

## MINUTES OF REGULAR MEETING

The City Council of the City of Volga, SD met for a regular meeting at 12:00 PM on Monday, April 20, 2015 in the conference room of City Hall; Mayor Mary Bjerke presiding. Members present: Wendell Karlstad, Dave Rankin, Rod Hageman, Ken Fideler, Roger Anderson, and Kelly VanderWal. Others present: City Attorney Steve Britzman, City Administrator Andrew Bremseth, Finance Officer Ashley Rentsch, Erik Schlimmer, Joel Edman, Chuck Lee, and Kathi Granum with the Volga Tribune.

Following the Pledge of Allegiance, Anderson made a motion to approve the agenda. VanderWal seconded the motion. All in favor; motion carried.

Fideler made a motion to approve the minutes of the April 6, 2015 regular meeting. Anderson seconded the motion. All in favor; motion carried.

Bremseth stated that the West Substation is on target to go live Thursday, April 30. All customers who could be affected are aware of this date, but he does not anticipate any interruption of service. He also updated the council on the LED street lighting project. Long-range plans include replacing all streetlights with LED lighting. This year's focus is Highway 14 and dark areas of the City.

A public hearing was held, and Fideler made a motion to approve the second reading of **ORDINANCE NO. 2015-02 AN ORDINANCE OF THE CITY OF VOLGA, SOUTH DAKOTA AMENDING SECTION 22-0307 OF THE ZONING ORDINANCES OF THE CITY OF VOLGA, SOUTH DAKOTA. BE IT ORDAINED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF VOLGA, SOUTH DAKOTA, AS FOLLOWS: I. The boundaries of Class "B" Multiple Dwelling District shall include the following described property: Lot 15, Block 2, Eastland Addition, in the City of Volga, Brookings County, South Dakota The above-described property is hereby zoned and classified within the Class "B" Multiple Dwelling District and removed from Class "F" Agricultural District. II. Any or all ordinances in conflict herewith are hereby repealed. FIRST READING: March 16, 2015 SECOND READING: April 20, 2015 PUBLISHED: April 23, 2015 CITY OF VOLGA BY: /s/Mary A. Bjerke, Mayor ATTEST: /s/Ashley L. Rentsch, Finance Officer. Anderson seconded the motion. On roll call: Karlstad, Yes; Rankin, Yes; Hageman, Yes; Fideler, Yes; Anderson, Yes; VanderWal, Yes. Motion carried.**

Bremseth discussed the current burn ban in Brookings County, the two Fire Department vehicles for sale on publics surplus.com, and mentioned that approximately 600 people attended the recent benefit for fireman Jereme Knutson.

Bremseth reported that the crack sealing bid needs to be formally awarded to Topkote based on the bid submitted to the City of Volga. This replaces the bid that the City of Arlington received for \$0.01 less per linear foot which was considered at the April 13 meeting. Hageman made a

motion to award the crack sealing bid for 2015 to Topkote at a price of \$0.67 per linear foot. Anderson seconded the motion. All in favor; motion carried.

Developer Joel Edman addressed the Council regarding a proposed development on West Sixth Street. Bremseth encouraged Council to provide direction to Edman regarding how his portion of the lift station will be cost-shared by future developers at a per-home cost; whether or not the lift station would be included in the TIF; and whether sidewalks would be mandatory in new development construction.

Mayor Bjerke stated that the Council had been considering an 80/20 split on the lift station. Bremseth said Banner Associates was not able to provide an accurate estimate of how many homes the lift station will be able to service because of area served and variables associated with lot size and density. Bremseth said one way to establish a per-home cost would be to take 20% of the lift station cost that Edman is responsible for and divide by the total number of homes in this development.

The Council then discussed whether or not to allow the lift station costs to be factored into the TIF. Bremseth recommended not to allow this expense in the TIF in fairness to future developers who do not utilize TIF funding.

City Attorney Steve Britzman discussed the next steps, which include two Zoning Board meetings. The Zoning Board will meet to determine the TIF dimensions and decide whether a TIF should be granted. Project costs will be considered at a second meeting. Bremseth stated that notices of these meetings had been sent to all taxing entities involved in the TIF, and he had received indications of support from Brookings County and Sioux Valley School District. After the Zoning Board meetings, Council will need to develop a policy and rules for the TIF districts and incorporate the developers' plans into those rules.

The Council considered whether or not sidewalks should be required in the new developments. Mayor Bjerke spoke about the benefits of sidewalks and the City's obligation to be responsible for providing safe routes to school. She urged the Council to keep in mind the consequences of not creating a policy for pedestrian safety. She asked the councilmembers to share their opinions individually. Fideler stated that he was not in favor of requiring sidewalks due to public opinion, but cautioned the public that they would be teaching their children to ride their bikes out in the street. Anderson stated that he would be in favor of sidewalks in the new developments if they were connected to a route that included sidewalks. Because no route currently exists, he said he would not be in favor. Rankin stated that he had always been a proponent of sidewalks, but was not in favor due to public opinion. Hageman stated that he was not in favor due to lack of a plan for the rest of the city. VanderWal and Karlstad also stated they were not in favor of sidewalks in the new developments.

Fideler made a motion to authorize the City to execute the engineering agreement with Banner Associates Inc. for the design and bid of a lift station west of the City. Anderson seconded the motion. Discussion was held. All in favor; motion carried.

Developer Erik Schlimmer spoke to the Council regarding his proposed development east of the city. He is seeking approximately \$690,000 in TIF funding, anticipating that this development will generate high property tax values. He is confident that the TIF will be paid off in 15 years. His plans include lots for twenty single family homes, six multiple family dwellings, and one commercial business.

Bremseth has reached out to the South Dakota Department of Legislative audit as well as Brookings County to determine the City's taxed value and constitutional debt limit. He said the TIF funding for both Schlimmer and Edman will not create a hardship for the City in terms of debt limit.

Schlimmer asked for a motion of support from the Council to move forward. Fideler made a motion in support of Schlimmer's plans for development. VanderWal seconded the motion. On roll call: VanderWal, Yes; Anderson, Yes; Fideler, Yes; Hageman, Yes; Rankin, Yes; Karlstad, Yes. Motion carried.

Fideler made a motion to approve **Resolution No. 2015-17** A RESOLUTION OF ANNEXATION OF CONTIGUOUS TERRITORY TO THE CITY OF VOLGA, SOUTH DAKOTA. BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF VOLGA, SOUTH DAKOTA, AS FOLLOWS: WHEREAS, the City of Volga, South Dakota is authorized pursuant to South Dakota Codified Law §9-4-1 to annex contiguous territory upon receipt of a written Petition signed by not less than three-fourths of the registered voters residing within territory sought to be annexed and by the owners of not less than three-fourths (3/4) of the value of the territory sought to be annexed, and which describes the boundaries of territory contiguous to the municipality; and WHEREAS, the property proposed to be annexed is contiguous to the present boundaries of the City of Volga, and WHEREAS, the Petition for Annexation has been signed by the owners of not less than three-fourths (3/4) of the value of the territory sought to be annexed; and WHEREAS, there being no registered voters residing in the territory sought to be annexed; and WHEREAS, the City of Volga has determined that the statutory requirements for annexation of the following described property have been satisfied; and WHEREAS, the governing body of the City of Volga has determined the following described property is suitable for annexation to the City of Volga: The East Six Hundred Sixty Feet (E 660') Lot C Exc. Mehl Addition and Exc. Volga HRX Addition and Ex. North twenty-eight Feet (N 28') of East Three Hundred Thirty-Seven Feet (E 337') and Exc. East Four Hundred Sixty Feet (E 460') of South Five Hundred Thirty-Six and One-Half Feet (S 536.5') and Exc. Highway in Northeast One-Fourth (NE 1/4) Section Twenty-Two (22), Township One Hundred Ten (110), Range Fifty-One (51) West of the 5<sup>th</sup> P.M., City of Volga, County of Brookings, State of South Dakota. NOW THEREFORE, BE IT RESOLVED by the City of Volga, South Dakota, that the property described above is hereby annexed to the City of Volga, South Dakota. Passed and approved this 20<sup>th</sup> day of April, 2015. CITY OF VOLGA, SOUTH DAKOTA BY: s/Mary Bjerke, Mayor

ATTEST: s/Ashley Rentsch, Finance Officer. Hageman seconded the motion. All in favor; motion carried.

Fideler made a motion to approve **Resolution No. 2015-18** A RESOLUTION OF ANNEXATION OF CONTIGUOUS TERRITORY TO THE CITY OF VOLGA, SOUTH DAKOTA. BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF VOLGA, SOUTH DAKOTA, AS FOLLOWS: WHEREAS, the City of Volga, South Dakota is authorized pursuant to South Dakota Codified Law §9-4-1 to annex contiguous territory upon receipt of a written Petition signed by not less than three-fourths of the registered voters residing within territory sought to be annexed and by the owners of not less than three-fourths (3/4) of the value of the territory sought to be annexed, and which describes the boundaries of territory contiguous to the municipality; and WHEREAS, the property proposed to be annexed is contiguous to the present boundaries of the City of Volga, and WHEREAS, the Petition for Annexation has been signed by the owners of not less than three-fourths (3/4) of the value of the territory sought to be annexed; and WHEREAS, there being no registered voters residing in the territory sought to be annexed; and WHEREAS, the City of Volga has determined that the statutory requirements for annexation of the following described property have been satisfied; and WHEREAS, the governing body of the City of Volga has determined the following described property is suitable for annexation to the City of Volga: The SE 1/4 of the NE 1/4 of Section 23, Township 110 North, Range 51 West of the 5th P.M., Brookings County, South Dakota, less previously platted parcels therein, and less the South 788.0' of the East 499.0' of the SE 1/4 of the NE 1/4 of Section 23, Township 110 North, Range 51 West of the 5th P.M., Brookings County, South Dakota. NOW THEREFORE, BE IT RESOLVED by the City of Volga, South Dakota, that the property described above is hereby annexed to the City of Volga, South Dakota. Passed and approved this 20<sup>th</sup> day of April, 2015. CITY OF VOLGA, SOUTH DAKOTA BY: s/Mary Bjerke, Mayor ATTEST: s/Ashley Rentsch, Finance Officer. Anderson seconded the motion. All in favor; motion carried.

Rentsch opened the pollbook and official vote count for the 2015 Municipal election and allowed the Council to examine it. Each member of the Council signed the official canvass sheet. Fideler made a motion to approve **Resolution No. 2015-16** Canvassing the April 14, 2015 Municipal Election Whereas, on the 14<sup>th</sup> day of April 2015, there was held in the City of Volga, South Dakota, an election for the purpose of electing a Mayor, and Whereas, the judges and finance officer of said election have returned to the City Council of the City of Volga the official results for the purpose of the official canvass, and Whereas, the City Council on April 20<sup>th</sup>, 2015 has canvassed the results for the purpose of determining the official election outcome, and Now, Therefore, Be It Resolved by the City Council of the City of Volga, South Dakota that the official vote at the Municipal Election held April 14, 2015 was as follows:

OFFICE OR QUESTION	Volga Mayor	
Names of Candidates	Mary A. Bjerke	Randy Santema
Precinct 14	171	256
Totals	171	256

Dated at Volga, South Dakota, this 20<sup>th</sup> day of April 2015. CITY OF VOLGA BY: s/Mary A. Bjerke, Mayor ATTEST: s/Ashley Rentsch, Finance Officer. Anderson seconded the motion. Discussion was held. All in favor; motion carried.

Fideler made a motion to approve the second reading of **ORDINANCE 2015-03 SUPPLEMENTAL APPROPRIATIONS ORDINANCE** Be it ordained by the City of Volga, Brookings County, South Dakota that the following sum is supplementally appropriated to meet the obligations of the municipality.

	General Fund
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430 Public Works	
431 Highway & Streets	
435 Capital Outlay	\$ 125,000
Total Appropriations	----- \$ 125,000
 Source of Funding	
Assigned General Fund Balance	\$ 125,000
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Ordinance shall be effective upon passage and publication thereof. FIRST READING: April 6, 2015; SECOND READING: April 20, 2015; PUBLISHED: April 23, 2015 CITY OF VOLGA BY: s/ Mary A. Bjerke, Mayor, City of Volga ATTEST: s/Ashley Rentsch, Finance Officer, City of Volga. Anderson seconded the motion. On roll call: Karlstad, Yes, Rankin, Yes; Hageman, Yes; Fideler, Yes; Anderson, Yes; VanderWal, Yes. Motion carried.

Fideler made a motion to approve the following claims and ordered them paid. Anderson seconded the motion. All in favor; motion carried.

AUS SIOUX CITY MC LOCKBOX	\$1,284.05	cleaning supplies
B & E RENTAL SERVICES, LLC.	\$655.00	equipment rentals
BROOKINGS EQUIPMENT, INC.	\$9,850.00	mower
BROOKINGS RENT ALL	\$170.00	equipment rental
CASEY'S GENERAL STORES	\$118.22	fuel
CATHERINE SCHNEIDER	\$161.48	meter deposit refund
CHERYL HAVREVOLD	\$135.00	election worker pay
DAKOTA SUPPLY GROUP	\$572.98	water dept. supplies
DAKOTALAND FEDERAL CR. UNION	\$322.45	cleaning supplies
DAVES WINDOW CLEANING, INC.	\$50.00	cleaning services
DELTA DENTAL	\$333.60	premiums
EAST RIVER	\$17,023.40	wheeling fees
EDMAN ENTERPRISES INC.	\$135.50	fuel
HEARTLAND CONSUMERS POWER DIS.	\$277,920.76	wholesale power
INTERSTATE ALL BATTERY CENTER	\$70.70	speed sign battery
JAGER'S GROCERY	\$9.84	office supplies
KATHY HEYLENS	\$141.75	election worker pay
KEVIN O. STEEN	\$29.57	street sign shipping
LOIS ANGLE	\$135.00	election worker pay
LOWES	\$474.24	shop supplies
MAGEN BUBLITZ	\$51.32	meter deposit refund
MEDIACOM LLC	\$115.90	city hall internet
OFFICE PEEPS INC.	\$56.97	office supplies
SD ONE CALL	\$7.77	quarterly message fees
ORBITCOM, INC.	\$202.87	telephone charges
PATRICK LYNCH	\$147.63	meter deposit refund
PEPSI-COLA BOTTLING OF	\$54.00	shop pop machine
RESCO, INC.	\$6,824.00	water heaters
RFD NEWS GROUP INC.	\$586.06	publishing
SD HUMAN RESOURCE ASSOC.	\$50.00	conference registration
SD-GFOA	\$75.00	conference registration
STURDEVANT'S AUTO SUPPLY	\$84.97	street dept. parts

THE EXERCISE PLACE, LLC.	\$110.00	employee deductions
1ST DIST. ASSOC. OF LOCAL GOV.	\$2,000.00	zoning ord./ land use plan development
AGFIRST FARMER COOP	\$1,168.66	fuel
AMY SWENNING	\$172.47	meter deposit refund
UNEMPLOYMENT INS. DIV. OF SD	\$262.52	quarterly contributions
WESTERN AREA POWER ADMIN.	\$24,585.13	wholesale power

City Administrator Announcements:

- Arbor Day celebration at the Volga City Park is Friday, April 24 at 10:00 AM
- SDSU students will present their Active Transportation study on Friday, May 1 at 2 PM at the Volga Community Center
- Thanks to Holiday/ Gas Stop for donating pizza for today's council meeting.

Fideler made a motion to adjourn at 1:04 PM. Anderson seconded the motion. All in favor; motion carried.

s/Mary Bjerke, Mayor, City of Volga

s/Ashley Rentsch, Finance Officer, City of Volga