

## MINUTES OF REGULAR MEETING

The City Council of the City of Volga, SD met for a regular meeting Monday, April 6, 2020 at 5:30 PM in the Volga Community Center; Mayor Randy Santema presiding. Members present: Ken Fideler, Jody Havrevold, Nichole Hofer, Kelly VanderWal, and Doug Wermedal. Also present: City Attorney Steve Britzman, City Administrator Jameson Berreth, Deputy Finance Officer Mary Ries, Fire Chief Jamie Russell, Krista Larson, and Kathi Granum with the Volga Tribune.

Following the Pledge of Allegiance, Wermedal made a motion to approve the agenda. Hofer seconded the motion. All in favor; motion carried.

Fideler made a motion to approve the March 16, 2020 regular meeting minutes. Havrevold seconded the motion. All in favor; motion carried.

VanderWal made a motion to approve the March 24, 2020 special meeting minutes. Hofer seconded the motion. All in favor; motion carried.

VanderWal made a motion to approve the March 30, 2020 special meeting minutes. Hofer seconded the motion. All in favor; motion carried.

Jaquet entered the meeting at 5:35 PM.

### Community Development

VanderWal made motion to approve the second reading of ORDINANCE NO. 2020-02 AN ORDINANCE REQUIRING A SURFACED AREA FOR PARKING VEHICLES IN THE CITY OF VOLGA, SOUTH DAKOTA. BE IT ORDAINED AND ENACTED by the Council of the City of Volga, State of South Dakota, that a new Section 11.4-7 of Volga City Ordinance be added as follows: I. Section 11.4-7 – Parking Required on Surfaced Area No vehicle shall be parked or stored on any private property unless it is located on a surfaced area. A surfaced area is an area of land improved with concrete, asphalt or gravel. II. All subsequent sections in Chapter 11 Article 4 shall be renumbered accordingly. III. Any or all ordinances in conflict herewith are hereby repealed. Passed and adopted this 6<sup>th</sup> day of April, 2020. FIRST READING: March 16, 2020 SECOND READING: April 6, 2020. PUBLISHED: April 16, 2020 CITY OF VOLGA /s/Randy Santema, Mayor ATTEST: /s/Ashley Rentsch, Finance Officer.

Hofer seconded the motion. Discussion was held. No changes were made since the amended first reading. This ordinance would prohibit parking vehicles on lawns unless it was on a gravel or paved surface. On roll call: Havrevold, No; Hofer, Yes; Jaquet, Yes; VanderWal, Yes; Wermedal, Yes; Fideler, Yes. Motion carried.

### Public Safety

Fire Chief Jamie Russell provided the March call report, which included 9 medical, and 1 mutual aid with Sinai, for 10 calls total. Russell also mentioned additional protocols the department is following during the COVID-19 pandemic; as well as how the department is sitting on supplies of masks and disinfectants.

Discussion was held regarding providing additional sick leave to city employees affected by COVID-19. Berreth stated that this would give 80 hours of additional sick leave for any staff who test positive for COVID-19, lives with someone that tests positive or is even showing symptoms of COVID-19. Fideler made a motion to approve 80 additional hours of sick leave for any city employees. Wermedal seconded the motion. On roll call: Hofer, Yes; Jaquet, Yes; VanderWal, Yes; Wermedal, Yes; Fideler, Yes; Havrevold, Yes. Motion carried. Hofer mentioned that the council should also start thinking about making a decision in the upcoming weeks on whether to cancel Park & Recreation activities for the upcoming summer season.

### Electric

No report.

### Public Works

Wermedal made a motion to authorize City staff to advertise for bids on the Industrial Drive Road Extension. Hofer seconded the motion. Discussion was held. Berreth stated that the estimated cost of the project is \$310,000.00 and the City has been approved for a \$239,000 grant. The bid notice will be published April 9 and April 16, with a bid opening on April 30, 2020. On roll call: Jaquet, Yes; VanderWal, Yes; Wermedal, Yes; Fideler, Yes; Havrevold, Yes; Hofer, Yes. Motion carried.

Wermedal made a motion to authorize Mayor Santema to sign a contract with Banner Associates for engineering services associated with CIPP Phase I & II Wastewater Collection System Improvements. VanderWal seconded the motion. Discussion was held. Berreth stated the estimated engineering costs for the project total \$320,700.00. Phase I has a total projected cost of \$1.563 million and Phase II has a total projected cost of \$841,300.00. This project will start in March of 2021 with hopes to complete in fall of that year. On roll call: VanderWal, Yes; Wermedal, Yes; Fideler, Yes; Havrevold, Yes; Hofer, Yes; Jaquet, Yes. Motion carried.

### Parks, Recreation, and Buildings

Berreth stated that a building is needed over the UV treatments lights, it was thought that UV treatment would only be needed in the summer and not year-round; however, recent testing has not met standards. Estimated total cost of the building is \$20,000.

Berreth also mentioned that City staff will empty the two small storage buildings near the City shop in preparation of demolition of the structures in about 2 weeks to get ready for the construction of the new larger storage building.

### Finance & Economic Development

Berreth mentioned that the following surplus items sold: four payloader tires sold to Tom Wipf of Forbes, ND for \$1,846.00; 1985 Chevy Sanding Truck sold to David Kneip of Brookings, SD for \$1,525.00; 1981 John Deere Motor Grader sold to David Kneip of Brookings, SD for \$12,907.68; and 1995 woodchipper sold to David Kneip of Brookings, SD for \$9,200.00.

Fideler made a motion to approve Pay Request #15 for WWTF Improvements. Havrevold seconded the motion. Discussion was held. Berreth stated that the pay request was for a total of \$28,297.95. All in favor, motion carried.

Fideler made a motion to declare the following items surplus: HP2840 laser jet color printer, 2009 Jet Vac Ring-o-Matic with trailer, bin of scrap wire, used office lights and a 20' x 12' garage door. VanderWal seconded the motion. All in favor, motion carried.

Fideler made a motion to appoint Krista Larson as City Finance Officer effective April 14 through end of April 2020. All in favor; motion carried.

Wage updates include Martin Mueller, Park & Rec Intern at \$11.75/hour; Layson Lucas, Park & Rec employee at \$9.55/hour; Dylon Milton, Park & Rec employee at \$9.55/hour; Damian Danzeisen, Park & Rec employee at \$9.80/hour; Laryn Stevens, Park & Rec employee at \$9.55/hour; Kyler Bezdichek, Park & Rec employee at \$9.55/hour; Austin Siegel, Park & Rec employee at \$9.30/hour; Taylor Bingham, Park & Rec employee at \$9.30/hour; Dawson Doyscher, Park & Rec employee at \$9.30/hour; Jack Opitz, Park & Rec employee at \$9.30/hour; Lane Liebsch, Park & Rec employee at \$9.30/hour; Shanna Bakken, Park & Rec employee at \$9.30/hour; Jocelyn Peters, Park & Rec employee at \$9.30/hour; Julia Schneider, Park & Rec employee at \$9.30/hour; Kyan Overbo, Park & Rec employee at \$9.30/hour; Kayla Klocker, Park & Rec employee at \$9.30/hour; Abby Klocker, Park & Rec employee at \$9.30/hour; Rylee Honomichl, Lifeguard at \$10.55/hour; Rylan Willis, Lifeguard at \$9.55/hour; and Beylee Bezdichek, Lifeguard at \$11.00/hour.

Berreth presented the monthly revenue and expenditure guidelines, capital projects status report, and the year-to-date profit and loss summary.

Fideler made a motion to approve the following claims and ordered them paid. Hofer seconded the motion. All in favor; motion carried.

AMERIPRIDE	\$721.84	cleaning supplies
AB CONTRACTING	\$28,297.95	WWTF Improvements
A-OX WELDING SUPPLY	\$70.04	cylinder rentals
ARINE PALANDI	\$50.00	refund - comm. ctr. fee
BAN-KOE SYSTEMS	\$26.98	time & attendance system fees
BANKSTAR FINANCIAL	\$180.00	returned item charge, loan origination fee - jet vac
BOBCAT OF BROOKINGS	\$1,489.15	sweeper, skid steer parts
BORDER STATES	\$67.10	UV building for heaters
BROOKINGS COUNTY TREASURER	\$9,824.95	contract law, animal control
CHAD COLLINS	\$50.40	employee reimbursement
COLONIAL RESEARCH	\$1,482.45	cleaning supplies
DELTA DENTAL	\$607.90	premiums
DGR ENGINEERING	\$3,280.90	electric substation expansion
EDMAN ENTERPRISES	\$346.11	fuel
EFTPS	\$8,229.85	payroll tax
ESEIND, INC	\$306.00	2019 monitoring fees
GLEN DAVIS	\$50.00	refund donation - grain bin safety event
HAWKINS, INC	\$3,215.30	chemicals
HEALTH POOL OF SD	\$9,174.40	premiums
INTERSTATE ALL BATTERY CENTER	\$43.50	batteries
JOHNSON CONTROLS	\$474.37	HVAC repairs - fire hall
KNAPP ELECTRIC	\$3,250.00	fire hall lighting
L&L AUTO PARTS	\$25.35	shop supplies
M&T FIRE & SAFETY	\$48.00	fire dept parts
MEYER SERVICES	\$25,750.00	storage building down payment, donation refund
MIDWEST GLASS LLC	\$102.55	fire hall door repair
MILLBORN SEEDS	\$500.00	refund donation - grain bin safety event
MMUA	\$375.00	2020 associate member dues
NORTHWESTERN ENERGY	\$1,597.60	utilities
OFFICE PEEPS, INC	\$320.80	office supplies, pool supplies, elec supplies
OMNI-PRO SOFTWARE	\$3,136.00	load management software & license
RAMKOTA HOTEL WATERTOWN	\$91.99	lodging - elec conference
RC FIRST AID	\$555.00	latex gloves - fire supplies
RFD NEWSPAPERS	\$49.98	subscription renewal
RUNNINGS SUPPLY	\$958.74	shop supplies, elec supplies
SANITATION PRODUCTS, INC	\$624.99	street sweeper parts
SD RETIREMENT SYSTEM	\$3,563.68	contributions
SHERWIN WILLIAMS	\$899.00	paint sprayer
SILO FILM LLC	\$2,500.00	Silo community screening
SPEED CONNECT	\$59.46	SDSP metering utility
STATE OF SD HEALTH LAB	\$86.00	testing
STEVEN J. BRITZMAN, ATTORNEY	\$2,730.00	professional legal services
STURDEVANTS	\$95.99	truck, sweeper parts, shop supplies
SWEENEY CONTROLS	\$3,292.11	probe support & repairs
T & L SERVICES	\$1,250.00	cleaning services
THE CHARLES MACHINE WORKS, INC	\$62,220.98	2020 ditch witch jet vac
TOWN & COUNTRY SHOPPER	\$48.00	employment ads
US BANK EQUIPMENT FINANCE	\$279.99	global search fee

UTILTY SERVICE CO, INC.	\$28,304.85	well maintenance
VALLEY FIBERCOM	\$240.77	telephone & internet services
VALLEY MOTORSPORTS	\$703.80	4-wheeler tires
VANDIEST SUPPLY COMPANY	\$4,582.00	mosquito spraying chemicals
VERIZON WIRELESS	\$315.57	cell service
VOLGA FIRE DEPT	\$200.00	2019 calls
WAGE WORKS	\$81.52	payments
WILDE AIR SERVICES	\$250.00	refund donation - grain bin safety event
ELECTRIC FUND	\$25,643.60	02.2020 & 03.2020 payroll
GENERAL FUND	\$37,483.31	02.2020 & 03.2020 payroll
SEWER FUND	\$4,044.45	02.2020 & 03.2020 payroll
WATER FUND	\$4,044.46	02.2020 & 03.2020 payroll

Fideler made a motion to adjourn at 6:42 PM. Hofer seconded the motion. All in favor; motion carried.

s/Randy Santema, Mayor, City of Volga

s/Mary Ries, Deputy Finance Officer, City of Volga