

MINUTES OF REGULAR MEETING

The City Council of the City of Volga, SD met for a regular meeting Monday, October 5, 2020 at 5:33PM at the Community Center; Mayor Randy Santema presiding. Members present: Ken Fideler, Jody Havrevold, Kelly VanderWal, and Doug Wermedal. Matt Jaquet was present via phone. Members absent: Nichole Hofer. Also present: City Attorney Steve Britzman, City Administrator Jameson Berreth, Deputy Finance Officer Mary Ries, Fire Chief Jaime Russell, Kathi Granum with the Volga Tribune and Brianna Doran with the Brookings Area United Way.

Following the Pledge of Allegiance, Fideler made a motion to approve the consent agenda. Havrevold seconded the motion. All in favor; motion carried. The following items were on the consent agenda: Approval of October 5, 2020 Regular Meeting Agenda and Approval of September 21, 2020 Regular Meeting Minutes.

Visitors, Timed Items, and/or Public Hearings

Fideler made a motion to approve a new malt beverage license WHEREAS, The City of Volga/Valley Restaurant, has filed application for a Retail On-Off Sale Malt Beverage License in the premises on South One-Half (S1/2) of the building containing the restaurant and kitchen, of (the "Building") 101 and 103 Caspian Ave. Lot One (1) and Two (2), excluding N 140 of Block 5, City of Volga, South Dakota, until June 30, 2021. VanderWal seconded the motion. On roll call: Fideler, Yes; Havrevold, Yes; VanderWal, Yes; Wermedal, Yes. Motion carried.

Brianna Doran with Brookings Area United way appeared before the Council to discuss the organization's 2021 fundraising campaign. The goal is to raise over \$900,000 to assist with funding various non-profit and charitable organizations in the Brookings area.

Community Development

VanderWal made a motion to approve RESOLUTION 2020-22 SOUTH DAKOTA LOCAL INFRASTRUCTURE IMPROVEMENT PROGRAM MUNICIPAL RESOLUTION. Wermedal seconded the motion. Discussion was held. Berreth stated that passage of this resolution is a step in the process for the State to release funds from the LIIP Grant of \$500,000 that the City was awarded to assist with the Industrial Park project. On roll call: Havrevold, Yes; VanderWal, Yes; Wermedal, Yes; Fideler, Yes. Motion carried. The resolution reads as follows:

RESOLUTION 2020-22 SOUTH DAKOTA LOCAL INFRASTRUCTURE IMPROVEMENT PROGRAM (LIIP) MUNICIPAL RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VOLGA, SOUTH DAKOTA APPROVING THE SOUTH DAKOTA LOCAL INFRASTRUCTURE IMPROVEMENT PROGRAM GRANT APPLICATION AND DESIGNATING NAMED OFFICERS TO EXECUTE DOCUMENTS AND TO ACT ON ITS BEHALF. WHEREAS, the City of Volga ("City") made an Application dated August 11, 2020 to the Board of Economic Development ("BED") for a grant from the South Dakota Local Infrastructure Improvement Program pursuant to SDCL § 1-16G-50, et. seq. and ARSD Chapter 68:02:09; and WHEREAS, BED reviewed the Application, determined that the City of Volga is eligible to receive such a grant, and issued a grant Agreement dated September 9, 2020, and referred to as LIIP-20-04; and WHEREAS, the City Council has reviewed the proposed Grant Agreement and has authorized its acceptance; NOW, THEREFORE, BE IT RESOLVED: (1) That the City hereby approves the entry into South Dakota Local Infrastructure Improvement Program Grant Agreement LIIP-20-04. (2) That the officers of the City named below, or any one of them, or their or any one of their, duly elected or appointed successors in office, be and they are hereby authorized and empowered in the name and on behalf of the City and under its corporate seal to execute and deliver to BED, in the form required by BED, the grant Agreement and all reports and other documents described in

the grant Agreement. (3) That the aforesaid officers, or any one of them, or their duly elected or appointed successors in office, be and they are hereby authorized and empowered to do any acts, and to execute in the name and on behalf of the City and under its corporate seal or otherwise, any instruments or agreements deemed necessary or proper by BED, in respect to the grant. (4) That any contracts or agreements heretofore made with BED on behalf of the City, and all acts of officers or agents of the City in connection with said grant or said contracts or agreements, are hereby ratified and confirmed. (5) That the officers referred to in this Resolution are as follows: /s/RANDY SANTEMA MAYOR /s/KRISTA LARSON FINANCE OFFICER /s/JAMESON BERRETH CITY ADMINISTRATOR/INTERIM FINANCE OFFICER (6) That BED is authorized to rely upon the aforesaid resolution until receipt of written notice of any change. Dated this 5th day of October, 2020. CITY OF VOLGA /s/Randy Santema, Mayor ATTEST:/s/Jameson Berreth, City Administrator/Interim Finance Officer.

Berreth mentioned that Amber Guthmiller of Artisan Concrete would be attending the Leadership Brookings Training as part of the city's membership benefit.

Berreth gave an update on building permits that have been issued through the city. Eight permits were issued in September consisting of 3 storage sheds, 2 fences, 2 decks & 1 twin home. There have been 54 building permits thus far this year.

Public Safety

Fire Chief Jaime Russell reported that there were 8 calls in September consisting of 8 medical and 1 motor vehicle accident.

Russell also stated that the Fire Department raffle tickets are now on sale, \$20 each or 6 for \$100. Contact any department member to purchase.

Electric

Berreth mentioned that city employees had a demo meeting of a new handheld meter reading system which is quicker than that current handheld system and would be a step in the direction of a remote reading system. Further research will be done before the 2022 budget.

Public Works

Jaquet joined the meeting via phone at 5:58PM.

Wermedal made a motion to authorize staff to advertise for a three-year garbage collection, disposal, and recycling contract. VanderWal seconded the motion. Discussion was held. Berreth stated the only changes would be to city-wide clean-up days and yard waste totes vs. bags. On roll call: Jaquet, Yes; VanderWal, Yes; Wermedal, Yes; Fideler, Yes; Havrevold, Abstain. Motion carried.

Jaquet left the meeting at 6:01PM.

Wermedal made a motion to authorize staff to enter into a contract with Banner Associates for an amendment to the 2015 Water System Preliminary Engineering Report. Berreth stated that our current wells are at or close to max capacity and this amendment would allow for a study of well field options. Costs will not exceed \$14,000. VanderWal seconded the motion. On roll call: VanderWal, Yes; Wermedal, Yes; Fideler, Yes; Havrevold, Yes. Motion carried.

Parks, Recreation, and Buildings

No Report.

Finance & Economic Development

Berreth presented the monthly revenue and expenditure guidelines, sales tax update, capital projects status report, and year-to-date profit and loss summary.

Fideler made a motion to approve the following claims and ordered them paid. Wermedal seconded the motion. All in favor; motion carried.

AMERIPRIDE SERVICES INC	\$355.27	Cleaning Supplies - Shop
BADGER OIL, INC ERSTAD HEATING	\$52.40	Dixon Mower parts
BOBCAT OF BROOKINGS	\$80.76	Hilti Breaker TB3000
BOWES CONST.	\$695.88	asphalt 9/23/20
BROOKINGS AREA CHAMBER	\$8,150.00	VDC Matching Memberships
BROOKINGS CO SHERIFFS OFFICE	\$9,541.45	Contract Law
CITY OF BROOKINGS LANDFILL	\$935.44	Citywide Cleanup
CORE & MAIN	\$4,005.64	2" replacement meter for SDSP
DELTA DENTAL	\$607.90	Premiums
EDMAN ENTERPRISES INC.	\$195.18	chevy truck - chad
EFTPS	\$716.41	Payroll Tax
EFTPS	\$249.70	Payroll Tax
EFTPS	\$2,724.66	Payroll Tax
EFTPS	\$0.32	Payroll Tax Underpayment 3Q20
GEO TECH	\$6,500.00	New Water Tower Soil Exploration
HEALTH POOL OF SOUTH DAKOTA	\$10,641.29	Premiums
MICRO COMPUTER SYSTEMS	\$120.00	Tech Support for Jameson
NORTHWESTERN ENERGY	\$111.63	Acct. 2540206-6 Pool
OFFICE PEEPS INC.	\$286.50	Monthly Copier Charges
OMNI-PRO SOFTWARE	\$984.00	Annual Gateway Monitoring Service - SDSP
PRODUCTIVITY PLUS ACCOUNT	\$33.80	payloader parts
PUBLIC HEALTH LABORATORY	\$232.00	Water Testing
RDO EQUIPMENT CO.	\$2,240.00	Motor Grader Maintenance
RESCO	\$6,226.88	150 KVA 3 phase transformer
SD DEPARTMENT OF LABOR	\$13.44	Q3/2020 Unemployment
SOUTH DAKOTA RETIREMENT SYSTEM	\$3,777.14	September Contributions
SPEED CONNECT, LLC	\$59.46	SDSP Metering Utility
STEVEN J. BRITZMAN, ATT. AT LA	\$2,862.00	Professional Legal Fees
STURDEVANT S AUTO SUPPLY	\$6.73	Oil Filter for jetter
TONYA STEFFENSEN	\$1,200.00	September Cleaning
TWO WAY SOLUTIONS, INC	\$1,609.99	pagars & batteries
VALLEY FIBERCOM	\$353.44	Acct 1039900 telephone & internet services
VERIZON WIRELESS	\$383.48	Cell Service - Electric
WAGE WORKS	\$25.00	Payments
WAGE WORKS	\$25.00	Payments
WAGE WORKS	\$25.00	Payments
WESCO	\$617.50	T&B 160DRG insulated cap

Topics for Future Discussion

Berreth stated the Volga's state legislators would be attending the October 19th meeting as they were called to a special session of the Legislature and unable to attend this meeting.

Berreth also stated that an optional tour of the Wastewater Treatment Facility would be available to any who chose so following the meeting on October 19th.

Santema mentioned that the Health Pool of SD Annual meeting would be held online on October 7th as the conference was cancelled due to COVID-19.

Fideler made a motion to adjourn at 6:19PM. Wermedal seconded the motion. All in favor; motion carried.

s/Randy Santema, Mayor, City of Volga

s/Mary Ries, Deputy Finance Officer, City of Volga