

## MINUTES OF REGULAR MEETING

The City Council of the City of Volga, SD met for a regular meeting Monday, May 4, 2020 at 5:30 PM via Zoom video teleconferencing online; Mayor Randy Santema presiding. Members present: Ken Fideler, Jody Havrevold, Nichole Hofer, Matt Jaquet, Kelly VanderWal, and Doug Wermedal. Also present: City Attorney Steve Britzman, City Administrator Jameson Berreth, Finance Officer Krista Larson, Fire Chief Jamie Russell, and Kathi Granum with the Volga Tribune. Members of the public included Amanda Hemmestad, Stephanie Jensen, Wendy Craddock, Lindsey Gerald, and three others with no last names listed; Amanda, Marbla, and Justin.

Following the Pledge of Allegiance, Fideler made a motion to approve the agenda. Wermedal seconded the motion. On roll call: Havrevold, Yes; Hofer, Yes; Jaquet, Yes; VanderWal, Yes; Wermedal, Yes; Fideler, Yes; Motion carried.

Wermedal made a motion to approve the April 15, 2019 regular meeting minutes. Havrevold seconded the motion. All in favor; motion carried. On roll call: Hofer, Yes; Jaquet, Yes; VanderWal, Yes; Wermedal, Yes; Fideler, Yes; Havrevold, Yes. Motion carried.

### Community Development

No report.

### Public Safety

Havrevold approved the first reading of Ordinance 2020-04, an Ordinance amending Ordinance 2020-03 to address a public health crisis by implementing certain measures which have been deemed necessary to slow the community spread of Coronavirus (COVID-19). Fideler seconded the motion. Discussion was held by City Attorney Steve Britzman and Berreth to further explain Ordinance 2020-04. Ordinance 2020-04 permits businesses previously closed by Ordinance 2020-03 to reopen with certain restrictions which limit the number of customers at a given time, spacing of seating, and other provisions. A special meeting is to be held Monday, May 11<sup>th</sup> at 12:00pm for the second reading. On roll call: Jaquet, Yes; VanderWal, Yes; Wermedal, Yes; Fideler, Yes; Havrevold, Yes; Hofer, Yes. Motion carried.

Fideler made a motion to approve Resolution 2020-11, an emergency resolution modifying certain measures set forth in ordinance 2020-03 and deemed necessary to slow the community spread of Coronavirus (COVID-19). VanderWal seconded the motion. Discussion was held. The Resolution contains the same language as Ordinance 2020-04 but will allow the provisions to go into effect sooner. Berreth will notify local businesses and work with them to answer questions. Resolution 2020-11 will go into effect Thursday, May 7<sup>th</sup>. On roll call: VanderWal, Yes; Wermedal, Yes; Fideler, Yes; Havrevold, Yes; Hofer, Yes; Jaquet, Yes. Motion carried.

Fideler made a motion to terminate Resolution 2020-10 effective Thursday, May 7<sup>th</sup>. Havrevold seconded the motion. This Resolution will no longer be needed once Resolution 2020-11 goes into effect. On roll call: Wermedal, Yes; Fideler, Yes; Havrevold, Yes; Hofer, Yes; Jaquet, Yes; VanderWal, Yes. Motion carried.

Fire Chief Jamie Russell provided the April call report, which included 13 medical, 1 search, 2 gas leaks, and 1 fire, for 17 totals calls and 55 year-to-date.

Discussion was held by Russell and the council in relation to Old Timers Day and the street dance. Hofer and Havrevold encouraged a timely decision, and discussion was held around postponing or canceling the highly populated event. The council was in agreeance to cancel all Old Timers Day activities for this year.

### Electric

No Report.

### Public Works

Wermedal made a motion to award the Industrial Drive Road Extension bid to Bowe's Construction Inc. in the amount of \$319,096.38. Hofer seconded the motion. Bid opening occurred on April 30, 2020 for the project. Wermedal stated that Bowe's Construction was the only bid submitted. Banner Associates' projected project cost was \$316,492.50 and the bid came in within the acceptable range at \$319,096.38. An Industrial Access Grant from SD Department of Transportation will pay for \$239,000 of project costs. Berreth noted that the project cost estimate available during the 2019 budgeting process was lower than the current cost estimate and bid received from Bowe's. Since the project cost is higher than the amount currently budgeted, the Council may need to take action on a supplemental appropriations ordinance later in the year. On roll call: Fideler, Yes; Havrevold, Yes; Hofer, Yes; Jaquet, Yes; VanderWal, Yes; Wermedal, Yes. Motion carried.

### Parks, Recreation, and Buildings

Berreth noted the Westland Addition park is almost complete. Wermedal recommended naming the new park and future parks after historical figures from the community. Berreth also noted the new storage building project has begun. Discussion was held in relation to Park & Rec activities possibly starting in June. A final decision was not made.

### Finance & Economic Development

Larson presented the monthly revenue and expenditure guidelines, capital projects status report, and the year-to-date profit and loss summary. Annual checks for the Mayor, City Council, and Fire Department were also noted.

Fideler made a motion to approve the following claims and ordered them paid. VanderWal seconded the motion. On roll call: Havrevold, Yes; Hofer, Yes; Jaquet, Yes; VanderWal, Yes; Wermedal, Yes; Fideler, Yes. Motion carried.

ACTIVE HEATING	100.00	WWTF Filters
AFLAC	580.41	Premiums
AGFIRST FARMER COOP	520.78	Fuel & Shop Supplies
ASSOCIATED SUPPLY COMPANY, INC	4,205.98	Credit, Chemicals & Supplies
BANNER ASSOCIATES, INC.	15,266.95	Engineering
BANYON DATA SYSTEMS	2,975.00	Annual POS Support
BRAD SCHMIDT	188.78	Meter Deposit Refund
BROOKINGS AREA UNITED WAY	81.00	Other Deductions
BROOKINGS COUNTY SHERIFF OFFIC	9,833.35	3/2020 Contract Law, Animal Control
CITY OF VOLGA	13,818.80	Utilities
COOK S WASTEPAPER & RECYCLING, CORE & MAIN	8,930.69	03/2020 All Garbage
CREATIVE PRINTING	148.62	Meter Parts
CREATIVE PRINTING	135.03	Park and Rec Invoices
DAKOTAH GOLD INSURANCE INC	60.00	Notary Bonding
DAKOTALAND FEDERAL CR. UNION	1,368.61	Tools, Postage, Supplies
DAVES WINDOW CLEANING, INC.	52.00	Window Cleaning
DELTA DENTAL	397.70	Premiums
DERRICK DAHLGREN	184.69	Meter Deposit Refund
DGR	2,816.73	East Substation Expansion
EAST RIVER	7,067.70	Electric

EFTPS	3,059.72	Payroll Tax
EFTPS	7,487.44	Payroll Tax
HAWKINS WATER TREATMENT GROUP	5.00	Chlorine Cylinder
HEALTH POOL OF SOUTH DAKOTA	10,641.29	Premiums
HEARTLAND CONSUMERS POWER DIS.	5,834.00	Loan Principal
HEARTLAND CONSUMERS POWER DIS.	355,113.37	Electric
HYDRO KLEAN	47,498.00	18" CIPP Lining
IIMC	195.00	Annual Membership Fee
JAMES R. BELFORD	188.55	Meter Deposit Refund
JESSICA MCKENNEY	76.15	Meter Deposit Refund
KELLEY KADEN	81.99	Meter Deposit Refund
LOWES	926.99	Shop Supplies, Asphalt, Electric & Shop Supplies
METERING & TECHNOLOGY SOLUTION	59.82	Water Meter Repair
MIDWEST GLASS INC	392.01	Tender 1 Windshield
MMUA	1,743.75	Safety Programs 2nd Qtr
MONICA BEGALKA	135.11	Meter Deposit Refund
NORTHWESTERN ENERGY	918.99	Acct. 2540206-6 Pool Credit
OFFICE PEEPS INC.	207.02	Office Supplies
OFFICE PEEPS INC.	156.18	Monthly Copier Charges, Office Supplies
PAYMENT SERVICE NETWORK	138.90	Monthly E-Payments Fees
PEPSI-COLA BOTTLING OF PIPESTO	30.00	Pop Machine
RAPID CITY, PIERRE & EASTERN	83.58	Lease Check from 11/19
RESCO	1,720.00	Water Heaters
RFD NEWS GROUP INC.	731.06	Pool Ads, FO Ad, Legal
ROLLAND C. BIELLO	161.09	Meter Deposit Refund Acct. 00-1496-14-9
RUNNINGS	266.88	Shop & Water Supplies, Waders
SD ONE CALL	11.20	Message Fees Jan-Mar 2020
SD PUBLIC ASSURANCE ALLIANCE	640.02	Motor Grader Coverage
SDML	60.00	SDML Handbook
SDRS	3,271.32	Contributions
SECRETARY OF STATE	30.00	Notary Application
SOUTH DAKOTA DEPT. OF REVENUE	26,928.23	Sales Tax
SPEED CONNECT, LLC	59.46	SDSP Metering Utility
STATE CHEMICAL SOLUTIONS	1,028.00	Sewer Chemicals
STATE OF SOUTH DAKOTA	175.00	Testing
SWEENEY CONTROLS COMPANY	3,870.00	Well Maint., VFD Troubleshooting
TONYA STEFFENSEN	1,200.00	April Cleaning
TOPKOTE, INC.	13,200.00	Chip & Crack Sealing
TUCKER ANTONSEN	158.30	Meter Deposit Refund
US BANK EQUIPMENT FINANCE	279.99	Global Search Fee
VALERIE RAATZ	126.31	Meter Deposit Refund
VALLEY MOTORSPORTS	3.95	Mower part
VERIZON WIRELESS	1,004.75	Cell Service & Phones

VOLGA POSTMASTER	259.93	April Postage
WAGE WORKS	123.71	Payments
WESCO	2,691.00	Street Lights & Supplies
WESTERN AREA POWER ADMIN.	18,533.84	Electric
ELECTRIC FUND	12,833.08	04.2020 Payroll
GENERAL FUND	11,059.90	04.2020 Payroll
SEWER FUND	1,928.80	04.2020 Payroll
WATER FUND	1,928.80	04.2020 Payroll

Public Comments

No comments.

Hofer made a motion to adjourn at 6:43PM. VanderWal seconded the motion. On roll call: Hofer, Yes; Jaquet, Yes; VanderWal, Yes; Wermedal, Yes; Fideler, Yes; Havrevold, Yes; Motion carried.

## MINUTES OF ANNUAL MEETING

The City Council of the City of Volga, SD met for its annual meeting Monday, May 4, 2020 at 6:44 PM via Zoom video teleconferencing online; Mayor Randy Santema presiding. Members present: Ken Fideler, Jody Havrevold, Nichole Hofer, Matt Jaquet, Kelly VanderWal, and Doug Wermedal. Also present: City Attorney Steve Britzman, City Administrator Jameson Berreth, Finance Officer Krista Larson, Fire Chief Jamie Russell, and Kathi Granum with the Volga Tribune.

Wermedal made a motion to approve the agenda. Fideler seconded the motion. On roll call: Havrevold, Yes; Hofer, Yes; Jaquet, Yes; VanderWal, Yes; Wermedal, Yes; Fideler, Yes; Motion carried.

City Attorney Britzman administered the oath of office for Council members Fideler, Hofer, and Jaquet.

The Council will stop into the City Office to sign the Statement of Ethical Conduct.

Fideler made a motion to re-appoint Ken Fideler as President and Kelly VanderWal as Vice President of the Council. All members will remain in the same committees effective from May 2020 through April 2021. Committees are as follows: Community Development: VanderWal and Fideler; Public Safety: Havrevold and Wermedal; Electric: Jaquet and Hofer; Public Works: Wermedal and VanderWal; Parks, Recreation, and Buildings: Hofer and Havrevold; Finance & Economic Development: Fideler and Jaquet. VanderWal seconded the motion. On roll call: Hofer, Yes; Jaquet, Yes; VanderWal, Yes; Wermedal, Yes; Fideler, Yes; Havrevold, Yes. Motion carried.

Wermedal made a motion to appoint Steven J. Britzman as the City Attorney. Fideler seconded the motion. On roll call: Jaquet, Yes; VanderWal, Yes; Wermedal, Yes; Fideler, Yes; Havrevold, Yes; Hofer, Yes. Motion carried.

Fideler made a motion to appoint Jameson Berreth as City Administrator. Hofer seconded the motion. On roll call: VanderWal, Yes; Wermedal, Yes; Fideler, Yes; Havrevold, Yes; Hofer, Yes; Jaquet, Yes. Motion carried.

Havrevold made a motion to appoint Krista Larson as Finance Officer. Hofer seconded the motion. On roll call: Wermedal, Yes; Fideler, Yes; Havrevold, Yes; Hofer, Yes; Jaquet, Yes; VanderWal, Yes. Motion carried.

VanderWal made a motion to appoint Jamie Russell as Fire Chief. Hofer seconded the motion. On roll call: Fideler, Yes; Havrevold, Yes; Hofer, Yes; Jaquet, Yes; VanderWal, Yes; Wermedal, Yes. Motion carried.

Wermedal made a motion to appoint Scott Mohror/Banner Associates as the City Engineer. Hofer seconded the motion. On roll call: Havrevold, Yes; Hofer, Yes; Jaquet, Yes; VanderWal, Yes; Wermedal, Yes; Fideler, Yes. Motion carried.

All appointments listed above are effective from May 2020 through April 2021.

Wermedal made a motion to designate the Volga Tribune as the official newspaper. Havrevold seconded the motion. This designation is effective from May 2020 through April 2021. On roll call: Hofer, Yes; Jaquet, Yes; VanderWal, Yes; Wermedal, Yes; Fideler, Yes; Havrevold, Yes. Motion carried.

Fideler made a motion to designate Bankstar Financial and Dakotaland Federal Credit Union as the official depositories. This designation is effective from May 2020 through April 2021. Wermedal seconded the

motion. On roll call: Jaquet, Yes; VanderWal, Yes; Wermedal, Yes; Fideler, Yes; Havrevold, Yes; Hofer, Yes. Motion carried.

Fideler made a motion to appoint Craig Howell and Kelly VanderWal to the Railroad Authority. Hofer seconded the motion. This designation is effective from May 2020 through April 2021. On roll call: VanderWal, Yes; Wermedal, Yes; Fideler, Yes; Havrevold, Yes; Hofer, Yes; Jaquet, Yes. Motion carried.

No new appointments were made for the Planning Commission as Tim Gross, Doug Pederson, and Mark Kisely were signed to a three-year term in 2019. Stephanie Severson and Jordan Warne were signed to a two-year term in 2019.

Fideler made a motion to appoint Mary Bjerke to the Volga Housing & Redevelopment Commission. Wermedal seconded the motion. On roll call: Wermedal, Yes; Fideler, Yes; Havrevold, Yes; Hofer, Yes; Jaquet, Yes; VanderWal, Yes. Motion carried.

Fire department volunteers are as follows: Matt Anderson, Matt Caron, Tyler Deibert, Don Doescher, Dan Howell, Dave Jacobson, Philip Johnson, Jared Knutson, Kelly Koerlin, Clint Kooima, Brodee Landmark, Nick Lein, Lucas Lembcke, Dallas Mathern, Dave Meyer, Travis Morvant, Danny Nelson, Paul Nelson, Liz Oakley, Dan Orton, Jammey Rawden, Travis Renkly, Jamie Russell, Matt Schmidt, Jeff Schmit, Nate Sudenga, Jesse Swier, and Kelly Vanderwal. No action needed.

Seasonal employee hourly wage for Bob Buchheim, \$11.10.

#### Topics for Future Discussion

Jaquet noted some concerns in relation to an increase in potholes around town and worn off lines on Caspian Ave. Wermedal suggested including a monthly overview of the golf course into regular meetings.

Fideler made a motion to adjourn at 7:07 PM. Hofer seconded the motion. On roll call: Fideler, Yes; Havrevold, Yes; Hofer, Yes; Jaquet, Yes; VanderWal, Yes; Wermedal, Yes. Motion carried.

s/Randy Santema, Mayor, City of Volga

s/Krista Larson, Finance Officer, City of Volga