

## MINUTES OF REGULAR MEETING

The City Council of the City of Volga, SD met for a regular meeting Monday, December 21, 2020 at 12:13PM via Zoom video teleconferencing online; Mayor Randy Santema presiding. Members present: Ken Fideler, Jody Havrevold, Nichole Hofer, Matt Jaquet, Kelly VanderWal, and Doug Wermedal. Also present: City Attorney Steve Britzman, City Administrator Jameson Berreth, Finance Officer Krista Larson, and Frank Parker with Banner Associates.

Wermedal made a motion to approve the consent agenda. Hofer seconded the motion. On roll call: Fideler, Yes; Havrevold, Yes; Hofer, Yes; Jaquet, Yes; VanderWal, Yes; Wermedal, Yes. Motion carried. The following items were on the consent agenda: Approval of December 21, 2020 Regular Meeting Agenda, Approval of December 7, 2020 Regular Meeting Minutes, and Resolution 2020-26, Blending and Consumption – Ramirez.

RESOLUTION 2020-26 BE IT RESOLVED that in accordance with SDCL 35-1-5.5, prior authorization for persons to consume or blend alcoholic beverages on Thursday, December 31, 2020 at the Volga Community Center is hereby given. All such consumption or blending shall occur during the party Ramirez. Said property shall be considered for purposes of the Resolution to be the location of a special license and shall not constitute a public place as defined by Ordinance 145 of the City of Volga. Sale of alcohol beverages shall not be permitted at any time at the above described location. There shall be no consumption of any alcoholic beverage by any individual who is under twenty-one years of age. This permit shall commence at 12:00 AM on December 31, 2020 and shall conclude at 11:59 PM on December 31, 2020. Dated this 21st day of December, 2020. CITY OF VOLGA BY: s/ Randy Santema, Mayor. ATTEST: s/ Krista Larson, Finance Officer.

### Visitors, Timed Items and/or Public Hearings

Frank Parker with Banner Associates appeared before the Council to provide an overview of the City's Geographic Information System (GIS). He shared information on how the system is currently used to map and track utilities and spoke of potential future GIS capabilities. Berreth and Parker have worked closely on integrating the City's information into the system. The GIS is largely complete with a few final details to incorporate. While much of the work in the future will be to maintain the system, there will still be opportunity to add or build upon it. Wermedal suggested adding a layout of the TIF districts to the maps.

### Community Development

No Report.

### Public Safety

No Report.

### Electric

Jaquet briefly informed the council on the continuous improvement Heartland is making to ensure stable electric rates. Discussion was held.

### Public Works

Berreth and the council discussed the upcoming contract transition from Cooks Wastepaper to Brookings Dumpster Service for the City's garbage, recycling, and yard waste service. The two businesses have been in communication with one another and have decided the transition will take place on Monday, January 4, 2021. Residents should place garbage and recycling containers out for the transition.

The new water tower design contest submissions are due by January 4, 2021. Berreth has already received some submissions and looks forward to receiving more as the deadline approaches.

Hofer stated her concern of the financial impact on property owners in the case of a water line break on or near their property and wanted further clarification on the policies set in place. In the case of a water line break, the council discussed whether the city or nearby property owner would be responsible for the break and where those boundaries start and stop in relation to shut off valves and water mains. VanderWal spoke with neighboring cities on the topic and found that the property owner's responsibility commonly starts at the shut off valve location. Clarification is also needed on sewer line breaks. The council will discuss the topic further after preceding resolutions and ordinances are examined by Berreth and Britzman.

Parks, Recreation, and Buildings

Berreth shared that the outdoor ice rink tarp has been replaced. The rink is already in use, and members of the public are welcome to utilize the ice rink free of charge.

Finance & Economic Development

Fideler made a motion to approve Resolution 2020-27, SUPPLEMENTAL APPROPRIATIONS TRANSFER OF CONTINGENCY FUNDS. Jaquet seconded the motion. Larson stated that contingency transfers are needed in the Debt Services Fund for a small discrepancy within the Tax Increment Financing account and in the Sewer Fund for wastewater treatment facility expenses. On roll call: Havrevold, Yes; Hofer, Yes; Jaquet, Yes; VanderWal, Yes; Wermedal, Yes; Fideler, Yes. Motion carried. The resolution reads as follows:

**Resolution 2020-27 SUPPLEMENTAL APPROPRIATIONS TRANSFER OF CONTINGENCY FUNDS** WHEREAS, the City of Volga desires to supplemental appropriate the transfer of contingency funds to meet the obligations of the municipality. According to SDCL 9-21-6.1, in preparing the annual estimate of expenses provided by SDCL 9-22-23, the auditor or clerk may include in the budget a line item for contingencies. The line item shall be included in the annual budget adopted pursuant to SDCL 9-21-2 and shall not exceed five percent of the total municipal budget. No expenditures shall be charged to this item, but such appropriated amount may be transferred, by resolution of the municipal governing body, to any other appropriation in which insufficient funds were provided for items for which no appropriation was provided.

General Fund

470 Debt Services

473 TIF

E 300-47000-47300 TIF

\$373.99

Sewer Fund

604 Sewer Fund

435 Capital Outlay Projects

E 604-43250-43500 CAPITOUT-PROJECTS

\$12,000.00

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<u>Total Appropriations</u>	<u>\$12,373.99</u>
Other Financing Sources	
Contingency available for transfer \$50,000.00	\$12,373.99
Transfer from Water	\$0.00
Transfer from Electric	\$0.00
Transfer from Wastewater	\$0.00
 <u>Total Source of Funding</u>	 <u>\$12,373.99</u>

WHEREAS, this resolution is deemed necessary for the immediate preservation of the public peace, health, or safety and support of the municipal government and its existing public institutions; and emergency is hereby declared and said Resolution shall be effective upon passage and publication thereof. Dated this 21<sup>th</sup> day of December, 2020. CITY OF VOLGA BY: s/ Randy Santema, Mayor. ATTEST: s/ Krista Larson, Finance Officer.

Fideler made a motion to declare a used mosquito sprayer, paper shredder, 8 used fire hydrants, and an office desk to surplus. Jaquet seconded the motion. On roll call: Hofer, Yes; Jaquet, Yes; VanderWal, Yes; Wermedal, Yes; Fideler, Yes; Havrevold, Yes. Motion carried.

Fideler made a motion to approve the following claims and ordered them paid. Hofer seconded the motion. On roll call: Jaquet, Yes; VanderWal, Yes; Wermedal, Yes; Havrevold, Yes; Hofer, Yes. Motion carried.

<b>Check Name</b>	<b>Check Amt</b>	<b>Comment</b>
HEARTLAND CONSUMERS POWER DIS.	\$5,834.00	Loan Principal #14
EFTPS	\$5,372.22	Payroll Taxes
WAGE WORKS	\$555.98	Payments
SOUTH DAKOTA DEPT. OF REV	\$23,780.25	Sales Tax
PAYMENT SERVICE NETWORK	\$374.05	Credit Card Fees
VOLGA POSTMASTER	\$266.01	Postage
AFLAC	\$568.71	Premiums
AGRITECH	\$625.00	Ice Rink Tarp
ARAMARK	\$403.17	Cleaning Supplies
BAN-KOE SYSTEMS, INC.	\$22.62	Time and Attendance System
BROOKINGS AREA UNITED WAY	\$81.00	Monthly Contributions
BROOKINGS CO SHERIFF'S	\$93.45	Animal Control
KKQQ-FM/ ALPHAMEDIA USA	\$600.00	Advertising
CITY OF VOLGA	\$12,731.00	Utilities
COOK'S WASTEPAPER	\$9,003.75	Garbage ETC
CORE & MAIN	\$794.38	Hydrant Supplies
DAKOTALAND FEDERAL CR.	\$1,026.58	Zoom, VFD Sups, Postage ETC
DVL FIRE AND SAFETY, LLC.	\$63.50	VFD Supplies
EAST RIVER	\$8,240.40	11.2020 Transmission Service
EDMAN ENTERPRISES INC.	\$122.28	Fuel/Ice

FLOYD MELROSE	\$0.92	Customer Deposit Refund
HAWKINS INC.	\$3,090.85	Chemicals
HEARTLAND CONSUMERS	\$351,069.72	11.2020 Electric
HEATHER WHITE	\$173.85	Customer Deposit Refund
HECTOR M. GUTIERREZ	\$3.86	Customer Deposit Refund
JOEL BAUTISTA	\$28.14	Customer Deposit Refund
L.G. EVERIST, INC.	\$410.75	River Rock- Streets
LOWES	\$759.15	Various Supplies
M & T FIRE & SAFETY, INC.	\$28,571.26	VFD Equipment
MCLEOD'S	\$299.80	Office Supplies
MEYER SERVICES	\$9,183.69	Hydrant Installation
MICRO COMPUTER SYSTEMS	\$1,079.00	Chad's New Computer
MMUA	\$375.00	Annual Fees
OFFICE PEEPS INC.	\$3,357.31	Office Equipment
PAUL BACKLUND	\$192.68	Customer Deposit Refund
RC FIRST AID	\$19.00	First Aid
RESCO, INC.	\$12,228.00	Lithium Batteries
RFD NEWS GROUP INC.	\$191.44	Publishing
SDML	\$244.38	Annual Fees
SD RETAILERS ASSOC.	\$150.00	Annual Fees
SD RETIREMENT SYSTEM	\$3,833.24	11.2020 Retirement Payments
SPOT ON PRINTING	\$856.50	Apparel
TYWAN RAMSEY	\$43.73	Customer Deposit Refund
VALLEY FIBERCOM	\$349.13	Telephone and Internet
VALLEY FITNESS	\$194.00	Monthly Payments
US DEPARTMENT OF ENERGY	\$18,533.84	11.2020 Power Service

#### Future Discussion

Berreth noted that the next council meeting will be January 4, 2021 at 5:30PM via Zoom video teleconferencing online. In observance of Martin Luther King Jr. Day on January 18<sup>th</sup>, the second meeting in January will be on Tuesday, January 19, 2021 at 12:00PM. In observance of Presidents Day on February 15<sup>th</sup>, February's second meeting will be on Tuesday, February 16, 2021 at 12:00PM.

Britzman noted that as first responders, the Volga Fire Department should be receiving information and access to the Covid-19 vaccination in the near future.

Fidler made a motion to adjourn at 1:11PM. Hofer seconded the motion. On roll call: VanderWal, Yes; Wermedal, Yes; Havrevold, Yes; Hofer, Yes; Jaquet, Yes. Motion carried.