



PO Box 217, Volga, South Dakota 57071 605.627.9113

Dear Utility Customer,

We are pleased to offer you the Direct Payment Plan. You can have your payment made automatically from your checking or savings account. And, you won't have to change your present banking relationship to take advantage of this service.

Here's how the Direct Payment plan works: You authorize regularly scheduled payments to be made from your checking or savings account. Then, just sit back and relax. Your payments will be made automatically on the 20th day of each month (or on the nearest working day). Proof of payment will appear with your statement.

The authority you give to charge your account will remain in effect until you notify us in writing to terminate the authorization.

The Direct Payment Plan is dependable, flexible, convenient and easy. To take advantage of this service, complete the attached authorization form and return it to us **along with a voided check**.

AUTHORIZATION FOR DIRECT PAYMENT

I authorize the City of Volga to initiate entries to my checking/savings account. This authority will remain in effect until I notify you in writing to cancel it in such time as to afford the company a reasonable opportunity to act on it. I can stop payment of any entry by notifying my financial institution 3 days before my account is charged.

(NAME OF FINANCIAL INSTITUTION) (BRANCH)

(CITY) (STATE) (ZIP CODE)

(SIGNATURE) (DATE)

(NAME - PLEASE PRINT)

(ADDRESS - PLEASE PRINT)

ACCOUNT NO. _____ CHECKING _____ OR SAVINGS _____

FINANCIAL INSTITUTION ROUTING NUMBER _____
(Furthest left hand 9 digit number on bottom of check)