

## MINUTES OF REGULAR MEETING

The City Council of the City of Volga, SD met for a regular meeting Monday, June 15, 2020 at 12:01 PM via Zoom video teleconferencing online; Mayor Randy Santema presiding. Members present: Ken Fideler, Jody Havrevold, Nichole Hofer, Matt Jaquet, Kelly VanderWal, and Doug Wermedal. Also present: City Attorney Steve Britzman, City Administrator Jameson Berreth, Finance Officer Krista Larson, Kathi Granum with the Volga Tribune, Robert Gehm with Northwestern Energy, Adam Neemeyer with Casey's General Stores, and Erik Schlimmer.

Following the call to order, Wermedal made a motion to approve the June 1, 2020 regular meeting minutes. Havrevold seconded the motion. On roll call: Fideler, Yes; Havrevold, Yes; Hofer, Yes; Jaquet, Yes; VanderWal, Yes; Wermedal, Yes. Motion carried.

City Administrator Berreth stated that Change Order #1 for the storage building construction should be added to the agenda under Finance & Economic Development. Fideler made a motion to approve the agenda as amended. Hofer seconded the motion. On roll call: Havrevold, Yes; Hofer, Yes; Jaquet, Yes; VanderWal, Yes; Wermedal, Yes; Fideler, Yes. Motion carried.

### Visitors

Berreth gave an overview of an easement purchase request from Northwestern Energy for a gas-regulatory station. Robert Gehm with Northwestern Energy gave further insight into the intended project that would require an easement on the City-owned property at the corner of Washington Road and Caspian Avenue. The proposed gas-regulatory station would be built to resolve existing natural gas capacity issues and to provide capacity for future growth in the Volga community. Council provided general support for working with Northwestern Energy should this be the optimal site for the regulatory station and directed Gehm to continue working with staff.

### Community Development

VanderWal stated that a zoning meeting is planned for the 29<sup>th</sup> of June. In addition, Berreth gave an update on the Meadow Creek Golf Course. He stated that YTD revenues are up approximately \$50,000 from 2019 primarily due to the City Financing in the amount of \$27,000, increased memberships, and better overall weather this spring. The course is also working on improving its landscaping efforts.

### Public Safety

Havrevold made a motion to approve the first reading of Ordinance 2020-05, an ordinance amending Ordinance 2020-04 relating to certain measures deemed necessary to slow the community spread of COVID-19. Fideler seconded the motion. Discussion was held. Britzman further explained the ordinance, and Santema encouraged a continued regional approach to handle future COVID-19 related concerns. On roll call: Hofer, Yes; Jaquet, Yes; VanderWal, Yes; Wermedal, Yes; Fideler, Yes; Havrevold, Yes. Motion carried.

The ordinance reads as follows:

**ORDINANCE NO. 2020-05** AN ORDINANCE AMENDING EMERGENCY ORDINANCE NO. 2020-04 TO ADDRESS A PUBLIC HEALTH CRISIS AND TO REVISE CERTAIN MEASURES WHICH HAVE BEEN DEEMED NECESSARY TO SLOW THE COMMUNITY SPREAD OF CORONAVIRUS (COVID-19). WHEREAS, the City of Volga has the authority pursuant to SDCL 9-29-1 and SDCL 9-32-1 to pass ordinances for the purpose of promoting the health, safety and general welfare of the community, and to do what may be necessary for the promotion of health or the suppression of diseases; and WHEREAS, an outbreak of the disease COVID-19, which is caused by the novel coronavirus, has been confirmed in more than 100 countries, including the United States; and WHEREAS, the City of Volga and many states and communities across the country have already implemented the White House recommendations by ordering all bars, restaurants, food courts, gyms, and other indoor and outdoor venues where people congregate be closed or their occupancy restricted until the public health emergency is over; and WHEREAS, the failure to

successfully implement social distancing would likely result in higher numbers of infected individuals and has the potential to overwhelm the capacity of the area's health care providers; and WHEREAS, it is important that control measures continue to be taken to reduce or slow down the spread of COVID-19 in order to protect the health and safety of the City's residents, especially for seniors and those with underlying health conditions that make them particularly vulnerable to COVID-19; and WHEREAS, the City of Volga has been utilizing Ordinance 2020-04 to address the COVID-19 public emergency, and WHEREAS, based on the number of cases in Brookings County, the relative lack of hospitalizations in the County, and the available modeling, the City Council believes some of the social distancing restrictions can again be modified to allow businesses to resume service to customers without causing the number of COVID-19 cases in the City to rise to the level that will overwhelm the Brookings Health System's capacity if proper procedures are put in place, and WHEREAS, this Ordinance is consistent with the Governor's Executive Order 2020-20, and Section 3 thereof, in particular, which provide for South Dakota's "Back to Normal Plan", and WHEREAS, these revised measures and guidelines are intended to amend the measures and restrictions set forth in Emergency Ordinance 2020-04; NOW, THEREFORE, BE IT ORDAINED, by the City Council of Volga that: 1. Any businesses identified in Ordinance 2020-04 may reopen to serve patrons onsite. 2. The following guidelines are recommendations and are not mandatory requirements. Businesses within the City of Volga which are open to the public should observe the following guidelines to slow the spread of COVID-19: a) Establish a minimum six-foot distance between any tables, chairs, and barstools. This provision does not need to be observed between members of the same household. b) All businesses should identify their occupancy allowance and post it in a conspicuous location outside the building. c) Restaurants, bars, and casinos should limit their occupancy to a capacity of one-half (½) of their maximum posted capacity. Capacity should be posted at the front of the business. d) All restaurants, food trucks and bars should disinfect or dispose of all menus provided to customers. Condiment containers should be cleaned/disinfected between each group and should not be shared among multiple groups. Salad bars and self-service buffets should not be permitted. e) Grocery stores, retail businesses, recreation and fitness businesses should limit their occupancy to a capacity of one-half (½) of their maximum posted capacity. f) All businesses should require social distance spacing while customers are waiting for service or entry into a business. Spacing may be accomplished by requiring people to remain in their vehicles. g) Clearly marked one way shopping aisles in grocery and retail stores should be used where practicable. h) In retail and grocery businesses, a plexiglass, or similar divider should be installed where physically possible between the cashier and customer. i) Employees should be required to wash hands at regular intervals. j) Food service employees should wear a mask which covers the employee's nose and mouth. k) In casinos, video lottery machines should be cleaned and disinfected between each customer. l) Employees of hair salons, nail and tanning salons, spas and barber shops should wear masks which cover their nose and mouth during customer contact times. Customer seating should be at least six (6) feet apart. m) In gyms and fitness facilities, any equipment and/or exercise mats should be cleaned or disinfected between each use. n) Customer seating in theaters and similar businesses should be reduced to allow for social distancing, with certain seats marked as "not available due to social distancing guidelines" to insure compliance. o) Businesses should post publicly a regular cleaning and disinfecting schedule, specific to each business. p) Hand sanitizer locations readily available for public use should be made available at grocery stores and retail businesses. q) Enhanced cleaning/disinfecting requirements should be used for motel and hotel rooms. r) Seating for large gatherings should be reduced to comply with a six foot minimum distance between attendees. s) Businesses are encouraged to conduct daily employee screenings for illness. t) Businesses are encouraged to post signage outside of their facility that encourages customers to not enter if they are not feeling well or have COVID19 symptoms. u) Businesses are encouraged to develop risk mitigation strategies for restrooms or other areas where social distancing requirements are likely to be compromised. v) Certain businesses (e.g. gym, recreation facilities, casinos, etc.) are encouraged to have customers wipe down their equipment/machines before and after use. Businesses should ensure proper cleaning and disinfecting is occurring. w) Businesses, particularly salons, barber shops, and spas are encouraged (but not required) to provide service on an appointment-only basis to ensure proper social distancing and hygiene practices are met. 3. In addition to the specific guidelines

listed above, businesses should operate in a manner consistent with CDC guidelines and any applicable state regulations and the Governor's Executive Orders. 4. The City encourages all members of the public within the City of Volga to continue to follow the CDC guidelines and recommended hygiene practices, including, but not limited to engaging in social distancing, and wearing masks when outside their homes wherever possible. 5. Pursuant to this ordinance, the City Council may by resolution modify this ordinance and adopt revised restrictions on public gatherings and public movements it deems necessary to address the current public health emergency. Any revised measures and restrictions which are adopted by resolution shall be periodically reviewed to insure the continued necessity of such restrictions or closures. 6. The guidelines set forth herein do not apply to the following entities, which have their own specific COVID-19 restrictions: a) Health care facilities, residential care facilities, congregate care facilities, and correctional facilities. b) Crisis shelters, homeless shelters, soup kitchens, or other similar institutions. c) Any emergency facilities necessary for the response to the current public health emergency or any other community emergency or disaster. d) Official meetings of the city, schools, county, or state. e) The operations and meetings of any state or federal courts. 7. This ordinance shall remain in effect until amended or terminated. 8. This ordinance amends and supersedes Ordinance 2020-04, and is intended to serve as the City of Volga's guidelines to address the COVID-19 public emergency. Accordingly, compliance with these guidelines is recommended but is not mandatory. 9. Until the 2nd Reading of Ordinance No. 2020-05 is completed, approved and published, the measures and restrictions set forth in Ordinance 2020-04 will be effective. BE IT FURTHER ORDAINED that pursuant to SDCL 9-19-13, this ordinance is necessary for the immediate preservation of the public peace, health, safety, and welfare of the City and shall become effective immediately upon publication. Passed and approved this 15<sup>th</sup> day of June, 2020. CITY OF VOLGA, SOUTH DAKOTA s/Randy Santema, Mayor. ATTEST: s/Krista Larson, Finance Officer.

#### Electric

Jaquet was voted onto the Heartland Consumers Power District Customer Connections Committee. Britzman and the council briefly discussed the cell tower infrastructure capacities and opportunities of the future water tower.

#### Public Works

No Report.

#### Parks, Recreation, and Buildings

Hofer made a motion to approve Resolution 2020-12 BE IT RESOLVED that in accordance with SDCL 35-1-5.5, prior authorization for persons to consume or blend alcoholic beverages on Sunday, June 28, 2020 at the City Auditorium is hereby given. All such consumption or blending shall occur during the party Ramirez. Said property shall be considered for purposes of the Resolution to be the location of a special license and shall not constitute a public place as defined by Ordinance 145 of the City of Volga. Sale of alcohol beverages shall not be permitted at any time at the above described location. There shall be no consumption of any alcoholic beverage by any individual who is under twenty-one years of age. This permit shall commence at 12:00 AM on June 28, 2020 and shall conclude at 11:59 PM on June 28, 2020. Dated this 15th day of June, 2020. CITY OF VOLGA BY: s/ Randy Santema, Mayor ATTEST: s/Krista Larson, Finance Officer. Fideler seconded the motion. On roll call: Jaquet, Yes; VanderWal, Yes; Wermedal, Yes; Fideler, Yes; Havrevold, Yes; Hofer, Yes. Motion carried.

Berreth gave an overview of the pool's attendance and pool pass sales. Hofer asked to hear a continued report on the attendance of the pool.

Discussion was held involving the location and pickup times of the citywide cleanup dumpster. Berreth plans to work with Cooks Wastepaper & Recycling on the topic.

#### Finance & Economic Development

Fideler made a motion to approve the East Water Tower Addition purchase agreement with Gary Jensen for \$50,000. Jaquet seconded the motion. Discussion was held. On roll call: VanderWal, Yes; Wermedal, Yes; Fideler, Yes; Havrevold, Yes; Hofer, Yes; Jaquet, Yes. Motion carried.

Fideler made a motion to approve Change Order #1 for the storage building construction. The Change Order replaces rainspouts on the building with concrete valley gutters to accommodate drainage with an increased cost to the project not to exceed \$3,500. Hofer seconded the motion. Discussion was held. On roll call: Wermedal, Yes; Fideler, Yes; Havrevold, Yes; Hofer, Yes; Jaquet, Yes; VanderWal, Yes. Motion carried.

Fideler made a motion to approve the following claims and ordered them paid. Hofer seconded the motion. On roll call: Fideler, Yes; Havrevold, Yes; Hofer, Yes; Jaquet, Yes; VanderWal, Yes; Wermedal, Yes. Motion carried.

AGFIRST FARMER COOP	\$523.77	Fuel & Supplies
AMANDA BAILLY	\$50.00	Park & Rec Refund
AMERIPRIDE SERVICES INC	\$1,449.01	Cleaning Supplies
A-OX WELDING SUPPLY CO., INC.	\$72.25	Cylinder Rental
ASSOCIATED SUPPLY COMPANY, INC	\$52.50	Pool Parts
BAN-KOE SYSTEMS, INC.	\$96.74	Time & Attendance System
BANNER ASSOCIATES, INC.	\$19,137.70	Engineering Fees
BOBCAT OF BROOKINGS	\$350.00	Rental
BRANDI OVERSKEI	\$75.00	Park & Rec Refund
BROOKINGS AREA UNITED WAY	\$81.00	Monthly Contributions
BROOKINGS CITY LANDFILL	\$650.32	Citywide Cleanup
BROOKINGS COUNTY SHERIFF OFFICE	\$9,599.83	Contract Law & Animal Control
BROOKINGS REGISTER	\$579.00	Your Home 2020
CITY OF VOLGA	\$13,330.27	Utilities
COOKS WASTEPAPER & RECYCLING	\$9,429.13	Garbage and Yard Waste
CUB CONSTRUCTION INC.	\$19,238.87	WWTF UV Building
DAKOTALAND FEDERAL CR. UNION	\$1,325.71	Postage, Supplies, & Misc.
DAKTRONICS INC.	\$425.00	Ball Field Radio Receiver Kit
DAVES WINDOW CLEANING, INC.	\$52.00	Window Cleaning
DOLLAR GENERAL CORPORATION	\$47.80	Cleaning Supplies
EAST RIVER	\$6,648.30	05.2020 Transmission Service
EDMAN ENTERPRISES INC.	\$353.58	Fuel & Ice
EFTPS	\$4,450.51	Payroll Tax
GRAYBAR ELECT. CO. INC.	\$1,763.28	Shed Materials & Pool Repairs
HEARTLAND CONSUMERS POWER DIS.	\$315,220.87	Electric
HEARTLAND CONSUMERS POWER DIS.	\$5,834.00	Loan Principal (Pmt 8)
HEATHER ESSINK	\$131.03	Meter Deposit Refund
INTERSTATE ALL BATTERY CENTER	\$451.80	Siren Batteries
IYSA	\$1,540.00	League Fees
JORDAN YORK	\$138.35	Meter Deposit Refund
KKQQ FM KCOUNTRY 102.3	\$200.00	SVHS Senior Salutes & Sponsorship
LOWES	\$78.31	Supplies and Maintenance

M & T FIRE & SAFETY	\$104.00	Tank Repair Kit
MANDALA YOGA COMPANY	\$425.00	Summer Rec Yoga Instruction
MCLEOD S	\$469.90	Forms for Delinquent Notices
MICHAEL HENRICKSON	\$114.67	Meter Deposit Refund
MIDWEST GLASS INC	\$861.55	Plexiglass Guards & Window
NATHAN DAY	\$118.16	Meter Deposit Refund
OFFICE PEEPS INC.	\$46.01	Office Supplies & Sanitizers
PEPSI-COLA BOTTLING OF PIPESTO	\$210.00	Pop Machine
RFD NEWS GROUP INC.	\$604.31	Publishing
RODGER RUSSELL	\$162.97	Meter Deposit Refund
RUNNINGS	\$328.42	Parts and Supplies
SETH FOPMA	\$91.89	Meter Deposit Refund
SHERI HOLT	\$2,620.00	Summer Rec. Instruction
SKULI TORFASON	\$190.68	Meter Deposit Refund
SOUTH DAKOTA DEPT. OF REVENUE	\$22,600.62	Sales Tax
SPOT ON PRINTING	\$323.00	Park and Rec Shirts
STURDEVANT S AUTO SUPPLY	\$10.25	Tractor Oil Filter
TANNER THOMPSON-MOAD	\$85.90	Meter Deposit Refund
TOWNCLOUD, INC.	\$1,164.00	Annual Subscription
VALLEY FIBERCOM	\$242.44	Telephone & Internet
VALLEY FITNESS	\$158.00	Monthly Memberships
VOLGA AG CENTER	\$355.86	Park Chemicals
VOLGA POSTMASTER	\$602.85	PO Box & Bulk Billing
WESTERN AREA POWER ADMIN.	\$22,268.05	05.2020 Power Service
WONDA BROWER	\$173.82	Meter Deposit Refund
ZACH PAGE	\$137.88	Meter Deposit Refund
GENERAL FUND	\$46,767.16	05.2020 Payroll (+Council & Fire Dept. Checks)
WATER FUND	\$2,826.90	05.2020 Payroll
ELECTRIC FUND	\$19,054.92	05.2020 Payroll
SEWER FUND	\$2,826.90	05.2020 Payroll

#### Topics for Future Discussion

Wermedal proposed a nomination system and several possible names for the new westside playground and for future playgrounds in Volga. He would like to see the names be of historical or educational significance to the city.

Berreth and the council discussed future meeting formats and decided to meet in person at the Community Center for the next regular meeting on July 6, 2020.

Adam Neemeyer was in attendance and expressed the interest of Casey's General Store of Volga to re-apply for a liquor license. Berreth stated that state law restricts businesses from re-applying for a liquor license within one year of denial of an application. An application from Casey's was denied in September 2019.

Fideler made a motion to adjourn at 12:59 PM. Havrevold seconded the motion. On roll call: Havrevold, Yes; Hofer, Yes; Jaquet, Yes; VanderWal, Yes; Wermedal, Yes; Fideler, Yes. Motion carried.

s/Randy Santema, Mayor, City of Volga

s/Krista Larson, Finance Officer, City of Volga