	Pre-Tax Fees
WESCO DISTRIBUTION, INC.	\$6,508.44	Elec Supplies
GENERAL FUND	\$17,004.02	03.2021 Payroll
WATER FUND	\$1,986.40	03.2021 Payroll
ELECTRIC FUND	\$10,708.97	03.2021 Payroll
SEWER FUND	\$1,986.40	03.2021 Payroll

Topics for Future Discussion

VanderWal inquired about the councils' interest in Covid-19 vaccination support for City staff. Discussion was held. Britzman encouraged offering time off to receive the vaccines and additional time to recover from vaccine symptoms if needed. Berreth stated that staff would use this discussion to inform decision making on COVID policy.

Jaquet and Fideler asked about the timeline of the water tower. Berreth stated that the project will begin this year, but the contractor has flexibility in the exact start date and needs to meet the completion deadlines in 2022.

Jaquet suggested that the traffic lines along Caspian be ground into the streets. Staff will gather more information on this type of project.

Municipal election for Ward III will be held April 13, 2021 from 7 AM-7 PM at the Community Center.

Fideler made a motion to adjourn at 7:09 PM. VanderWal seconded the motion. All in favor; motion carried.

s/Randy Santema, Mayor, City of Volga
s/Krista Larson, Finance Officer, City of Volga